

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

September 6, 2022

Mayor Bailey called the joint meeting to order at 7:00. The joint meeting held prior to the regular meeting was attended by all Council members and Board members/employees- Dean Krukemyer, Bob Schacht, Clerk, Nathan Schultze and Jeff Barres. Mayor Bailey asked Dean to present outline of projects BPA is working on. Dean mentioned the following projects: South End Water line Loop, East Front St. Water & Force Main, upgrading North Substation, Water tower and water line replacement behind business district. Someone asked timeline for East Front St. project, Dean answered late winter/early spring(hopefully). Jeff Barres spoke about the North Substation issue and currently having issue with the South Substation. Jeff mentioned he spoke with representative from RMS, and they can get us the motor needed for South sub at estimated cost of \$35,000-\$50,000.00. Jeff is looking for other options before ordering. Councilman Daniel Angel asked Nathan about the water tower leaks. Nathan responded 2 leaks within 3 days. Both leaks were patched. Joint meeting ended and Board resumed regular meeting upstairs. Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Bob Schacht, Chuck Schulte, Clerk Melody Siebenaler, Jeff Barres, Nathan Schultze, Macy Flores, Vic Salazar, Tom and Sheila Swartz. Dean re-called the meeting to order at 7:21 p.m. Bob Schacht motioned to approve August 15, 2022, minutes, Dean Krukemyer seconded the motion. Bob Schacht motioned to approve special meeting August 26, 2022, minutes, Chuck Schulte seconded the motion. Minutes were approved.

The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment Sept 6, 2022**

Water 5101		
MASI	LAB TESTING	\$ 1,288.45
CORE & MAIN	METER, GASKET, TOUCHPAD & SUPPLIES	\$ 4,264.83
BONDED CHEMICAL	CAUSTIC & SODIUM	\$ 2,184.38
USA BLUEBOOK	CABLE ASSEMBLY KIT	\$ 134.42
USA BLUEBOOK	NEW METER READING BOOKS	\$ 322.09
TD ENGINEERING LLC	WATER TOWER-PRELIM DESIGN PHASE	\$ 1,898.00
TD ENGINEERING LLC	DOWNTOWN WL REPLACEMENT	\$ 110.88
UNIFIRST CORPORATION	UNIFORMS, TOWELS & MATS	\$ 57.35
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 70.62
TREASURER, STATE OF OHIO	UAN QUARTERLY FEE	\$ 237.00
COMDOC	COPIER METERING, MAINT. & SUPPLIES	\$ 52.50
CARDMEMBER SERVICES	T-SHIRTS, MISC SUPPLIES & POSTAGE	\$ 334.86
	Total Water	\$ 10,203.05
Sewer 5201		
USA BLUEBOOK	NEW METER READING BOOKS	\$ 322.09
TD ENGINEERING	DESIGN EXTRA RR BYPASS FOR FORCE MAIN	\$ 657.48
TD ENGINEERING	OHIO EPA WPCLF PY 23 NOMINATIONS	\$ 582.12
TD ENGINEERING	PUMP STATION GENERATOR/WWTP PHOSPHORUS	\$ 1,191.96
NORTHWESTERN WATER	CLEANING OF WETWELLS	\$ 715.92
GREAT LAKES WATER & WASTE SYSTEMS	MISC REPAIRS & MAINTENANCE	\$ 1,781.00
JONES & HENRY LABORATORIES INC.	LAB TESTING	\$ 859.40
WINSUPPLY	MISC SUPPLIES & MATERIALS	\$ 291.21
EDWARD KELLY & SONS INC.	HYDRO VAC/CSX PERMIT APP/CSX FLAGGER	\$ 9,116.19

UNFIRST CORPORATION	UNIFORMS, TOWELS & MATS	\$ 57.37
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 30.48
TREASURER, STATE OF OHIO	UAN QUARTERLY FEE	\$ 237.00
COMDOC INC.	COPIER METERING, MAINT. & SUPPLIES	\$ 52.50
CARDMEMBER SERVICES	T-SHIRTS, MISC SUPPLIES & POSTAGE	\$ 270.01
	Total Sewer	\$ 16,164.73
<u>Electric 5301</u>		
USA BLUEBOOK	NEW METER READING BOOKS	\$ 322.09
GROSS ELECTRIC	MISC OPERATING SUPPLIES & MATERIALS	\$ 148.51
JOHN COURTNEY	MONTHLY ELECTRIC CONSULTANT FEE	\$ 100.00
AMP, INC.	ELECTRICAL TECH SERVICES	\$ 720.00
AMP, INC.	PEMBERVILLE LEGAL NOTICE	\$ 243.32
UNFIRST CORP	UNIFORMS, TOWELS & MATS	\$ 109.99
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 30.48
TREASURER, STATE OF OHIO	UAN QUARTERLY FEE	\$ 237.00
COMDOC, INC.	COPIER METERING, MAINT. & SUPPLIES	\$ 52.50
CARDMEMBER SERVICES	T-SHIRTS, MISC SUPPLIES & POSTAGE	\$ 229.74
	Total Electric	\$ 2,193.63
<u>Water 5703</u>		
TD ENGINEERING LLC	CONSTRUCTION ENGINEERING/RESIDENT	\$ 2,421.64
	Total Water 5703	\$ 2,421.64

Total for all Utilities

\$ 30,983.05

SEWER- Landry Sheets

Not in attendance

ELECTRIC –Jeff Barres

Jeff updated the Board on South Substation motor issue. RMS can get the motor at estimated cost of \$35,000-\$50,000.00. The motor will be custom built due to the gears. Jeff will contact RMS and ask for written proposal. Jeff has contacted Toledo Edison and few other vendors, but no one is able to locate what is needed. Jeff will continue to hand crank every few hours until motor is replaced. Dean asked if could bring North Substation back up and Jeff said we could but not recommended. (if bring back up and it fails then most likely will not be able to fix until it is replaced). Jeff will contact AMP tomorrow and see if they have any suggestions.

Jeff asked if could contract out the tree trimming this year. With substation issues, he doesn't have time to trim trees in power lines. Jeff would like to have 8 year cut done on the trees. Board members agreed and requested Jeff get quotes.

WATER-Nathan Schultze

Nathan provided information on water tower leaks. The 2nd leak was 90' up and when coupling was being welded onto area, it blew through the metal. So, had to weld a larger plate/coupling to area, to avoid another blow out. Nathan informed the Board that when tower is inspected later this year, he is having them inspect the riser also. They will use a remote submarine to inspect since can not dive in the riser.

All in attendance discussed the proposed water tower placement on the newly acquired school grounds. Steve provided 3 options for the placement. Nathan mentioned that Option 3 was not recommended by Steve due to inaccessibility. Option 2 both Dean and Chuck questioned if could go farther South. Dean recommended having AJ Haas (baseball President) review all options and give input as to what would work for them. Chuck is concerned with layout of the dugouts. Option 3 was mentioned maybe move farther West if possible. Residents in attendance mentioned did not like Option 1- Board agreed to set

Option 1 aside. Board discussed possibly keeping fields going same direction but moving them slightly. Dean asked Clerk to contact AJ Haas and see if could attend next meeting.

MISCELLANEOUS

Clerk asked if American Legion had made decision regarding Village obtaining easement (whether would want payout or sewer connection). Board did not know and asked Clerk to reach out to Arik Witker (Legion Commander) and see. If Legion request payout then Clerk is to contact Solicitor and move forward.

Clerk provided Board members with information pertaining to increase of TD Engineering LLC fees. Per contract fees could be adjusted.

Board reviewed and discussed Force Main information provided by Edward Kelly concerning exploratory dig at CSX. Nathan mentioned nothing has changed per the plans and Steve would like to present to EPA. Board agreed (with Landry's approval) and said to have Steve to send to EPA for approval.

Chuck asked if had heard anything from Shrader Tire regarding annexation. Clerk stated had not heard anything since contacted them and told them they need to start the process.

Payment approvals- 20

Miscellaneous adjustments-(1) Pool Fill/ (10) Late fee removed/ (7) Village owned

Vacation Requests **approved**- (1) Nathan/ (1) Melody

With no further business to discuss, the meeting was adjourned at 9:12 p.m. The next meeting will be Monday September 19, 2022, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
