

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
August 15, 2022**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Bob Schacht, Clerk Melody Siebenaler, Mayor Bailey, Jeffrey Kirkbride, Nathan Schultze, Jeff Barres, Landry Sheets, Rick Rahe and Eric Campbell. Dean called the meeting to order at 7:00 p.m. Bob Schacht motioned to approve August 1, 2022, minutes, Dean Krukemyer seconded the motion. Minutes approved. The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment Aug 15, 2022**

<u>Water 5101</u>		
TREASURER, STATE OF OHIO	CLASS 1 WATER SUPPLY LICENSE RENEWAL	\$ 35.00
MASI	LAB TESTING	\$ 277.20
MAUMEE SUPPLY	OPERATING SUPPLIES & MATERIALS	\$ 53.00
PETERS' USED EQUIPMENT INC.	RENTAL OF BOBCAT, GRADER, ETC.	\$ 1,699.60
MID-AMERICAN SALT	BULK WATER CONDITIONING SALT	\$ 3,460.95
D & D PAVING INC.	ASPHALT REPAIR	\$ 19,435.00
UNION BANK CO	COLLECTION OF UTILITY BILLS	\$ 10.00
BROWN SUPPLY CO.	MISC OPERATING SUPPLIES & MATERIALS	\$ 45.21
WOOD COUNTY TREASURER	2022 ALLOCATIONS FOR CODERED MASS	\$ 32.21
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	\$ 37.46
PITY BOWES INC.	MAILSTATION & SUPPLIES	\$ 11.90
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.48
COUNTYLINE CO-OP	GASOLINE & OTHER MISC SUPPLIES	\$ 432.06
HYLANT ADMINISTRATIVE SERVICES	2022-2023 RENEWAL OF LIABILITY INSURANCE	\$ 2,432.96
	Total Water	\$ 24,970.75
<u>Sewer 5201</u>		
EISENHOUR MOTOR SALES INC.	REPAIRS & MAINTENANCE	\$ 80.73
FRONTIER	TELEPHONE SERVICES	\$ 132.22
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
BROWN SUPPLY CO.	MISC OPERATING SUPPLIES & MATERIALS	\$ 45.21
WOOD COUNTY TREASURER	2022 ALLOCATIONS FOR CODERED MASS	\$ 32.20
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	\$ 37.46
PITY BOWES INC.	MAILSTATION & SUPPLIES	\$ 11.90
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
COUNTYLINE CO-OP	GASOLINE & OTHER MISC SUPPLIES	\$ 212.32
HYLANT ADMINISTRATIVE SERVICES	2022-2023 RENEWAL FOR LIABILITY INSURANCE	\$ 2,967.31
	Total Sewer	\$ 3,564.82
<u>Electric 5301</u>		
AMP, INC.	ELECTRICITY	\$ 90,899.30
AMP, INC.	OMEGA JV5-PRINCIPAL PAYMENT	\$ 6,767.04
AMP, INC.	OMEGA JV5-INTEREST PAYMENT	\$ 50.00
TEROX SERVICES	ANNUAL INSPECTION OF ELECTRICAL EQUIPMENT	\$ 2,457.13
O.E. MEYER CO	LARGE CYLINDER RENTAL	\$ 7.75
AIRGAS GREAT LAKES	LARGE CYLINDER RENTAL	\$ 40.35
BEEGEE RENTAL & SALES	OPERATING SUPPLIES & MATERIALS	\$ 100.57
JOHN COURTNEY	MONTHLY ELECTRIC CONSULTANT FEE	\$ 100.00

UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
BROWN SUPPLY CO.	MISC OPERATING SUPPLIES & MATERIALS	\$ 107.18
WOOD COUNTY TREASURER	2022 ALLOCATIONS FOR CODERED MASS	\$ 32.21
AMPLEX	TELEPHONE, FIBER & FAX SERVICES	\$ 37.46
PITY BOWES INC.	MAILSTATION & SUPPLIES	\$ 11.90
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47
COUNTYLINE CO-OP	GASOLINE & OTHER MISC SUPPLIES	\$ 370.52
HYLANT ADMINISTRATIVE SERVICES	2022-2023 RENEWAL FOR LIABILITY INSURANCE	\$ 3,382.24
	Total Electric	\$ 104,409.12

Total for all Utilities

\$132,944.69

SEWER- Landry Sheets

Landry stated he has not heard from Shrader Tire regarding possibly annexing into the Village and receiving sewer service.

Landry informed the Board that Edward Kelly & Sons has approximately 5 hours (out of the original 20 hours agreed upon) left on the proposed work to be performed at the CSX crossing. There was issue with equipment breaking down. The areas have been marked showing CSX boundaries and the work still needing completed is outside CSX territory. They need to still scope the lines at an angle (not directly over top). The work should be completed last week of August.

Landry presented a proposal from Great Lakes Water & Waste Systems for the repair of Hydromatic pump in the amount of \$5962.00. According to Landry, the pump has been in use for several years. Board reviewed and approved the repair.

Landry informed the Board that contractors have been frustrated with the sewer line installation in Pember Grove Subdivision. The plans do not show depth of the line and contractors are having issue with locating and connecting.

Landry discussed Jim Palmer Excavating proposal for basin replacement at 217 Bridge St. at cost of \$7197.95. Landry discussed needing to also replace basin on Bond St. Board asked that he contact Jim Palmer to request a quote for the Bond St. basin. Decision was made to wait on Bridge St. work until receiving Bond St. proposal.

Board reviewed Certified price quote for free aerosol qty. 12 at cost of \$181.50. Landry received a sample of the product and thought possibly all departments could use it. Works well to loosen parts, protect items from rust and lubricate for re-use. Board did not approve purchase at this time but possibility at later time.

ELECTRIC –Jeff Barres

Township Building-Discussion regarding electrical service, 135' from building and requested 200-amp, single phase service. Township would supply meter base and Village would supply wire.

Jeff stated that he was unsure what the Amp contract status was, Mayor Bailey stated ordinance regarding this is being brought before Council tomorrow night.

Jeff provided Board a partial inventory of the pad mount transformers the Village currently has in service. He is concerned that the transformers are about 1 year out to receive after ordering and if a transformer went down the customer would be without power for more than few days. 1000KvA transformer costs approximately \$20,000.00 and knows the Village can not afford to have large stockpile.

WATER-Nathan Schultze

Township Building-Water line was discussed. The proposed building would include 2 restrooms and 1 truck bay. There is 290' distance from Aring's carwash to restrooms. Plans call for 4" water line but, Nathan and Rick agree 2" line should be sufficient. Nathan mentioned Countyline Co-op had previously inquired about installing water to their property (next to Dollar General) and chose not to, possibly they would entertain the idea of installing waterline from Township building and help cover costs. Rick was

not aware and will contact Countyline Co-op to see if would be interested in partnering. Cost estimate of \$2500.00 for water tap fee was discussed. Nathan stated a meter located inside the building would be cheaper than a pit meter.

Nathan informed the Board the South Waterline Loop project has 2 change orders. One is for boring under the roadway, Wood County will not allow open cut and the other is for the additional valve on Bierley (discussed last meeting). Board reviewed and approved both change orders.

Nathan discussed Tom Oberhouse's request to provide water service to his property on North River Rd. (discussed at last meeting). Tom would incur all expenses and contact Palmer's if Board agrees to request. Was mentioned that would go on east side of the road and bore under. Would need to sign pre-annexation agreement prior to work.

Nathan informed the Board that he, Mayor and Fiscal Officer met with Steve Darmofal to discuss funding applications.

MISCELLANEOUS

Township Building-Rick Rahe represented the Freedom Township Trustees in discussing the proposed new building and the needed utility services. The Trustees are doing a Design/Build project hoping to decrease costs. Poggemeyer provided the design work and Rudolph Libbey will be doing the building phase. Sanitary sewer was discussed- 115' from bathroom going West to force main, 7' deep below grade. Or 162' bathroom to manhole. Will need to determine which option is best. Discussion ensued as to no charge for sewer tap in due to prior agreement with Village. Storm sewer was discussed. There would be a retention pond near Darla Baker's insurance building. Board reviewed storm sewer information and Dean stated the Village would cover the costs for the installation of the storm sewer to the Township property. Plan is for groundbreaking Spring 2023.

Mayor Bailey is meeting with County Commissioners tomorrow to discuss \$1 Million grant. Has a list of questions she is planning to ask- (1) can funds be used for design engineering (2) can fund parlay portion for seed monies for another grant (3) could it be used for local match (4) the deadline in which has to be used by (5) when will funds be available. Board reviewed Steve's suggestions as to which areas are higher priority.

Payment approvals- 22

Miscellaneous adjustments-(1) Pool Fill/ (33) Late fee removed/ (7) Village owned/ (1) Bill correction

Vacation Requests **approved**- (3) Landy

With no further business to discuss, the meeting was adjourned at 9:38 p.m. The next meeting will be Tuesday September 6, 2022, at 7:00 p.m. and will be a joint meeting with Council.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
