

VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
February 14, 2022

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Chuck Schulte, Robert Schacht, Clerk Melody Siebenaler, Mayor Bailey, Jeffrey Kirkbride, Landry Sheets, Eric Campbell.

Dean called the meeting to order at 7:00 p.m. Chuck Schulte motioned to approve January 31, 2022; minutes Bob Schacht seconded the motion. Minutes approved.

The following bills were approved for payment.

Board Of Public Affairs
Bills being submitted for payment **Jan 14, 2022**

<u>Water 5101</u>		
AQUA-LINE INC.	PINE ST. & ST RT 105 LEAK DETECTION	\$ 577.00
EISENHOUR MOTOR SALES INC.	REPAIRS & MAINTENANCE	\$ 68.98
BONDED CHEMICAL INC.	CAUSTIC SODA & SODIUM & CARCUS	\$ 1,936.50
CITY OF TOLEDO	LAB TESTING	\$ 50.00
MID AMERICAN SALT	BULK WATER SALT	\$ 3,412.80
MASI	LAB TESTING	\$ 277.20
UNION BANK COMPANY	COLLECTION OF UTILITY BILLS	\$ 10.00
BAIN ENTERPRISES	UTILITY WORK AHEAD SIGNS	\$ 53.33
OHIO UTILITIES PROTECTION SERVICE	2022 GVT LBP ASSESSEMENT	\$ 94.47
AMPLEX	TELEPHONE, FAX & INTERNET	\$ 37.46
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	\$ 35.96
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	\$ 235.91
AMP, INC.	OSHA SAFETY MEETING	\$ 99.40
CREATIVE MICROSYSTEMS INC	LICENSE, SUPPORT, MAINTENANCE FOR 2 MO	\$ 270.30
STAPLES CREDIT PLAN	MISC SUPPLIES & MATERIALS	\$ 514.18
	Total Water	\$ 7,673.49
<u>Sewer 5201</u>		
TD ENGINEERING LLC	PRELIMINARY ENGINEERING FOR WWTP PH	\$ 1,929.20
CITY OF PERRYBURG	SEWER PROCESSING	\$ 489.50
JONES & HENRY LABORATORIES INC	LAB TESTING	\$ 637.70
AQUIONICS INC.	UV LAMPS & SHIPPING/HANDLINE	\$ 3,248.40
FRONTIER	TELEPHONE SERVICE SEWER PLANT	\$ 130.32
GEORGE INSTRUMENT CORP	RFG CHROMOLOX HEATER & BRACKETS/SHIPPING	\$ 3,646.16
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
BAIN ENTERPRISES	UTILITY WORK AHEAD SIGNS	\$ 53.34
OHIO UTILITIES PROTECTION SERVICE	2022 GVT LBP ASSESSMENT	\$ 94.48
AMPLEX	TELEPHONE, FAX & INTERNET	\$ 37.46
AMP, INC.	OSHA SAFETY MEETING	\$ 99.40
CREATIVE MICROSYSTEMS INC	LICENSE, SUPPORT, MAINTENANCE FOR 2 MO	\$ 270.30
STAPLES CREDIT PLAN	MISC OPERATING SUPPLIES & MATERIALS	\$ 514.18
ZEP MANUFACTURING	ORANGE FLOAT XT-5490 5 GL	\$ 3,917.64
	Total Sewer	\$ 15,078.08

<u>Electric 5301</u>		
AIRGAS GREAT LAKES	LARGE NITROGEN CYLINDER RENTAL	\$ 32.73
O.E. MEYER CO	LARGE NITROGEN CYLINDER RENTAL	\$ 7.75
JOHN COURTNEY	MONTHLY ELECTRIC CONSULTANT FEE	\$ 100.00
UNION BANK COMPANY	COLLECTION OF UTILITY BILLS	\$ 10.00
BAIN ENTERPRISES	UTILITY WORK AHEAD SIGNS	\$ 53.33
OHIO UTILITIES PROTECTION SERVICE	2022 GVT LBP ASSESSMENT	\$ 94.48
AMPLEX	TELEPHONE, FAX & INTERNET	\$ 37.46
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	\$ 141.96
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	\$ 278.11
AMP, INC	OSHA SAFETY MEETINGS	\$ 99.40
CREATIVE MICROSYSTEMS INC.	LICENSE, SUPPORT, MAINTENANCE FOR 2 MO	\$ 270.00
FROBOSE MARKET IGA	GASOLINE PURCHASE	\$ 47.38
STAPLES CREDIT PLAN	MISC SUPPLIES & MATERIALS	\$ 514.17
	Total Electric	\$ 1,687.07
<u>Water 5703</u>		
TD ENGINEERING LLC	WATERLOOP -BIDDING	\$ 1,125.00
TREASURER, STATE OF OHIO	E. FRONT FORCE MAIN & WATERLINE REPL	\$ 702.37
	Total Water 5703	\$ 1,827.37
<u>Sewer 5704</u>		
TREASURER, STATE OF OHIO	E. FRONT FORCE MAIN & WATERLINE REPL	\$ 702.38
	Total Sewer 5202	\$ 702.38

Total for all Utilities

\$ 26,968.39

SEWER- Landry Sheets

Landry informed the Board that he would like to purchase a hydraulic saw for the new backhoe. This would be used for waterline breaks.

Landry presented a Great Lakes Water & Waste proposal to equip the Main Pump Station pumps' power/control cables, float, and transducer cables + strain reliefs with IP 67 watertight connectors and some type of shelf/box at cost of \$5000-\$5500. Discussion ensued and Board approved purchase of items at cost not to exceed \$5500.00.

Discussion regarding E. Front St. Force Main/Waterline project took place regarding emergency Force Main sewer bypass scenarios. Steve Darmofal provided 5 different scenarios and how the valves open/close would work. Board reviewed the different scenarios and discussed issues. Village would need road grade for both Bierley Ave. and E. Front St.

Chuck mentioned possibility of using old ForceMain under Bierley/St Rt 105 near Countyline Co-op instead of having to cross above ground at St. Rt. 105.

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Nathan updated the Board on the number of water lines breaks since beginning of year-(6 breaks). Dean asked if water break by police station is fixed. Nathan replied that he was not able to locate the break and will be working there again tomorrow. Atkins truck froze up last week so, will be trying again tomorrow.

Nathan mentioned that he would like to investigate purchasing a hydraulic hammer for the new backhoe that could be used at waterline breaks. The hydraulic hammer would shorten time breaking through the

roadway and make easier work on the employees. The Village would be able to sell the air compressor now used at water breaks.

Nathan will be attending a meeting tomorrow with Mayor Bailey to ask Wood County Commissioners for infrastructure funding for the downtown waterlines.

Nathan and Mayor Bailey have determined 6 possible grants available through the EPA.

Nathan informed the Board that Eastwood Schools is looking to connect to outside source for water supply. Nathan mentioned possibly connecting to the Village and Chuck stated would not be able to due to agreement in place with the township, would have to connect the Northwest Water & Sewer. Nathan was not aware of agreement.

MISCELLANEOUS

Clerk provided information provided by Steve Darmofal regarding the request from Joe Hirzel Jr. to connect to Village water and sewer. The projected cost to connect water is \$41,340.00 and sewer connection would be \$44,460.00. Discussion ensued.

Clerk provided quotes for LED streetlights. Jeff Barres had requested pricing from Brownstown, Pepco, and Powerline. Powerline did not provide pricing, Pepco pricing at \$3888.00 and Brownstown pricing is \$4156.20. Board reviewed and approved the Pepco quote for \$3888.00. Clerk will notify Jeff of the approval.

Board reviewed the updated proposal from Edward Kelly & Sons Inc. to vacuum and excavate existing Force Main pipes under railroad to determine if grouted in place and if both ends of fiber optic lines are in #8 or #304 stone. Edward Kelly will submit and coordinate with CSX and Verizon; Village will pay all costs associated with CSX or Verizon. The proposal is for 2 men with 10hr/day minimum @ \$225.00/hr. totaling \$4500.00. Additional hours will be billed at \$225.00/hr. Village to supply water and dump place if required. Board discussed and tabled until future meeting.

Clerk notified Board that she is unable to located existing (3) agreements with CSX and Village will have to request copies of the agreements from CSX at a cost of \$50.00 per agreement. According to Steve the agreements date back to 1930's, 1960's, 1970's. Board agreed to request agreements from CSX.

Clerk asked Board members if they reviewed the Smith and Hirzel easements provided few weeks back. The members asked that the topic be tabled until next meeting.

Clerk updated Board regarding Well #10 pump motor that was struck by lightning. The Village received the invoice from Watson for \$15,000. The insurance deductible is \$10,000 so Fiscal Officer will submit claim to insurance.

Mayor Bailey provided Board members with a copy of the utility assistant job description letter she penned. Board reviewed and approved it being sent out to local trade schools and colleges.

Mayor Bailey informed the Board that during the snowstorm last week she told Landry to use Village plow truck to clean out his driveway, so he could report to work. She will inform all departments to use Village equipment at their homes if needed to be able to report to work. Board agreed.

Payment approvals-26

Miscellaneous adjustments **approved**-(2) electric meter misread/ (2) remove penalty fee/(7)Village Owned/(2) bill correction/(7)GovPay penalty removed

Vacation Requests **approved**-(1) Nathan/ (3) Jeff

With no further business to discuss, the meeting was adjourned at 9:17 p.m. The next meeting will be Monday February 28, 2022, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
