

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
December 19, 2022**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Bob Schacht, Chuck Schulte, Clerk Melody Siebenaler, Mayor Bailey, Landry Sheets, Kelli Bohland (Free Fair) and Eric Campbell. Dean called the meeting to order at 7:00 p.m. Chuck Schulte motioned to approve December 5, 2022, minutes, Bob Schacht seconded the motion. Minutes approved. The following bills were approved for payment.

**Board Of Public Affairs  
Bills being submitted for payment December 19**

<b><u>Water 5101</u></b>		
MASI	LAB TESTING	\$ 595.60
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
GOVT ACCTING SOLUTIONS	QUARTERLY PAYMENTS FOR UTILITY SOFTWARE	\$ 301.66
AMP, INC.	OSHA SAFETY MEETING	\$ 101.35
TREASURER, STATE OF OHIO	UAN QUARTTERLY FEE	\$ 237.00
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
<b>Total Water</b>		<b>\$ 1,281.08</b>
<b><u>Sewer 5201</u></b>		
NAPA AUTO PARTS	BATTERY FOR SEWER MOWER	\$ 63.98
JONES & HENRY LAB	LAB TESTING	\$ 640.20
FRONTIER	TELEPHONE SERVICE	\$ 131.22
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
GOVT ACCTING SOLUTIONS	QUARTERLY PAYMENTS FOR UTILITY SOFTWARE	\$ 301.67
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	\$ 37.46
AMP, INC.	OSHA SAFETY MEETING	\$ 101.35
TREASURER, STATE OF OHIO	UAN QUARTERLY FEE	\$ 237.00
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
<b>Total Sewer</b>		<b>\$ 1,558.35</b>
<b><u>Electric 5301</u></b>		
AMP, INC	ELECTRICITY, JV5 PRINCIPAL/INTEREST	\$ 90,698.62
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 13.71
AIRGAS GREAT LAKES	NITROGEN RENTAL/NITROGEN 200GA	\$ 91.00
JEFF BARRES	CDL RENEWAL	\$ 91.40
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
GOVT ACCTING SOLUTIONS	QUARTERLY PAYMENTS FOR UTILITY SOFTWARE	\$ 301.67
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	\$ 37.46
AMP, INC	OSHA SAFETY MEETING	\$ 101.35
TREASURER, STATE OF OHIO	UAN QUARTERLY FEE	\$ 237.00
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
<b>Total Electric</b>		<b>\$ 91,617.68</b>
<b><u>Sewer 5704</u></b>		
TD ENGINEERING LLC	INITIAL DESIGN PHASE-WWTP PHOSPHORUS	\$ 2,970.00
<b>Total Sewer 5704</b>		<b>\$ 2,970.00</b>

**Total for all Utilities**

**\$ 97,427.11**



### **SEWER- Landry Sheets**

**NEO**-Landry asked if Board approved purchase of NEO, Board stated yes to purchase 2 totes.

**Palmer**-Landry presented quote for basin replacement at Bond & Oak Sts. for cost of \$7691.16. Board reviewed information and Landry mentioned there is an additional basin on Oak St. that needs replaced. The basins are in need of replacement due to water line breaks. Board asked Landry to get quote to replace both basins and Board will review at future meeting.

**Telemetry**-progress has been made regarding telemetry, can now see pumps (by color) on phone. Record (totals) can be kept for day/month/year.

**Northwestern Water & Sewer**-metering issue was discussed among all in attendance. Board asked Landry to reach out to Northwestern Water & Sewer and request they come to meeting to discuss the issue and remedy. Landry stated would like the Village to stand ground regarding this matter. (Costing the sewer department money on treating sewage but not charging.) Possible special meeting in January to include Village, Northwestern Water & Sewer, Steve Darmofal. Board asked Clerk to pull agreement and provide to members prior to meeting, so they could review.

**Phosphorus Building**- Board reviewed and discussed revised prints. Landry mentioned there are extras that could be eliminated, and that the addition does not need EPA approval. Discussion ensued as to whether would need to use prevailing wage since would not use Federal funding.

**Huber**-issue with it freezing up and not working again. Would like to use heat trace to help with freezing.

### **ELECTRIC –Jeff Barres**

Not in attendance

### **WATER-Nathan Schultze**

Not in attendance

### **MISCELLANEOUS**

**Pemberville Free Fair**-Kelli Bohland was present to discuss the new water tower and how it will impact the fair. Board stated the water tower construction will not affect the fair in 2023. Possibly in 2024, 1 ball diamond would be impacted but will try to schedule the build around fair. Was stated the Board wants to work with the Fair Board and vice versa. Mayor Bailey asked if Fair was planning on moving off American Legion property and Kelli responded most likely since Legion is wanting to serve beer. There will need to be changes made to electric and water connections if move things off Legion grounds. Kelli will let Village know ASAP so can plan accordingly.

**Waterline**-Chuck asked if Village would be responsible to replace/repair resident's property in the case of major waterline break like what just occurred in Toledo. Mayor Bailey will check with Solicitor.

**Water tower**-Mayor Bailey mentioned possibly painting the tower with Hirzel Canning logo if Hirzel's sponsored the painting. Stated something to think about.

**Columbia Gas**-Mayor Bailey shared an email she received asking if the Village had any projects that would involve Columbia Gas. They would like to work with Village on scheduling projects so areas would not be repaired then disturbed by other entity.

**School Fence**-Mayor Bailey shared information she received regarding Eastwood fencing in the playground at the property on College Ave.

**REC's**- Clerk presented information received from AMP regarding selling/keeping REC's (Renewable Energy Certificates) in regard to JV5. Board agreed to sell 2023 and 2024 and hold 2025 (per John Courtney recommendation). Clerk will submit decision to AMP.

**8:20p.m.** Chuck motioned and Dean seconded the motion to enter into Executive Session to discuss personnel issue. **8:35p.m.** Exited Executive Session, meeting adjourned.

Payment approvals- **15**

Miscellaneous adjustments-(**1**) incorrect electric read/ (**1**) payment relocation

Vacation Requests **approved-** (**2**) Jeff/ (**1**) Nathan

**With no further business to discuss, the meeting was adjourned at 8:37p.m. The next meeting will be Tuesday January 3, 2023, at 7:00 p.m.**

**\*Audio recordings of the meetings are available upon Public Records request.**

**President**

**Clerk**

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