

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
September 19, 2022**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Bob Schacht, Chuck Schulte, Clerk Melody Siebenaler, Mayor Bailey, Larry Titkemeier, Nathan Schultze, Landry Sheets, Nolan Nachtraz (EBSA vice-president), Todd Sheets and Eric Campbell. Dean called the meeting to order at 7:00 p.m. Bob Schacht motioned to approve September 6, 2022, minutes, Chuck Schulte seconded the motion. Minutes approved.

The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment Sept 19 2022**

<u>Water 5101</u>		
CORE & MAIN	PIT RADIOS	\$ 1,705.00
BONDED CHEMICAL	CAUSTIC SODA, CARUS, SODIUM HYPOCHLORITE	\$ 3,195.43
TITAN MECHANICAL	WATER TOWER REPAIR 8/23 & 8/26	\$ 6,420.50
KUHLMAN & BECK	WOOD COUNTY RECORDER OF WATER & SEWER	\$ 58.00
STREAKER TRACTOR SALES INC.	ADVANCE LEASE PAYMENT	\$ 5,377.92
STAPLES CREDIT PLAN	MISC OFFICE SUPPLIES/MATERIALS	\$ 67.70
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	\$ 37.46
GOVERNMENT ACCOUNTING SOLUTIONS	QUARTERLY PAYMENTS FOR UTILITY SOFTWARE	\$ 301.67
PITY BOWES INC.	MAILSTATION & SUPPLIES	\$ 13.79
AMP, INC.	OSHA SAFETY MEETING	\$ 101.35
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 3.82
COUNTYLINE CO-OP	GASOLIEN & SUPPLIES	\$ 441.86
	Total Water	\$ 16,862.01
<u>Sewer 5201</u>		
KUHLMAN & BECK	WOOD COUNTY RECORDER OF WATER & SEWER	\$ 108.00
JONES & HENRY LABORATORIES INC.	LAB TESTING	\$ 860.70
GREAT LAKES WATER & WASTE SYSTEMS	MISC REPAIRS/MAINTENANCE, REPLACE FLOATS	\$ 6,985.00
PEMBERVILLE AMERICAN LEGION	EASEMENT	\$ 5,000.00
BERGREN ASSOCIATES INC.	SERVICE ON SCADA, MILEAGE, FEE MODIFICATION	\$ 14,577.75
STREAKER TRACTOR SALES INC.	ADVANCE LEASE PAYMENT	\$ 5,377.92
STAPLES CREDIT PLAN	MISC OFFICE SUPPLIES/MATERIALS	\$ 67.69
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	\$ 37.46
GOVERNMENT ACCOUNTING SOLUTIONS	QUARTERLY PAYMENT FOR UTILITY SOFTWARE	\$ 301.67
PITY BOWES INC.	MAILSTATION & SUPPLIES	\$ 13.79
AMP INC.	OSHA SAFETY MEETINGS	\$ 101.35
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 15.38
COUNTYLINE CO-OP	GASOLINE & SUPPLIES	\$ 345.76
	Total Sewer	\$ 33,792.47
<u>Electric 5301</u>		
AMP, INC.	TECH SERVICES	\$ 120.00
AMP, INC.	ELECTRICITY	\$ 118,788.41
AMP, INC.	OMEGA JV5 PRINCIPAL PAYMENT	\$ 6,792.04
AMP, INC.	OMEGA JV5 INTEREST PAYMENT	\$ 25.00
AIRGAS GREAT LAKES	LARGE NITROGEN CYLINDER RENTAL	\$ 40.35

O.E. MEYER	LARGE CYLINDER RENTAL	\$ 7.75
STREAKER TRACTOR SALES INC.	ADVANCE LEASE PAYMENT	\$ 5,377.91
STAPLES CREDIT PLAN	MISC OFFICE SUPPLIES/MATERIALS	\$ 67.69
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	\$ 37.46
GOVERNMENT ACCOUNTING SOLUTIONS	QUARTERLY PAYMENTS FOR UTILITY SOFTWARE	\$ 301.66
PITY BOWES INC.	MAILSTATION & SUPPLIES	\$ 13.79
AMP, INC.	OSHA SAFETY MEETINGS	\$ 101.35
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 145.71
COUNTYLINE CO-OP	GASOLINE & SUPPLIES	\$ 624.89
	Total Electric	\$ 132,444.01

Total for all Utilities

\$183,098.49

SEWER- Landry Sheets

East Front St. project (Prior to next meeting)-Steve will be providing prints and once Landry reviews, Board gave Dean permission to sign, and Steve will submit for EPA approval.

Generator-Landry informed the Board that there are no plugs at out laying stations. Chuck asked if generator would work on all pump stations, Landry answered will run (2) 2.5 pumps at outlaying stations. Board requested minimum of 2 male plugs.

Board reviewed 2 proposals from Great Lakes Water & Waste Systems for spare items for pump stations. Main pump station spares at cost of \$11,436.00 and Bierley, Bridge, Marshall pump stations at cost of \$728.00. Board discussed and approved both proposals. Clerk will place orders. Chuck asked if Landry could compile a list of all items on hand- for emergency use. Landry will complete list of items.

Board reviewed Tomlin Equipment proposal for roots blower, Landry would like to order 2 blowers at cost of \$2309.00 each blower plus freight. Proposal states Tomlin should be receiving 9 blower units this month and Landry would like to get this ordered to ensure receiving the blowers. Board approved purchase of 2 blower units. Clerk will place order.

NEO tote-Clerk emailed supplier couple weeks ago and has not heard back as to cost.

Huber-Y-strainer broke on the top-Landry would like to place y-strainer on the bottom instead of top. He is looking to re-do.

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Discussion regarding water tower placement between Nathan, Board and EBSA took place. Steve Darmofal provided (2) additional options for the placement of tower at request of the Board. Nolan stated would probably only need 1 fence (8-10 yrs. and 11-12 yrs. old don't require a fence, 14 yrs. old require a fence). He stated EBSA is still looking at moving all fields to Luckey (would make it easier for parents having more than 1 child playing ball at same time). Concession stand was also discussed. Nolan asked what time frame was for the project Dean stated probably Spring 2024. Chuck asked Nolan if scoreboard is used, and Nolan stated he has never seen it used. Nolan stated he will discuss with his Board and let BPA know which option EBSA would prefer, Dean mentioned that the BPA would wait to hear which option EBSA prefers before making decision.

MISCELLANEOUS

Todd Sheets was present to discuss Village providing electricity to food vendors for the October Fest. Todd suggested area for vendors to connect to power be between K & L Repair and Fire Station. Would require 220-volt connection. Questions were raised as to how would supply electricity and billing for the usage. Board asked how many food trucks would be present, Todd responded probably 3. Nathan asked

if would need water hookup and Todd said maybe, not sure. Board will discuss with Jeff Barres and let Todd know Board's decision.

Mayor Bailey informed the Board that she has heard from Eastwood Schools regarding Village supplying water to school campus. Clerk verified with Board that Village would charge out of town commercial water rate. Board stated yes. Mayor Bailey stated she was informed that Northwestern Water & Sewer charge would be lower than Village rate. Discussion ensued between Mayor Bailey, Board, Nathan and Landry. It was recommended that Mayor Bailey suggest to the school that they check with other schools and businesses and see if charges were increased drastically after first year.

Mayor Bailey asked what the timeline is for phosphorus removal. Landry responded March 2023.

Mayor Bailey informed the Board that Roberta (RCAP) has recommended Village get OWDA loan to cover our portion of South End Waterline Loop. Either 5-20 yrs. at 3.51% or 21-30 yrs. at 3.65%. Resolution is on Council agenda for tomorrow night regarding applying for funding.

Mayor Bailey stated she is working on paperwork to change County Commissioner's downtown waterline funding to water tower funding.

Mayor Bailey informed the Board she has spoken with Judy Lee regarding a zoning issue and feels Judy is open to storm water being taken to the river through her property.

Clerk informed the Board the American Legion easement (E. Front St. Waterline/Force Main project) has been finalized and recorded along with Jim Smith and Hirzel Composite easements.

Clerk stated the South Electrical Sub motor has been ordered. Board discussed if could hire outside help to help Jeff with having to hand crank motor every few hours. Randy McBride's name was mentioned.

Payment approvals- 21

Miscellaneous adjustments-(3) Bill correction

Vacation Requests **approved**- (6) Landy

With no further business to discuss, the meeting was adjourned at 8:35 p.m. The next meeting will be Monday October 3, 2022, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
