

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
October 3, 2022**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Bob Schacht, Chuck Schulte, Clerk Melody Siebenaler, Mayor Bailey, Eric Campbell. Dean called the meeting to order at 7:00 p.m. Chuck Schulte asked Clerk to verify wording with Landry regarding generator and pumps. Clerk to verify with Landry and Chuck motioned to approve verified September 19, 2022, minutes, Bob Schacht seconded the motion. Minutes approved after verification. The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment October 3**

<u>Water 5101</u>		
MASI	LAB TESTING	\$ 621.05
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 47.29
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
HYLANT ADMINISTRATIVE SERVICES	RENEWAL OF BOND-UTILITY CLERK	\$ 39.33
UNION BANK COMPANY	COLLECTION OF UTILITY BILLS	\$ 10.00
CARDMEMBER SERVICES	OFFICE SUPPLIES & MATERIALS	\$ 24.00
CARDMEMBER SERVICES	CLASS 1 WATER FOR PATRICK MEEKS/NATHAN SCHULTZE	\$ 1,320.00
	Total Water	\$ 2,097.14
<u>Sewer 5201</u>		
STIRLING WASTEWATER SERVICES	WASTEWATER WORKSHOP	\$ 150.00
USA BLUEBOOK	LATEX GLOVES	\$ 370.18
TD ENGINEERING LLC	DETAILED DESIGN PHASE	\$ 593.60
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 47.33
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	\$ 168.96
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
HYLANT ADMINISTRATIVE SERVICES	RENEWAL OF BOND-UTILITY CLERK	\$ 39.33
UNION BANK COMPANY	COLLECTION OF UTILITY BILLS	\$ 10.00
CARDMEMBER SERVICES	MISC SUPPLIES & MATERIALS	\$ 24.00
	Total Sewer	\$ 1,438.87
<u>Electric 5301</u>		
JOHN COURTNEY	MONTHLY ELECTRIC CONSULTANT FEE	\$ 100.00
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 89.74
HOME DEPOT CREDIT SERVICES	MISC. REPAIRS & MAINTENANCE	\$ 482.83
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
HYLANT ADMINISTRATIVE SERVICES	RENEWAL OF BOND-UTILITY CLERK	\$ 39.34
UNION BANK COMPANY	COLLECTION OF UTILITY BILLS	\$ 10.00
CARDMEMBER SERVICES	MISC SUPPLIES & MATERIALS	\$ 24.00
	Total Electric	\$ 781.38
<u>Water Preventive 5701</u>		
TD ENGINEERING LLC	SCHOOL & BALLFIELD LAYOUT OPTION	\$ 2,162.16
TD ENGINEERING LLC	DOWNTOWN WATERLINE REPLACEMENT	\$ 582.12
	Total Water Preventive 5701	\$ 2,744.28
<u>Water Tower 5703</u>		
TD ENGINEERING LLC	CONSTRUCTION ENGINEERING	\$ 720.72
	Total Water Tower 5703	\$ 720.72

Sewer 5704		
TD ENGINEERING LLC	DESIGN EXTRAS-RR BYPASS FOR FORCE	\$ 3714.48
	Total Sewer 5704	\$ 3714.48

Total for all Utilities

\$ 11,496.87

SEWER- Landry Sheets

Not in attendance

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Not in attendance

MISCELLANEOUS

Mayor Bailey mentioned that she would like the Board to hold a workday to get items previously discussed taken care of. There are several items needing action. Dean asked when and everyone agreed after weather freezes.

Dean informed the Board that Kevin Bushman (from Gearhart) mentioned he has 4 cycle Ford engine that will give to the Village; Dean would store at his property. Chuck asked if it works and if had hoses with it. Dean unsure, Board agreed to accept and have Dean store. Mayor Bailey mentioned possibly store in municipal building.

Mayor Bailey informed the Board did not receive any priority points (regarding water tower funding) - moving to small government funding.

Clerk informed the Board Vaughn Industries have signed the North Substation contract and now requires Mayor, Dean and Fiscal Officer signatures. Amp will schedule a pre-construction meeting after receiving signed contract back.

Water Tower placement-Dean stated the Baseball association is having a meeting next Thursday and will discuss tower placement options. Chuck concerned about painting tower if placed too close to building and if tree roots could cause issue with tower stability. Board would like Nathan to mark Option 5 placement so that baseball association members can see actual location. Clerk will ask Nathan to mark the spot.

Baseball fields -Mayor Bailey and Board discussed using volunteers to re-make the fields after tower is constructed. Mayor stated she spoke with Bob Mazur, and he has concrete contacts.

Fall Harvest electric request- Board discussed the request /expense. Jeff estimated the cost to install approximately \$1000.00. Concern about the expense and was mentioned budget is tight. Chuck in favor to install, Dean recommended waiting till next year when finances are more stable, Bob agreed to wait until next year. Board did not approve installation.

Neo-Clerk informed Board received proposal for purchase without freight. Clerk requested costs for freight. Board agreed Landry could pick up if freight charges are high.

AMP thermostat program- Board will review information and discuss at later date.

Great Lakes Water & Waste Systems-Bridge St. Pumpstation motor-- repair \$2695.00 or replace \$3935.00. This is spare pump according to Landry. Landry recommended new. Board reviewed the information and had couple questions 1. When does warranty start if new motor? 2. Timeframe to receive new motor compartment to repair? Chuck recommends rebuild due to finances. Board will wait to make decision.

Payment approvals- 11

Miscellaneous adjustments-(10) Bill correction

Vacation Requests **approved-** (1) Jeff/ (1) Nathan/ (1) Landry

With no further business to discuss, the meeting was adjourned at 7:42 p.m. The next meeting will be Monday October 17, 2022, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
