

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
June 7, 2022**

Mayor Bailey opened the June 7, 2022, Council meeting at 7:00 pm with a prayer and the pledge of allegiance.

**Roll Call:** Present at the scheduled meeting of Council were Rahe, Angel, Kirkbride, Mazur, and Tittkemeier. Others present were, Sergeant Kwapich, Eric Campbell, Gene Steele, Joanne Busdeker, and the Clerk.

**Minutes:** Minutes were tabled until next meeting due to the timing of completion and the detail of Chief Darling's exit interview.

**Treasurer's Report:** Kirkbride moved, and Mazur seconded to approve the bills for \$14,540.72. Motion passed unanimously.

**ORDINANCE 1620:** AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2022 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF PEMBERVILLE, OHIO. 2<sup>nd</sup> READING

**RESOLUTION 769:** A RESOLUTION OF THE VILLAGE OF PEMBERVILLE ESTABLISHING CAPITAL IMPROVEMENT RESERVE FUNDS AND PROVIDING FOR TRANSFERS TO THE FUNDS AND DECLARING AN EMERGENCY. 1<sup>ST</sup> READING

Kirkbride stated BPA approved this at their meeting last night. Clerk stated Council will vote on this next Council meeting.

**Police Activity Report:** Police activity report provided. Angel asked Sergeant Kwapich if he could include the areas where traffic citations are given.

Kwapich explained that in the past the Sheriff would bring over their command center during the fair. Kwapich stated he would like to use some of the Opelt funds for a trailer he found for \$10,000, that would serve as their Command Center during the Pemberville Free Fair, eliminating the need for the Sheriff's. Kwapich stated he has spoken to Ortinau Art regarding lettering on the trailer; he will provide a quote once he has the measurements of the trailer.

The Ad for Police Chief is ready and will run two separate times in the Sentinel Tribune.

**Zoning Report:** Campbell stated there are issues with pools going up without proper zoning permits. Campbell stated he has noticed over 23 pools and only 3 with permits. Campbell provided information to Council regarding pools and what other municipalities are doing. Discussion ensued.

**Council Reports:**

**Rahe:**

Streets, Sidewalks, Lands & Buildings: Rahe state Gene Steele mentioned the ballfield concession door being left open and trash ending up in the valley after games. Rahe stated she addressed the concern and while they did not realize they were responsible for pulling trash they would make sure moving forward the door is closed and trash put in dumpster.

Rahe stated the next Street meeting is tomorrow at 9:00 a.m. Rahe stated they will meet again on Thursday at 9:00 a.m. to discuss updating the Welcome to Pemberville signs coming into town.

**Angel:**

Personnel Committee: Angel stated the Committee met with members of BPA and employees to discuss comp-time.

Angel stated that the time-clock at the pool is currently being set-up as the employees are submitting their paperwork and should be fully operational in the next day or two.

Angel stated that Sargent Kwapich will serve as acting Chief until the position is filled.

Safety Committee:

Angel asked Council on their thoughts regarding the trailer Sargent Kwapich located. With no further discussion, Angel moved and Kirkbride seconded to purchase the trailer for the Police Department to serve as the Command Center during the Pemberville Free Fair and not to exceed \$10,000 for the trailer and \$2,000 for the lettering. Motion passed unanimously.

**Kirkbride:**

Electric: Kirkbride stated there was discussion regarding the repairs to the North Substation. Kirkbride stated there is a verbal commitment from Toledo Edison should both substations go down, they would provide a portable transformer.

Sewer: Kirkbride stated there was continued discussion regarding the phosphorus removal building. Kirkbride stated the board reviewed easements.

Water: Kirkbride stated there was continued discussion regarding the water tower and a potential location. No decision made.

**Mazur:**

Park and Rec: Mazur stated the pool had a successful opening. Mazur stated she will be meeting with Dick Sheets and other members of the Pemberville Free Fair to discuss a location for the gaga court.

Mazur would like to purchase t-shirts for the pool employees out of the donated funds.

Mazur stated the next meeting will be Wednesday at 1:00 p.m. Mazur stated they will be discussing fundraising ideas for the pool.

**Meyer:**

Absent

**Titkemeier:**

Planning Commission: Titkemeier stated Planning Commission met on May 18<sup>th</sup>. Council approved the zoning change and needs to be recorded with the Auditor. Titkemeier stated the next meeting is June 5<sup>th</sup> at 7:00 p.m.

Tree Committee: Titkemeier stated the Tree Committee has a meeting scheduled with Stephanie Miller on June 15<sup>th</sup> at 8:30 a.m. to look at mapping out the town of trees and utilities.

**Mayor:**

Mayor stated that she met with the Wood County Commissioners and submitted the water study report.

Mayor announced the next Ohio Sunshine Law class that is available virtually on July 14, 2022. Mayor stated all new members are required to take the training before the end of their term.

Mayor announced that mosquito spraying will take place every Monday evening instead of Thursday.

Mayor asked for Council's input on the Welcome booklet and would like to proceed with printing if there are no changes or corrections needed.

Mayor stated she had an update regarding the Splash pad. She contacted the State to see where the Village was on the list for plan approval and we are currently #47. Mayor stated when she contacted them 6 weeks ago, the Village was number 77. Mayor stated she does not feel confident that the splash pad will be installed in time for the Party in the Park and anticipates it will be after the fair and ready for next pool season.

Mayor reminded Council she will be on vacation from Friday until June 24<sup>th</sup> and that Sue Rahe will head the next Council meeting.

Clerk asked about a bill received from Ken Rahe for the brick repair done on Main St. Rahe moved and Kirkbride seconded to approve the bill for \$800. Motion passed unanimously.

Rahe asked if there was an update on the Animal Shelter. There was discussion regarding 204 Front St. and the downstairs apartment that has been vacant for 1 year. Discussion ensued.

**Guest:****Gene Steele:**

Gene Steele mentioned last winter about getting an enclosed trailer for the utility department to hold their tools for water breaks.

Mayor Bailey adjourned the meeting at 8:23 P.M.

\*Audio recording of the meetings are available upon Public Records request.

