

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
December 5, 2022**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Bob Schacht, Chuck Schulte, Clerk Melody Siebenaler, Mayor Bailey, Larry Titkemeier, Nathan Schultze, Landry Sheets, Rick Rahe (Township) and Eric Campbell. Dean called the meeting to order at 7:00 p.m. Chuck Schulte motioned to approve November 14, 2022, minutes, Bob Schacht seconded the motion. Minutes approved.

The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment December 5**

Water 5101		
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	\$ 32.71
NATHAN SCHULTZE	WATER BREAK	\$ 41.50
NATHAN SCHULTZE	2022 WINTER GEAR REIMBURSEMENT	\$ 252.67
HARRISON FARMS	LIMESTONE & DELIVERY	\$ 481.36
PERRYSBURG PIPE & SUPPLY CO.	OPERATING SUPPLIES & MATERIALS	\$ 190.00
JIM PALMER EXCAVATING CO.	ASSIST WITH 3 WATER BREAK REPAIRS	\$ 4,237.50
TREASURER, STATE OF OHIO	2023 PUBLIC WATER SYSTEM LICENSE	\$ 1,248.00
CORE & MAIN	MISC. SUPPLIES & MATERIALS	\$ 675.24
BONDED CHEMICALS INC.	CAUSTIC SODA & SODIUM	\$ 2,634.26
MASI	LAB TESTING	\$ 591.90
TD ENGINEERING LLC	DETAILED DESIGN PHASE (WATER TOWER)	\$ 3785.00
AMP, INC.	OSHA SAFETY MEETING ON 11/15/22	\$ 101.35
STAPLES CREDIT PLAN	MISC. SUPPLIES & MATERIALS	\$ 103.18
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 53.86
XEROX CORPORATION	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
COMDOC INC.	COPIER USAGE, SUPPLIES & MAINTENANCE	\$ 39.49
HILTY OFFICE SUPPLY	2023 CALENDARS	\$ 21.41
CARDMEMBER SERVICES	MISC. SUPPLIES & MATERIALS	\$ 240.33
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 69.20
PITNEY BOWES	MAILSTATION & SUPPLIES	\$ 13.79
Total Water		\$ 14,848.22
Sewer 5201		
TD ENGINEERING LLC	BIDDING	\$ 400.00
ZEP	FY32 FALL LIFT FLOAT PROMO	\$ 3,156.00
CONTROL ASSOCIATES	SCHOOL FLOW METER	\$ 948.00
GRAT LAKES WATER & WASTE SYSTEMS	PUMP REPAIR, BRIDGE ST.	\$ 2,695.00
TREASURER, STATE OF OHIO	CLASS 2 WASTEWATER TREATMENT CERT	\$ 45.00
AMP, INC.	OSHA SAFETY MTG ON 11/15/22	\$ 101.35
STAPLES CREDIT PLAN	MISC SUPPLIES & MATERIALS	\$ 103.18
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 53.81
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.48
COMDOC INC.	COPIER USAGE, SUPPLIES & MATERIALS	\$ 39.49
HILTY OFFICE SUPPLY	2023 CALENDARS	\$ 21.41
CARDMEMBER SERVICES	MISC OPERATING SUPPLIES & MATERIALS	\$ 240.33
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 73.90

PITNEY BOWES	MAILSTATION & SUPPLIES	\$ 13.79
Total Sewer		\$ 7,926.74
<u>Electric 5301</u>		
AMP, INC.	ELECTRICITY	\$ 84,763.82
AMP, INC.	OMEGA JV5 PRINCIPAL PAYMENT	\$ 6,817.04
KEY CABLE AND SUPPLY	OPERATING SUPPLIES & MATERIALS	\$ 62.20
EISENHOUR MOTOR SALES	REPAIRS & MAINTENANCE	\$ 68.78
JOHN COURTNEY	MONTHLY ELECTRIC CONSULTANT FEE	\$ 100.00
O.E. MEYER CO.	LARGE CYLINDER RENTAL	\$ 7.50
JEFF BARRES	WORK GEAR REIMBURSEMENT	\$ 102.52
AMP, INC	OSHA SAFETY MTG ON 11/15/22	\$ 101.35
STAPLES CREDIT PLAN	MISC SUPPLIES & MATERIALS	\$ 103.19
UNFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 108.20
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.48
COMDOC INC.	COPIER USAGE, SUPPLIES & MAINTENANCE	\$ 39.49
HILTY OFFICE SUPPLY	2023 CALENDARS	\$ 21.41
CARDMEMBER SERVICES	OPERATING SUPPLIES & MATERIALS	\$ 240.33
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 29.09
PITNEY BOWES	MAILSTATION & SUPPLIES	\$ 13.79
Total Electric		\$ 92,614.19
<u>Water Preventive 5701</u>		
TD ENGINEERING LLC	OHIO EPA NOMINATIONS FOR E. FRONT	\$ 1,122.66
TD ENGINEERING LLC	BIDDING	\$ 400.00
CSX TRANSPORTATION INC.	REVIEW FEE, PROTECTIVE LIABILITY, LICENSE	\$ 2,100.00
Total Water Preventive 5701		\$ 3,622.66
<u>Sewer 5704</u>		
TD ENGINEERING LLC	OHIO EPA NOMINATIONS FOR E. FRONT	\$ 1,122.66
CSX TRANSPORTATION	REVIEW FEE, PROTECTIVE LIABILITY, LICENSE	\$ 2,100.00
Total Sewer 5704		\$ 3,222.66
Total for all Utilities		\$122,234.47

SEWER- Landry Sheets

NEO-Landry informed the Board that he would like to purchase NEO and has not found any other municipality wanting to purchase to save on the delivery charges. Would like to purchase 2 totes. Board agreed.

Sewer plant addition-Board reviewed prints for addition—prints propose a 2nd story mezzanine allowing for overhead storage. Mezzanine would be a wood deck. Landry said thought could use a general contractor to finish inside. The line running to the NEO tanks would be 3” PVC casing pipe ran underground and sleeved so, if problem could pull sleeve. Board will continue the discussion at later meeting.

Pump-Pump given to Village had bad tires and wouldn’t work. Landry took to Eisenhour’s for new tires and to be fixed, otherwise it’s useless.

Telemetry-Blower building keypad went bad-fixed issue. Hopefully, January will be able to monitor pump stations with smart phone.

Northwestern Water & Sewer/Eastwood School sewer-Landry worked with Control Associates and Northwestern Water to determine issue with school campus sanitary metering fluctuations. Control Associates determined the issue is air in the line –not allowing for constant, consistent metering. Board discussed the issue and would like to invite Northwestern Water to come to meeting to discuss and determine solution. Landry will contact and invite to meeting.

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Countyline Co-op-Nathan informed the Board that he had discussion with Countyline Co-op regarding supplying water to their property on Bierley Ave. (had been discussed few years ago and did not move forward with the installation.) Nathan is not in favor of shared lines with Township building (issue as to who is responsible if have problem). Countyline connection would be approximately 1500' from Rt 105 or 600' from rear of sewer treatment plant and would require an easement from Jim Smith to run across his field. Chuck asked Nathan to speak with Jim Smith and see if open to the idea.

South Loop-Conducting pressure test this week. Testing to 1500psi online and 200 psi at river crossing. If pass pressure test, then will perform bacteria test Wednesday/Thursday and have results back on Friday. If everything passes will connect last 2 valves and open up the line.

Water Tower-Per conversation with Steve the Village is 3rd for small government grant monies. Board reviewed and approved the Bowser Morner proposal to bore exact proposed water tower location at cost of \$6156.00. Board reviewed the adjusted/straightened Option 5 tower placement and approved the placement of the water tower. Clerk will notify Steve of Board's approval of both placement and boring proposal.

MISCELLANEOUS

Township Building-Rick Rahe was present to discuss construction of the new Township building. Brought several questions to the Board regarding water, sewer, and electrical connections. Everyone in attendance reviewed the building drawing. Rick stated hoping to start the build Spring 2023 and complete Fall 2023. Nathan explained EPA plan/approval has waterline on the North side of RT 105. Tap fees were discussed regarding water and sewer lines; 1" waterline tap fee is \$1000.00 and no fee for sanitary sewer tap (previous agreement with Village). Rick asked if go to South side of roadway would it be open cut or boring- Nathan responded most likely boring. Rick stated that will plan on cost of placing waterline on South side of roadway and if stays on North side will be cheaper for Township. (Worse case scenario). Meter will be placed in pit at roadway; service line will be in building. Sanitary sewer to manhole in back of area—not front of property. Storm sewer will need to discharge into the river. Hasn't been designed yet—Poggemeyer Design Group will need to work with Landry and Steve (TD Engineering LLC) to design. Township would like 200-amp single phase underground service with transformer on a pole. Eric Campbell informed Rick that Village will require sidewalks to be installed from property line to property line.

Annexation agreement-Mayor Bailey asked the Board if they had a chance to review the annexation agreement presented at last meeting. Chuck stated he had a few areas he would like changed/clarified.

1st: husband and wife should reflect property owners.

2nd: to include storm water with furnished utilities.

3rd: extend to end of property lines.

Unsure what #3. Terms and Conditions meant? Asked for clarification.

Would like names of Mayor and Fiscal Officer removed.

Mayor Bailey stated she would take suggestions into consideration; this is just a templet.

CSX agreement-Clerk presented agreement required for E. Front St. project regarding railroad crossing. Dean reviewed and signed the agreement.

Water line breaks-Dean spoke Fire Chief Martin regarding department not quick releasing hydrant when operating. This causes hammering to the lines and water line breaks.

Zoning-Eric informed the Board that issue with easement on East St. From investigation there is a 16' permanent easement running through backyards and involving manholes. The resident at 542 East St. would like to install backyard fence but the easement runs right through the middle of backyard and there is also a manhole in center of yard. Eric is working with resident, fence company and Landry to try to allow fence but also access for Village.

Payment approvals- 30

Miscellaneous adjustments-(14) GovPay late fee removed/ (7) Village owned/(1)late fee removed/(1)toilet issue

Vacation Requests **approved**- (2) Jeff/ (2) Landry

With no further business to discuss, the meeting was adjourned at 9:22p.m. The next meeting will be Monday December 19, 2022, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
