

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
March 7, 2023**

Mayor Bailey opened the March 7, 2023, Council meeting at 7:00 p.m. with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of Council were Angel, Rahe, Kirkbride, Mazur, Rollins and Titkemeier. Robert A. Kuhlman, Chief Vaughn, Eric Campbell, Keith Madaras, and the Fiscal Officer.

Minutes: Titkemeier moved, and Angel seconded to approve the minutes from February 21, 2023. Motion passed 5/6 vote. Titkemeier-yes; Angel-yes; Rahe-abstain; Rollins-yes; Mazur-yes; Kirkbride-yes.

Treasurer's Report: Rahe moved, and Kirkbride seconded the bills in the amount of \$3,756.11. Motion passed unanimously.

ORDINANCE 1634: ORDINANCE AUTHORIZING THE VILLAGE'S PARTICIPATION IN THE AMERICAN MUNICIPAL POWER, INC. ("AMP") "ON BEHALF OF" FINANCING PROGRAM AND THE EXECUTION OF A LOAN AGREEMENT AND PROMISSORY NOTE IN CONNECTION THEREWITH; AUTHORIZING THE VILLAGE'S PARTICIPATION IN THE OHIO TREASURER OF STATE'S OHIO MARKET ACCESS PROGRAM AND AUTHORIZING THE PREPARATION AND FILING OF AN APPLICATION FOR THAT PROGRAM AND THE EXECUTION AND DELIVERY OF A STANDBY NOTE PURCHASE AGREEMENT IN CONNECTION THEREWITH, AND OTHER NECESSARY AND APPROPRIATE DOCUMENTS, AND DECLARING AN EMERGENCY. 3rd READING

Clerk stated the request amount of the loan was reduced from \$1,600,000 to \$1,000,000 and was changed in the Ordinance Section 1 and Section 6.

Rahe moved and Mazur seconded to approve Ordinance 1634. Motion passed unanimously.

ORDINANCE 1636: ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023. 3rd READING

Rahe moved and Angel seconded to approve Ordinance 1636. Motion passed unanimously.

Police Report: Police report provided with no questions or comments.

Chief stated he is looking at hiring a few part-time officers.

Mayor:

Mayor stated she asked the Street Department to pick up sticks tomorrow from all the wind lately.

Mayor stated she received the letter from the County allocating the million-dollar grant to the water tower.

Mayor stated she spoke with John Meyer and the potential of someone opening up the Forks Restaurant is not a done deal. Mayor stated Mr. Meyer is looking for investors.

Mayor stated there was a Grand Opening for Bel Flour and the Thirsty Thistle. Mayor encourages everyone to support all local businesses.

Mayor stated PIMA is currently decorating the planters downtown with Easter décor.

Mayor stated she sent out a letter to all business owners that have rentals downtown. Mayor stated there have been numerous complaints that tenants are leaving their vehicles parked in one location for a few days at a time. Mayor asked the Police Department to start enforcing parking violations.

Mayor stated she had completed all the necessary webinars for the ODOT bridge grant and recently submitted an 8-page document that she was informed would likely be returned a few times for corrections. Mayor stated her first submission resulted in only 5 items needing addressed.

Mayor congratulated Councilwoman Rahe on her first grandchild.

Titkemeier asked about the lights located at the Welcome to Pemberville signs. Mayor stated Bob Bruning placed a few in front of the signs. Mayor stated the goal is to place more permanent ones in their place.

Council Reports:

Rahe:

Absent

Union Cemetery: No report.

Streets, Sidewalks, Lands & Buildings: Rahe stated the next Street meeting is March 14th at 9:00am

Angel:

Finance and Personnel: Angel stated the Committee met and discussed bonus from the Covid funds. Angel stated a portion of the funds was used to cover the raises for 2023. Angel stated the balance afterwards was \$13,095.15 and would like to give each employee \$1,000 bonus and any funds remaining will be used to cover the VNC subscription for remote access. Angel moved and Kirkbride seconded to give each employee \$1,000 bonus. Motion passed unanimously.

Kirkbride:

Tree Committee: No Committee report.

Kirkbride stated there were a few meetings that took place between he and Mr. Lockard and the Mayor at various times. Kirkbride stated the Tree Committee will be reviewing the Tree Ordinance and making changes. Kirkbride stated the first meeting for the Tree Committee will be in approximately 2 weeks. Date and time to be determined.

Mazur:

Park and Recreation: Mazur stated the Quarter Frenzy to support the pool is March 26th. Mazur asked Council for a donation of 2 pool punch passes and 1 pool membership pass for the Quarter Frenzy. Mazur moved and Rahe seconded to donate 2 pool punch passes and 1 pool membership to the Quarter Frenzy. Motion passed unanimously.

Mazur stated the next Park meeting is March 20th at 10:00am

Rollins:

Records Retention: No report.

Rollins stated the Committee has set their first meeting for March 30th at 4:00pm

Titkemeier:

Planning commission: No Report

BPA: Titkemeier reported on the February 21st meeting. Titkemeier stated John Courtney was in attendance and discussed the Electric Rate Analysis and recommended a 12% increase.

Titkemeier stated BPA discussed the nominations for four potential projects.

Titkemeier stated Sheets discussed the phosphorus building and what needs to be housed in the building.

Titkemeier stated that Patrick Meeks passed his water License test and with that comes a raise.

Titkemeier stated BPA discussed the holding pond for the new township building site with overflow pipe running under State Route 105 to the river through Lee property.

Titkemeier reported on the March 6th meeting.

Titkemeier stated Steve Darmofal provided an update on all projects.

E. Front St. Water line and Force Main replacement – Village has signed the loan agreement with the closing set for March.

Freedom Township Site Plan /Storm Sewer – Village working on securing easements.

Water projects – last week 4 nominations for funding were submitted.

1. Business Alley waterline replacement
2. Downtown waterline replacement
3. Pine St. and Main St. waterline replacement.
4. Water Tower Improvements.

Main Pump Station Back-up Generator – a loan application was submitted for the Ohio EPA/DEFA loan. Currently a letter from the Village Solicitor stating the Village's plan to get a quote for the generator equipment through Sourcewell meets the Ohio Revised Code requirements.

South water Loop – Project is close to completion with final seeding and restoration work in the spring.

Pine St. and Main St. Waterline replacement – A design proposal was given to BPA from the Village Engineer for consideration.

Titkemeier stated Sheets provided updates on the pump stations electric panel and the need for plug for the generator.

Titkemeier stated Sheets discussed purchasing a confined space breathing mask to share with the Fire Department.

Sheets provided a quote for asphalt work at the sewer plant.

Zoning:

No report. Campbell stated there are items in the works, but nothing finalized.

Guests:**Keith Madaras:**

Madaras updated Council on the 2023 5-mile race. Madaras stated the race will be renamed for the 2023 year to the Freeman Five in honor of Mr. Freeman. Madaras stated there are no new changes this year, that everything will remain the same. Madaras asked for 2 pool passes for the top local female and male runner. Rahe moved and Mazur seconded to provide two 2024 pool passes for the top female and top male local winner. Motion passed unanimously.

Mayor adjourned the meeting at 7:30 P.M.

*Audio recording of the meetings are available upon Public Records request.