

**VILLAGE OF PEMBERVILLE**  
**BOARD OF PUBLIC AFFAIRS**  
**July 5, 2022**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Bob Schacht, Chuck Schulte, Clerk Melody Siebenaler, Jeffrey Kirkbride and Landry Sheets. Dean called the meeting to order at 7:00 p.m. Chuck Schulte motioned to approve June 21, 2022; minutes Bob Schacht seconded the motion. Minutes approved.

The following bills were approved for payment.

**Board Of Public Affairs**  
**Bills being submitted for payment**      **July 5, 2022**

<b><u>Water 5101</u></b>		
MASI	LAB TESTING	\$ 317.30
O.P. AQUATICS	SODIUM HYPOCHLORITE	\$ 1,226.00
BONDED CHEMICAL	CAUSTIC SODA	\$ 69.75
HIRZEL CANNING CO.	WATERLINE EASEMENT	\$ 5,000.00
UNIFIRST CORP.	UNIFORMS, TOWELS & MATS	\$ 47.11
COMDOC INC.	COPIER METERING, MAINT. & SUPPLIES	\$ 38.12
VERIZON WIRELESS	CELLULAR AND BROADBAND	\$ 66.50
STAPLES CREDIT PLAN	MISC OFFICE SUPPLIES	\$ 86.98
NATIONAL BUSINESS FURNITURE (NBF)	OFFICE FURNITURE	\$ 299.09
	<b>Total Water</b>	<b>\$ 7,770.85</b>
<b><u>Sewer 5201</u></b>		
JAMES D. SMITH	SANITARY SEWER EASEMENT	\$ 5,000.00
NORTHWESTERN WATER & SEWER	CLEANING OF WELLS	\$ 1,525.00
UNFIRST CORP.	UNIFORMS, TOWELS & MATS	\$ 47.11
COMDOC INC.	COPIER METERING, MAINT. & SUPPLIES	\$ 38.12
VERIZON WIRELESS	CELLULAR AND BROADBAND SERVICES	\$ 26.37
STAPLES CREDIT PLAN	MISC. OFFICE SUPPLIES	\$ 86.97
NATIONAL BUSINESS FURNITURE (NBF)	OFFICE FURNITURE	\$ 299.08
	<b>Total Sewer</b>	<b>\$ 7,022.65</b>
<b><u>Electric 5301</u></b>		
PETERS' USED EQUIPMENT INC.	DITCH WITCH TRENCHER RENTAL	\$ 950.00
AMP, INC.	ELECTRICAL ENGINEERING SERVICES	\$ 240.00
GROSS ELECTRIC	OPERATING SUPPLIES & MATERIALS	\$ 463.54
UNIFIRST CORP.	UNIFORMS, TOWELS & MATS	\$ 89.29
COMDOC INC.	COPIER METERING, MAINT. & SUPPLIES	\$ 38.12
VERIZON WIRELESS	CELLULAR AND BROADBAND SERVICES	\$ 26.37
STAPLES CREDIT PLAN	MISC OFFICE SUPPLIES	\$ 86.97
NATIONAL BUSINESS FURNITURE (NBF)	OFFICE FURNITURE	\$ 299.08
	<b>Total Electric</b>	<b>\$ 2,193.37</b>
<b><u>Water 5703</u></b>		
TD ENGINEERING LLC	CONSTRUCTION ENGINEERING	\$ 159.00
	<b>Total Water 5703</b>	<b>\$ 159.00</b>

**Total for all Utilities**

**\$ 17,145.87**

### **SEWER- Landry Sheets**

Landry informed the Board that the plugs at the Main Station have been installed. Pumps and floats have extra wire to allow for easier unplugging, even on the extra pumps. Clerk provided an email from Erik Torgersen (TD Engineering LLC) stating the use of Neo Water treatment does not require Ohio EPA approval (per Peggy Christie June 22, 2022, email). Landry did state need to place a Neo order for February 2023 delivery date. Board and Landry discussed Phosphorus removal building, Chuck stated the Village does not have the funds available this year, will have to put on hold until later date. Chuck asked Landry to inform Erik of this decision.

Landry and Board discussed ideas pertaining to Shrader Tire annexing into the Village. Board would like to have Steve Darmofal look into best way to service them when they are ready. Landry will discuss with Steve.

Chuck thanked Landry for helping with the watermain break at Pine/Bond over the weekend. Landry informed the Board that he was contacted by Nathan (contacted and on vacation in Florida to help since he was unavailable). Landry worked with Palmer Bros. to fix the issue. (Installed a 2' clamp on the 6" cast iron line).

Landry informed the Board he worked overtime past weekend, due to plant checks and pool filter issues. Jeffrey asked Landry if there is space available to store the new police trailer. Council wants the trailer stored behind fencing. Landry stated could store on blacktop but does not have any indoor storage available come winter.

Landry proposed the Village inquire about purchasing old lumberyard to build a lean-to to store electrical transformers (stored on blacktop at sewer plant presently), place recycle bins (to help avoid wind issues) and build storage facility to house additional equipment. The entire area would be fenced to help avoid theft and illegal dumping. It was mentioned the property is set to have condos built on it and Landry stated the build has not started yet so, still a possibility.

### **ELECTRIC –Jeff Barres**

Not in attendance

### **WATER-Nathan Schultze**

Not in attendance

### **MISCELLANEOUS**

Clerk mentioned that Jeff had conversation with Michelle (AMP) and representatives from Vaughn and Kent Power regarding the North substation project. Jeff asked for clarification regarding certain items included/excluded from each proposal. Michelle then provided updated bid proposals for Board review. Jeff and Michelle recommend Vaughn Industries. Board reviewed and discussed the information. Chuck mentioned that neither proposal included a fire wall. Clerk to notify Jeff to ask about fire wall. Board supports Vaughn proposal if firewall isn't an issue.

Clerk informed the Board that Patrick Meeks has been employed with the Village for 90 days as of yesterday and is up for the \$1.00 pay increase (set forth at hire date). Board agreed and approved Patrick wage increased to \$21.50/hr.

Chuck asked if any plans are in place regarding paving areas of Hickory St. water breaks occurred. Clerk will check with Nathan. Landry suggested that while they are here paving water break areas maybe could pave area at park used for supplying water and electric for fair. (Landry would like Village to bury conduit under path at scout building so could pull water and electric lines thru and be paved on top).

Clerk presented quotes for Wire-Sweetbriar RX 1000ft from Power Line Supply \$4470.00, Pepco \$3400.00, and Brownstown Electric Supply \$2930.00. Jeff would like to purchase qty. of 2. Board approved purchase of 2 from Brownstown Electric Supply. Clerk will notify Jeff to place order.

Board discussed American Legion next meeting is July 21 at 7:30 and Chuck is unable to attend. Dean and Bob will attend and present information to the Legion members. Clerk will notify Legion of request to be put on their agenda.

Clerk provided Board with email from Steve Darmofal regarding questioning Legion easement. Board reviewed and discussed the information.

Clerk provided cargo trailer information/quote to Board for review. Gene Steele gave the information to Landry.

Chuck asked if Steve Darmofal had provided a footprint of proposed water tower and requirements for distance to remain from property and electrical lines. Clerk responded no; she will contact Steve for the information.

Payment approvals-15

Miscellaneous adjustments-(9) GovPay late fee removed/ (2) leak forgiveness/ (1) prorate request/ (1) budget no late fee should be applied.

Vacation Requests **approved**- (1) Patrick/ (3) Landry

**With no further business to discuss, the meeting was adjourned at 8:40 p.m. The next meeting will be Monday July 18, 2022, at 7:00 p.m.**

**\*Audio recordings of the meetings are available upon Public Records request.**

**President**

**Clerk**

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