

VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
January 31, 2022

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Chuck Schulte, Robert Schacht, Clerk Melody Siebenaler, Mayor Bailey, Jeffrey Kirkbride, Steve Darmofal, Landry Sheets, Eric Campbell, Roger Sargent, Eric Witker (American Legion members). Dean called the meeting to order at 7:00 p.m. Mayor Bailey swore in Robert Schacht as new Board member. Chuck Schulte motioned to approve January 18, 2022; minutes Dean Krukemyer seconded the motion. Minutes passed.

The following bills were approved for payment.

Board Of Public Affairs
Bills being submitted for payment Jan 31, 2022

Water 5101		
USA BLUEBOOK	MISC. OPERATING SUPPLIES & MATERIALS	\$ 2,546.18
MASI	LAB TESTING	\$ 314.70
SHELLY MATERIALS	STONE FOR WATER BREAKS	\$ 815.27
HARRISON FARMS	DELIVERY OF STONE FOR WATER BREAKS	\$ 121.99
PERRYSBURG PIPE & SUPPLY	6" VALVE AND FLIP COUPLING	\$ 995.35
ENVIROMENTAL SYSTEMS	ARCGIS ONLINE CREATOR TERM LICENSE	\$ 250.00
CARDMEMBER SERVICES	FIRST AID SUPPLIES	\$ 110.00
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 49.70
GALETON	GLOVES	\$ 387.50
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 66.61
COMDOC INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 42.69
	Total Water	\$ 5,699.99
Sewer 5201		
ENVIROMENTAL SYSTEMS	ARCGIS ONLINE CREATOR TERM LICENSE	\$ 250.00
D & K TRANSPORTATION INC.	SLUDGE HAULING	\$ 400.00
UNIFIRST CORPORTATION	UNIFORMS, MATS & TOWELS	\$ 49.70
GALETON	GLOVES	\$ 263.19
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 26.48
COMDOC INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 42.69
	Total Sewer	\$ 1,032.06
Electric 5301		
AMP, INC.	ELECTRICITY	\$ 34,087.73
AMP, INC	OMEGA JV5 PRINCIPAL PAYMENT	\$ 6,822.73
AMP, INC	OMEGA JV5 INTEREST PAYMENT	\$ 100.00
CARDMEMBER SERVICES	FIRST AID SUPPLIES	\$ 140.00
CARDMEMBER SERVICES	FIRST AID SUPPLIES	\$ 7.78
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 87.04
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 26.48
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 42.69
	Total Electric	\$ 41,314.45

Total for all Utilities

\$ 48,046.50

SEWER- Landry Sheets

Landry informed the Board that the EPA is not familiar with using NEO for Phosphorus removal and has concerns regarding the use of it. There have been several correspondences between the EPA, Landry, and Erik (TD Engineering). EPA requested use biological instead. Landry wants to continue to use NEO since numbers show it is working.

Landry submitted proposal from Great Lakes Water & Waste Systems for repair or replacement of pump. Cost to repair is \$3178.00 and replacement cost is \$3815.00. Board agreed and approved to replace the pump.

Landry submitted proposal from Great Lakes Water & Waste Systems for Hydromatic Submersible 15 hp pump for Main pump station at costs of \$10,863.00. Landry said would need flanges not included in costs. Board approved purchase of pump and flanges.

Landry presented proposal from Howard T. Moriarty Co. for a snowblower to be used at sewer plant. Right now, Landry must get the snowblower kept at Town Hall and haul it to Sewer plant to use. The quote was for \$985.00. Landry stated thought price was high and would continue looking. Board made no decision on purchase.

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Not in attendance

MISCELLANEOUS

Eric Witker and Roger Sargent were present at the request of the Board to discuss Village needing easement in front of the Legion for the East Front St. waterline/force main project. Steve Darmofal and the Board explained reasons and location for the easement. Reasons stated included the age of the lines and Village would be increasing the size of the lines. Legion representatives asked to be kept aware of timeframe for the project and asked Board to attend Legion meeting to explain project and request approval from Legion as a whole. Board agreed to attend Legion meetings prior to easement being given. Eric Campbell mentioned the sidewalk between Legion and Countyline Co-op is not at ADA standards and should be corrected during the project. Steve mentioned that possibly would not require easement across whole Legion property and Legion asked that easement consist of whole property. Legion does not want old and new concrete in the area. Board agreed.

Steve informed the Board the East Front St. project is ready to submit to the EPA and will require 2 permits. The water permit lasts 5 years and sewer permit lasts 18 months. Chuck asked if should submit sewer request at later time since does not last as long. Steve stated he wants to submit together so if EPA has input for waterlines there is time to do something different. Several questions still needing answered regarding railroad. Still need to verify can use old pipe under railroad for emergency bypass. Steve wants to extend pipe off railroad property so would not have to have railroad approval for use in future. Plug valve would be used to isolate the area. Steve contacted Edward Kelly for proposal to vacuum existing casing and was provided quote for 10 hours at cost of \$2225.00. Board requested more information be given. There is concern because there is high security fiber optics in the area. There are questions as for storm drains in the area. Steve proposes township put in additional line to river in area next to Tom Mauk's property. Cost would be shared between the Village and Township. Chuck asked if need special request from Natural Resources. Eric Campbell explained parcels mentioned and running along the river consist of concrete buildup and would be hard to dig for placement of storm lines. Dean asked Landry to speak with Rick Rahe about possible storm sewer placement and Judy Lee about possible easement.

Steve spoke regarding South End Loop, grant monies are not final yet, but he recommends ODA loan and not going through EPA for loan.

Mayor Bailey stated that she has not met with Eastwood Schools regarding possibly obtaining property from the school. Meeting was postponed and has not been rescheduled.

Mayor informed the Board that she has spoken with the County Commissioners regarding funding. She informed the Commissioners that the Village needs financial support and was told that there is \$25

million available for infrastructure. She asked the Board for recommendations as to what projects they would like to see if County will help -(1.5 million for water tower, 4.5 million for downtown waterlines or 1.5 million for North substation). Board agreed would like to ask for highest amount available.

Mayor Bailey stated she was informed by Jeff Barres that county has approved engineering permit at "old animal shelter" to rebuild back wall. Mayor contacted county and has not heard back from Mr. Rudy. Until she receives information from Mr. Rudy and our office has been given updated billing information the utilities will remain disconnected.

Mayor read notice she penned for assistant position, Board approved notice. Notice will be sent to all trade schools and community colleges.

Chuck asked Steve to investigate possibly supplying Joe Hirzel Jr.'s property on Rt. 105 with water and sewer. Joe had asked Board few weeks ago about Village supplying utilities to his home. Board asked Steve to provide pricing for sewer (using grinder pump). Board voiced concern regarding supplying water since would be dead end line and water would become stagnant.

Clerk presented information to the Board regarding reimbursement for winter gear. Fiscal Officer would like Board to increase allowed amount to \$300.00 annually. The employees could use to cover either boots or other winter gear. Board agreed and approved the change.

Board reviewed and did 3rd reading on water rate increase effective February 1, 2022. Rate increase passed.

Clerk stated that Dennis Henline had contacted her regarding the Board's decision to deny his request for penalty forgiveness. Mr. Henline asked for a letter with Board signatures stating reasons for denial. Clerk provided letter and Dean and Chuck signed the letter. Clerk will send to Mr. Henline.

Board asked that the Easements for Jim Smith and Hirzel Composite be brought up at next meeting to allow members to review the information.

Payment approvals-13

Miscellaneous adjustments **approved**-(1) electric meter misread

Vacation Requests **approved**-(0)

With no further business to discuss, the meeting was adjourned at 9:53 p.m. The next meeting will be Monday February 14, 2022, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
