

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
March 21, 2023**

Mayor Bailey opened the March 21, 2023, Council meeting at 7:00 p.m. with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of Council were Rahe, Kirkbride, Mazur, Rollins and Titkemeier. Robert A. Kuhlman, Chief Vaughn, Eric Campbell, Gene Steele and the Fiscal Officer.

Minutes: Titkemeier moved, and Kirkbride seconded to approve the minutes from March 7, 2023. Motion passed unanimously.

Treasurer's Report: Kirkbride moved, and Mazur seconded the bills in the amount of \$3,851.34. Motion passed unanimously.

ORDINANCE 1637: ORDINANCE AMENDING ORDINANCE NUMBER 1595 CONCERNING THE AMOUNT OF REIMBURSEMENT FOR REPAIRS/REPLACEMENT OF EXISTING SIDEWALKS BY ADDING SECTIONS 4 AND 5. 1st Reading

Rahe explained the original Ordinance allows for a 50% reimbursement on sidewalk replacement. Rahe stated the Amended Ordinance adds a 100% reimbursement for sidewalks that are damaged by the Village.

ORDINANCE 1638: AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT AND SIGN THE AGREEMENT FOR THE SUM OF ONE MILLION DOLLARS (\$1,000,000.00) FROM THE WOOD COUNTY COMMISSIONERS ARPA FUNDING TO ASSIST IN THE DEMOLITION AND CONSTRUCTION OF A WATER TOWER AND INSTALL AND REPLACE WATERLINES IN THE VILLAGE OF PEMBERVILLE, WOOD COUNTY, OHIO AND DECLARING AN EMERGENCY. 1st Reading

Mayor explained this was needed to complete the application for the grant funding the Village applied for back in the fall for the water tower.

Titkemeier moved and Rollins seconded to suspend the rules. Motion passed unanimously.

Rahe moved and Mazur seconded to approve Ordinance 1638. Motion passed unanimously.

Police Report: Police report provided with no questions or comments.

Chief stated while he and Sergeant were removing equipment from the 2012 police cruiser, it was discovered that the radar gun is out of date and should be replaced. Chief provided two separate quotes to replace the radar gun. Rahe moved and Mazur seconded to allow Chief to purchase a new radar gun of his choice not to exceed \$2,500. Motion passed unanimously.

Chief stated he hired a part-time officer. Chief stated she recently graduated the Academy.

Mayor:

Mayor stated that on the 28th Wood County Emergency Management will begin meeting and revising the Mitigation Plan. Mayor stated they will be meeting again on April 11th to discuss the utility mitigation that Nathan Schultze will be attending.

Mayor stated the plans for the 3rd Party in the Park is scheduled for July 2nd this year. Mayor stated it is possible there will be a baseball tournament held that weekend bringing in more people. Mayor asked Council for their support for free admission to the pool during Party in the Park. Mazur moved and Titkemeier seconded to allow free admission to the pool during the Party in the Park. Motion passed unanimously.

Mayor stated the first brush pickup is scheduled for April 3, 2023.

Mayor stated there are a couple kids that need community service hours and Bob Schacht is going to donate the paint and his time and will work with the kids on painting the fence behind the Municipal Building.

Council Reports:

Rahe:

Rahe asked if there was any news regarding the waterline from the school. Mayor stated there was nothing new to report.

Union Cemetery: No report.

Streets, Sidewalks, Lands & Buildings: Rahe stated the next Street met on March 14th. Rahe stated a letter was sent to the Oberhouse family regarding Oberhouse Park asking them to take property back or remove deed restrictions to allow the Village to sell. Rahe stated there has been no reply from them and a second letter will be sent.

Rahe stated cold patching will begin soon and will be coordinated with the water department.

Rahe stated the Committee discussed the lights at the Welcome signs.

Rahe stated Troy Township recently finished the repairs to the leaf machine and it should be ready for this next leaf season.

Rahe stated the shelter house was discussed regarding leaving it completely open during the summer months or find a way to secure the windows better.

Rahe stated there will be a meeting with the Fair Board regarding their items being stored on Village property.

Angel:

Absent

Finance and Personnel: Mayor reported on behalf of Angel during his absence. Mayor stated the committee discussed time clocks for the pool and the other employees. Mayor stated the system used last year was timesheets.com and the Manager felt the employees were abusing the system and requested a punch clock system. Mayor stated that in addition, the other system being reviewed allows for employees to clock in using their phones or a portable device. More information to come.

Kirkbride:

Tree Committee: No Committee report.

Kirkbride stated he is working on coordinating a Tree Committee meeting for either April 5th or 12th.

Mazur:

Park and Recreation: Mazur stated the Quarter Frenzy is this weekend.

Mazur stated the committee is looking at replacing the shed at the pool.

Mazur stated the next Park and Rec meeting is April 17th at 10:00am

Rollins:

Records Retention: No report.

Rollins stated the Committee has their first meeting on March 30th at 4:00pm

Rollins reported on the PIMA meeting. Rollins stated PIMA decorated the downtown planters for Easter and thanked the Village for their support. Rollins stated they are going to have Touch of Spring featuring the Easter Bunny with treats to hand out. Rollins stated the Bunny will be walking around downtown but mainly be near the Gathering Place.

Rollins stated PIMA is working on a Business Directory.

Rollins stated the car shows will be the first Thursday of June, July and August and will be held downtown.

Titkemeier:

Planning commission: No Report

BPA: Titkemeier reported that BPA discussed proposals for asphalt at the water and sewer plants. Titkemeier stated they will take the lowest bid between Morlock and Rutter Dudley.

Titkemeier stated BPA discussed the plans for E Front placement of storm sewer lines and the need for an easement to the River.

Titkemeier stated that Sheets discussed the rate for Mutual Aid with Haskins and Bradner for a licensed operator when needed to maintain water and sewer plants in Pemberville if either of our employees are not available.

Titkemeier stated the North Electrical Substation should be ready for the rebuild in the fall.

Titkemeier stated quotes were provided and approved to calibrate the water and sewer plants.

Titkemeier stated new forms for utility services and fees were updated and approved by the board and will be implemented immediately. Deposits for businesses and homeowners have been added. Rental deposits have been increased.

Zoning:

No report. Campbell stated he has been in conversation with the Township Engineer regarding the new Township building.

Guests:

Gene Steele:

Steele asked about maintaining Oberhouse Park and keeping it mowed. Rahe stated she will check with the employees to make sure it is in the rotation for mowing. Mayor stated she would like it to go back to an all-natural state. Steele stated his concern is the mosquitos. Campbell suggested talking with the company that sprays and see if there was something they could offer to make sure that area is hit with the sprays.

Mayor adjourned the meeting at 7:55 P.M.

*Audio recording of the meetings are available upon Public Records request.