

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
April 4, 2022**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Chuck Schulte, Robert Schacht, Clerk Melody Siebenaler, Mayor Bailey, Nathan Schultze, Landry Sheets, Eric Campbell.

Dean called the meeting to order at 7:00 p.m. Chuck Schulte motioned to approve March 14, 2022; minutes Bob Schacht seconded the motion. Minutes approved.

The following bills were approved for payment.

**Board Of Public Affairs  
Bills being submitted for payment April 4, 2022**

<b><u>Water 5101</u></b>		
CORE & MAIN	MISC OPERATING SUPPLIES	\$ 396.75
HOWARD T. MORIARTY CO. INC.	CUTQUICK 14" GUARD	\$ 903.99
MASI	LAB TESTING	\$ 453.30
UNIQUE PAVING MATERIALS	COLD PATCH FOR ST. RT. 105 REPAIR	\$ 260.96
CITY OF TOLEDO	TESTING & ANALYSIS	\$ 50.00
TD ENGINEERING LLC	WATERLOOP -BIDDING	\$ 900.00
TD ENGINEERING LLC	OHIO EPA WSRLA NOMINATION & WL EXTENSION	\$ 3,153.00
GREAT LAKES BIOMEDICAL LTD	NEW HIRE PHYSICAL & DRUG SCREEN	\$ 34.66
CARDMEMBER SERVICES	MISC OPERATING SUPPLIES & MATERIALS	\$ 21.59
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 66.60
TREASURER, STATE OF OHIO	UAN QUARTERLY FEE	\$ 237.00
UNIFIRST CORPORATION	UNIFORM, MATS & TOWELS	\$ 50.80
HOME DEPOT CREDIT SERVICES	REFRIG FOR LAB TESTING	\$ 259.00
PITY BOWES	INK SUPPLIES FOR POSTAGE METER	\$ 11.30
COMDOC, INC.	COPIER MAINTENANCE & SUPPLIES	\$ 52.16
STAPLES CREDIT PLAN	MISC. OPERATING SUPPLIES & MATERIALS	\$ 49.44
	<b>Total Water</b>	<b>\$ 6,900.55</b>

<b><u>Sewer 5201</u></b>		
TD ENGINEERING LLC	EASEMENT DESCRIPTIONS	\$ 300.00
TD ENGINEERING LLC	PRELIM ENGINEERING FOR WWTP PH	\$ 826.80
FRONTIER	TELEPHONE SERVICE SEWER PLANT	\$ 130.32
CITY OF PERRYSBURG	SEWER CHARGES	\$ 489.50
D & K TRANSPORT INC	SLUDGE HAULING	\$ 400.00
CONTROL ASSOCIATES	ANNUAL CALIBRATIONS	\$ 948.00
CONTROL ASSOCIATES	RECORDER CHARTS & PENS	\$ 414.31
GREAT LAKES BIOMEDICAL LTD	NEW HIRE PHYSICAL & DRUG SCREEN	\$ 34.67
CARDMEMBER SERVICES	MICS SUPPLIES & MATERIALS	\$ 21.58
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 26.49
TREASURER, STATE OF OHIO	UAN QUARTERLY FEE	\$ 237.00
UNIFIRST CORPORATION	UNIFORM, MATS & TOWELS	\$ 49.30
PITNEY BOWES	INK SUPPLIES FOR POSTAGE METER	\$ 11.31

COMDOC, INC.	COPIER MAINTENANCE & SUPPLIES	\$ 52.16
STAPLES CREDIT PLAN	MISC SUPPLIES & MATERIALS	\$ 49.45
	<b>Total Sewer</b>	<b>\$ 3,990.89</b>

<b><u>Electric 5301</u></b>		
AMP, INC	ELECTRICITY	\$ 54,362.30
AMP, INC	OMEGA JV5-PRINCIPAL PAYMENT	\$ 6,767.04
AMP, INC	OMEGA JV5-INTEREST PAYMENT	\$ 50.00
JEFF BARRES	WORK BOOT REIMBURSEMENT	\$ 197.48
RMS ENERGY CO LLC	TROUBLESHOOTING NORTH SUBSTATION	\$ 3,050.00
O.E. MEYER	LARGE CYLINDER RENTAL	\$ 7.75
PEPCO	MISC SUPPLIES & MATERIALS	\$ 2,256.00
PEPCO	MISC SUPPLIES & MATERIALS	\$ 1,632.00
JOHN COURTNEY	MONTHLY ELECTRIC CONSULTANT FEE	\$ 100.00
GROSS ELECTRIC INC	OPERATING SUPPLIES & MATERIALS	\$ 220.79
GROSS ELECTRIC INC	ELECTRICAL SUPPLIES FOR SUBDIVISION	\$ 225.46
GREAT LAKES BIOMEDICAL LTD	NEW HIRE PHYSICAL & DRUG SCREEN	\$ 34.67
CARDMEMBER SERVICES	MISC SUPPLIES & MATERIALS	\$ 21.58
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 26.49
TREASURER, STATE OF OHIO	UAN QUARTERLY FEE	\$ 237.00
UNIFIRST CORPORATION	UNIFORM, MATS & TOWELS	\$ 98.76
HOME DEPOT CREDIT SERVICES	MISC MATERIALS & SUPPLIES	\$ 46.90
PITNEY BOWES INC.	INK SUPPLIES FOR POSTAGE METER	\$ 11.31
COMDOC, INC.	COPIER MAINTENANCE & SUPPLIES	\$ 52.15
STAPLES CREDIT PLAN	MISC OFFICE SUPPLIES & MATERIALS	\$ 49.44
	<b>Total Electric</b>	<b>\$ 69,447.12</b>
<b><u>Sewer 5704</u></b>		
TD ENGINEERING LLC	DESIGN EXTRAS-RR BYPASS FOR FORCE MAIN	\$ 3,180.00
	<b>Total Sewer 5202</b>	<b>\$ 3,180.00</b>

**Total for all Utilities**

**\$ 83,518.56**

### **SEWER- Landry Sheets**

Landry presented Jim Palmer Excavating proposal for catch basin work (1.) Front & Pine St.-\$9676.75 -put on hold until make sure enough money available. (2.) 117 Front St. -**approved** -\$5908.65 (3.) 102 Bond & Pine St. **approved**- \$5441.27 4.) Intersection of Bond & Oak -\$5291.83 put on hold (5.) 219 Bond St.-\$5291.83 put on hold. Board approved additional work of either #1 at cost of \$9676.75 or combining #4 & #5 at cost of \$10583.66 after verifying funds available. Clerk will check with fiscal officer and inform Landry of information.

Landry informed Board that plugs at Main pump station will not be worked on for few more weeks since he will be on vacation.

Received proposal from Cummings for stand alone generator at cost of \$42,610.00. Chuck asked what the timeframe for delivery was and Mayor responded 1-1 ½ years. Landry spoke with Columbia Gas about placement of generator at Main pump station. Board approved purchase.

TD Engineering LLC provided proposal for blower building extension to unload/house Neo (used for Phosphorus removal), Board reviewed and questioned costs for small addition. Board had concerns regarding small amount of space, no walk-in door and small overhead door. Chuck asked for changes to be made before approving the proposal. Landry will ask for changes to present at next meeting and then request approval.

## ELECTRIC –Jeff Barres

Not in attendance

## WATER-Nathan Schultze

Nathan updated the Board regarding possibly supplying water to Eastwood School campus. Nathan and Mayor Bailey met with Brent Welker and discussed supplying the water and the school asked if the Village would fund the project and the school reimburse the village. Steve Darmofal provided different scenarios for pipe size and routes. Board reviewed information and determined Route B with 12” waterline would be best for both school and village. Board agreed to do preliminary request with village financing the project as long as expenses were covered along with interest. Nathan, Mayor Bailey, Steve Heimlich, and Steve Darmofal will put together proposal with Solicitor’s input to present to Eastwood Schools.

Nathan informed the Board that Eastwood Schools has agreed to sell school property minus building, parking lot and playground to the Village at cost of \$1.00 plus legal fees. Village will apply for small government funding in August to help cover costs of new water tower. Steve Darmofal thought the water tower could be placed between the 2 outfields.

## MISCELLANEOUS

Mayor Bailey informed the Board that Patrick Meeks started as the utility assistant and will be working with superintendents on a schedule.

The Board was informed employees have started to place remote read antennas and meters in the village. Mayor Bailey informed the Board that Jeff Barres is still not on weekend plant check rotation.

In regard to East Front St. project, Mayor Bailey mentioned the amount of excess money spent for possible use of existing force main under railroad in emergency situation is concerning.

Clerk presented information for Board approval regarding take work vehicle to school day. Board approved 1 employee to participate in vehicle day. Clerk will make Jeff aware of approval for participation.

Clerk asked Board if they reviewed the American Legion easement that Steve Darmofal had provided. Chuck asked Clerk to verify amount Village would pay for the easement mentioned at meeting with Legion members. Clerk will verify and have Solicitor review the documents along with Smith and Hirzel easements.

Payment approvals-26

Miscellaneous adjustments-None

Vacation Requests **approved**-(3) Jeff

**With no further business to discuss, the meeting was adjourned at 9:42 p.m. The next meeting will be Monday April 18, 2022, at 7:00 p.m.**

**\*Audio recordings of the meetings are available upon Public Records request.**

**President**

**Clerk**

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