

VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
April 3, 2023

Present at the regular meeting of the Board of Public Affairs were Dean Krukemyer, Bob Schacht, Chuck Schulte, Clerk Melody Siebenaler, Mayor Bailey, Larry Titkemeier and Eric Campbell. Dean Krukemyer called the meeting to order at 7:00 p.m. Bob Schacht motioned to approve March 20, 2023, regular meeting minutes, Dean Krukemyer seconded the motion. Minutes approved.
The following bills were approved for payment.

Board Of Public Affairs
Bills being submitted for payment **April 3**

<u>Water 5101</u>		
MASI	LAB TESTING	\$ 1,122.40
CORE & MAIN	MISC SUPPLIES & MATERIALS	\$ 1,098.34
TD ENGINEERING LLC	WATER TOWER DESIGN AND BIDDING	\$ 5,332.00
TD ENGINEERING LLC	ODD APP/DT WATERLINE/EPA/WSLA WATER	\$ 1,762.99
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 40.11
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	\$ 148.24
CARDMEMBER SERVICES	ESRI ARCGIS ONLINE ANNUAL SUBSCRIPTION	\$ 550.00
CARDMEMBER SERVICES	REALVNC REMOTE ACCESS	\$ 97.01
PITNEY BOWES	MAILSTATION SUPPLIES	\$ 15.97
COMDOC INC.	COPIER MAINTENANCE & SUPPLIES	\$ 50.21
UNIFIRST CORPORATION	RENTAL UNIFORMS, MATS & TOWELS	\$ 46.77
BROWN SUPPLY CO.	MISC SUPPLIES & MATERIALS	\$ 35.76
TREASURER, STATE OF OHIO	UAN QUARTERLY FEES	\$ 251.25
Total Water		\$ 10,551.05
<u>Sewer 5201</u>		
TD ENGINEERING LLC	ODD APP/PUMP STATION GENERATOR	\$ 360.36
USABUEBOOK	POLE HANGERS/NET/PROBE	\$ 1,142.45
GREATLAKES WATER & WASTE SYSTEMS	SOFT START	\$ 2,719.00
AQUIONICS INC.	QUARTZ SLEEVE & UV LAMP	\$ 1,348.72
ADKINS SANITATION LTD	SLUDGE PUMPING & DISPOSAL TO PBURG	\$ 1,020.11
CITY OF PERRYSBURG	7847 GALLONS SEWER DISPOSAL	\$ 384.11
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 41.09
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	\$ 7.94
CARDMEMBER SERVICES	BATTERY FOR SEWER PLANT	\$ 99.95
CARDMEMBER SERVICES	REALVNC REMOTE ACCESS	\$ 97.02
PITY BOWES	MAILSTATION SUPPLIES	\$ 15.98
COMDOC INC.	COPIER MAINTENANCE & SUPPLIES	\$ 50.21
UNIFIRST CORPORATION	RENTAL UNIFORMS, MATS & TOWELS	\$ 46.77
BROWN SUPPLY CO.	MISC OPERATING SUPPLIES & MATERIALS	\$ 57.48
TREASURER, STATE OF OHIO	UAN QUARTERLY FEES	\$ 251.25
Total Sewer		\$ 7,642.44
<u>Electric 5301</u>		
BOWLING GREEN MUNICIPAL UTILITIES	MUTAL AID HOURS/EQUIPMENT	\$ 1,266.40
JOHN COURTNEY	MONTHLY CONSULTANT RETAINER	\$ 100.00

HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	\$ 315.45
CARDMEMBER SERVICES	VRLA BATTERY REPLACEMENTS	\$ 74.70
CARDMEMBER SERVICES	REALVNC REMOTE ACCESS	\$ 97.02
PITNEY BOWES	MAILSTATION SUPPLIES	\$ 15.98
COMDOC INC.	COPIER MAINTENANCE & SUPPLIES	\$ 50.21
UNIFIRST CORPORATION	RENTAL UNIFORMS, MATS & TOWELS	\$ 88.69
BROWN SUPPLIES	MISC OPERATING SUPPLIES & MATERIALS	\$ 164.66
TREASURER, STATE OF OHIO	UAN QUARTERLY FEES	\$ 251.25
Total Electric		\$ 2,424.36
<u>Storm Sewer 5202</u>		
TD ENGINEERING LLC	E. FRONT STORM SEWER @TWNSHP SITE	\$ 554.40
	Total Storm Sewer 5202	\$ 554.40

Total for all Utilities

\$ 21,182.78

SEWER- Landry Sheets

Not in attendance

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Not in attendance

MISCELLANEOUS

Funding-Mayor Bailey informed the Board that she introduced herself to the ODD Director at the Mayor's Dinner and now has a direct contact for funding. The ODD Director mentioned the EPA may have additional funding coming available in the form of grant monies not just low interest loans. The Director had her staff reach out to the Mayor and put notes in the Village file (for future reference).

Schedule-Mayor Bailey stated she would like the guys to stay on the schedule with Patrick that was laid out few weeks ago. The Board agreed Patrick needs continuity with his schedule.

Receipt approval-Clerk provided receipt for Brian's weather gear; the Fiscal Officer asked for Board's approval prior to reimbursement due to gift cards being used as payment. The board agreed to reimbursement since gift cards are the same as using cash. The clerk will notify the Fiscal Officer of approval.

Manhole covers-The Clerk provided information for Landry regarding ERGO sanitary sewer manhole lids. The lid is hinged so would not have issue with bolts getting buried or rusted. The clerk stated Landry would like to replace lids behind E. Wozniak's, Business alley and in the valley behind M. Griswold's. Chuck asked that Landry get additional quotes. The clerk will notify Landry of the request.

Amp loan-Board reviewed John Courtney's report and invoice for the AMP loan.

Water tower Inspector-Bob Schacht asked if the Board was going to decide on an inspector for the water tower. Dean suggested that the Board wait until Nathan is able to join in conversation/decision. All agreed.

Easement-Dean asked about easement with Judy Lee, Mayor Bailey stated she hasn't heard anything and will reach out to the Lee's.

Water tower painting-Chuck mentioned possible issue with possibly painting Hirzel logo/tomato on the new water tower. He feels Village should get public's opinion on the idea. Stated there are other businesses and doesn't want to single out one business; Dean mentioned who would cover the costs of painting the tower down the road when needs repainted. Mayor Bailey mentioned Joe Hirzel is still interested in buying the old tower, tearing it down and relocating it.

Time clocks-Bob Schacht informed the Board that the Personnel/Finance committee is looking at time clocks for all employees. Pool employees would have punch clocks and all other employees would have

mobile apps so they could log in using phones. The mobile app would also have geo fencing showing the location of someone logging in. Time piolet.com is the name of the company they are looking for.

Payment approvals-18

Miscellaneous adjustments-**none**

Vacation Requests **approved**- none.

With no further business to discuss, the meeting was adjourned at 7:36 p.m. The next meeting will be held on Monday April 17, 2023, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
