

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
October 17, 2022**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Bob Schacht, Clerk Melody Siebenaler, Mayor Bailey, Larry Titkemeier, Landry Sheets and Eric Campbell. Dean called the meeting to order at 7:00 p.m. Bob Schacht motioned to approve October 3, 2022, minutes, Dean Krukemyer seconded the motion. Minutes approved.

The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment October 17**

<u>Water 5101</u>		
MASI	LAB TESTING	\$ 1,212.00
TONKA WATER	MISC SUPPLIES	\$ 815.78
BONDED CHEMICAL INC.	CAUSTIC SODA, SODIUM CARUS	\$ 3,046.76
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
BRIAN K. HEESTAND	BOOTS-WINTER GEAR REIMBURSEMENT	\$ 50.88
AMP, INC.	OSHA SAFETY MEETINGS	\$ 101.35
COUNTYLINE CO-OP	GASOLINE & OTHER MISC SUPPLIES	\$ 285.78
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 2.40
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	\$ 37.46
PITNEY BOWES INC.	MAILSTATION & SUPPLIES	\$ 11.90
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 69.53
STAPLES CREDIT PLAN	MISC OFFICE SUPPLIES & MATERIALS	\$ 119.56
	Total Water	\$ 5,522.55
<u>Sewer 5201</u>		
NORTHWESTERN WATER & SEWER DIS.	CLEANING OF WETWELLS	\$ 1,525.00
FRONTIER	TELEPHONE SERVICES	\$ 131.22
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
BRIAN K. HEESTAND	BOOTS-WINTER GEAR REIMBURSEMENT	\$ 50.88
AMP, INC.	OSHA SAFETY MEETINGS	\$ 101.35
COUNTYLINE CO-OP	GASOLINE & OTHER MISC. SUPPLIES	\$ 186.57
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 24.13
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	\$ 37.46
PITNEY BOWES	MAILSTATION & SUPPLIES	\$ 11.90
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 29.40
STAPLES CREDIT PLAN	MISC OFFICE SUPPLIES & MATERIALS	\$ 119.56
	Total Sewer	\$ 2,227.47
<u>Electric 5301</u>		
O.E. MEYER CO.	LARGE CYLINDER RENTAL	\$ 7.50
AIRGAS GREAT LAKES	LARGE CYLINDER RENTAL	\$ 36.48
AMP, INC.	ELECTRICITY	\$ 102,745.16
AMP. INC.	OMEGA JV5 PRINCIPAL PAYMENT	\$ 6,792.04
AMP, INC.	OMEGA JV5 INTEREST PAYMENT	\$ 25.00
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
BRIAN K. HEESTAND	BOOTS-WINTER GEAR REIMBURSEMENT	\$ 58.89
AMP, INC.	OSHA SAFETY MEETING	\$ 101.35
COUNTYLINE CO-OP	GASOLINE & OTHER MISC SUPPLIES	\$ 476.35

FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 10.96
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	\$ 37.46
PITNEY BOWES INC.	MAILSTATION & SUPPLIES	\$ 11.90
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 29.40
STAPLES CREDIT PLAN	MISC OFFICE SUPPLIES & MATERIALS	\$ 119.56
	Total Electric	\$ 110,462.05
<u>Water Preventive 5701</u>		
TREASURER, STATE OF OHIO	PEMBERVILLE E. FRONT WATERLINE & FORCE MAIN	\$ 1,672.80
	Total Water Preventive 5701	\$ 1,672.80
<u>Sewer 5704</u>		
TREASURER, STATE OF OHIO	PEMBERVILLE E. FRONT WATERLINE & FORCE MAIN	\$ 1,672.80
	Total Sewer 5704	\$ 1,672.80

Total for all Utilities

\$121,557.67

SEWER- Landry Sheets

Great Lakes Water & Waste Systems--Landry provided information the Board requested at the last meeting. Great Lakes Water & Waste Systems proposal for Bridge St. pump station pump- the warranty for new pump is 18 months from purchase date and rebuilt does not come with a warranty. Landry stated the pump in service is probably re-built. Discussion ensued Dean recommended, and Bob agreed to repair pump since already have a new pump on the shelf. Will have 2 pumps on the shelf (1 new/1 rebuilt), 6 pumps total in service.

NEO shipping--Board reviewed information received regarding NEO shipping. Discussion ensued and Landry mentioned would save money in long run if ordered more than 1 tote at a time, he would like to order at least 2 totes. Board recommended possibly 4 totes if could find other village/municipality that would split purchase/shipping. The totes/freight are cheaper the more purchased. Landry will ask and see if Lindsey or another municipality is interested.

Am. Legion ballfield--Landry informed the Board that he had spoken to American Legion Baseball representative Denny Layman, and the association was asking about connecting to the sewer. Prior to the meeting Landry and Clerk had discussion regarding Board recently offered sewer tap or \$5000.00 for the easement on E. Front St. and Legion choose the \$5000.00 payout. During the discussion it was determined the ballfields are charged intown rate for water and electric, even though are in township.

Landry mentioned Legion could put in E1 grinder and tie into the manhole instead of dumping into force main. Legion would own the grinder/sewer line and be responsible for all costs.

Phosphorus removal was discussed. TD Engineering LLC submitted proposal for WWTP Phosphorus Removal Improvements Initial Design Phase--Professional Services at costs of \$6600.00. This proposal revision is for a portion of the design phase and will not include electrical, plumbing, architectural and structural subconsultants. Landry stated need to start showing EPA the village is working towards Phosphorus removal requirements. Board discussed and approved proposal.

Moriarty--Board reviewed Moriarty quote for 2" tsumi sump pump (1 with/1without float) and 2" 20'suction hose. Pump without float cost \$335.00, pump with float cost \$470.77 and 20'suction hose cost \$105.00. Board reviewed, discussed, and agreed to purchase (1) pump without float and (2) 20' rubber suction hoses. Total costs \$545.00.

Gearhart--Dean asked Landry if able to get portable trash pump and hoses mentioned at last meeting that were given to the Village. Landry forgot and will pick up in next week or so.

Pump Stations have all been cleaned and next week will be working with Northwestern Water and Sewer to calibrate meter and try to determine issue with school sewage usage. Landry would like to have water information at school campus to better understand discharge portion.

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Not in attendance

MISCELLANEOUS

Mayor Bailey shared a letter she penned to the Wood County Commissioners regarding use of the \$1,000,000.00 grant. Mayor Bailey and Steve Darmofal worked together to write the letter requesting the Commissioners’ legal team approve to redirect the downtown waterline funding to the water tower project. Board reviewed and agreed to submit letter to the Commissioner’s legal team. Legal team will review and determine if request falls within government use of federal Covid funds.

Mayor Bailey informed Board that will need to be in top 6 for small government funding regarding water tower. Hopefully, will know placement by January will then have 30 days to tweak submission.

Mayor Bailey reminded Board that would like to have a workday to move forward on several items that have not been completed. Board agreed to set a date and time after harvest.

Clerk informed the Board that according to Nathan Schultze, Tom Oberhouse did not realize would need to pre-annex into the village for property on North River Road for waterline connection. Pre-annexation was discussed on August 3rd and 15th meetings.

Clerk mentioned Steve Darmofal can not move forward with water tower project until Board makes final decision as to placement. Dean will contact AJ Haas (baseball president) and see if ball organization has made their decision as to which option would work best for them.

Board discussed AMP thermostat program mentioned at last meeting. Board reviewed and are unsure if best for residents and decided to not move forward with the program.

Clerk mentioned that she had received note from a resident’s family member regarding medical diagnosis (Alzheimer’s). The note asked if Board would consider not charging late fees for resident suffering from Alzheimer’s or dementia when payment is not received by due date. The letter stated Wood County Auditor has such exemption in place. Board discussed and stated would fall under the 1 time per year forgiveness already in place.

Payment approvals- 18

Miscellaneous adjustments-(7) Village owned/ (9) GovPay late fee removed

Vacation Requests **approved**- (1) Landry

With no further business to discuss, the meeting was adjourned at 8:12 p.m. The next meeting will be Monday October 31, 2022, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
