

VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
January 18, 2022

Mayor Bailey asked the Board to attend the Council meeting prior to regular Board meeting to update Council on projects the Board is working on. Dean Krukemyer and Chuck Schulte reported on East Front St. waterline/force main, South End waterline, North Substation transformer, Phosphorus removal, storm sewer at new township building site and water tower location are the projects currently in planning or engineering stage. Mayor Bailey recommended Bob Schacht to fill seat on the Public Affairs Board. Council approved the 4-year appointment. Present at the regular meeting of the Board of Public Affairs were Dean Krukemyer, Chuck Schulte, Clerk Melody Siebenaler, Jeff Barres, Nathan Schultze and Landry Sheets. Chuck Schulte nominated Dean Krukemyer as President; Dean accepted the Presidency. Dean called the meeting to order at 7:23 p.m. Chuck Schulte motioned to approve December 20, 2021, minutes Dean Krukemyer seconded the motion. Chuck Schulte motioned to accept January 4, 2022, minutes stating no meeting held due to illness, Dean Krukemyer seconded the motion. Motions passed. Mayor Bailey joined at 8:08 p.m. (conclusion of the Council meeting).

The following bills were approved for payment.

Board of Public Affairs
Bills being submitted for payment Jan 18, 2022

Water 5101		
PERRYSBURG PIPE & SUPPLY	6"X15" SSRC CI	\$ 821.80
JIM PALMER EXCAVATING	EMERGENCY AFTER HOURS WATERBREAK	\$ 4,565.00
JIM PALMER EXCAVATING	REPLACE 2 WATER VALVES	\$ 3,287.51
STEVE'S CAR CARE	GASOLINE FOR DECEMBER	\$ 296.77
FROBOSE MARKET IGA	MISC SUPPLIES	\$ 1.82
COUNTYLINE CO-OP	MISC. SUPPLIES & MATERIALS	\$ 74.26
COMDOC, INC	COPIER MAINTENANCE & SUPPLIES (DEC)	\$ 42.12
COMDOC, INC.	COPIER MAINTENANCE & SUPPLIES (NOV)	\$ 27.00
XEROX FINANCIAL SERVICE	COPIER LEASE	\$ 35.47
AMPLEX	OFFICE PHONE, FAX & FIBER SERVICE	\$ 37.46
TRACTOR SUPPLY CREDIT	SPOT SPRAYER	\$ 159.99
MASI	LAB TESTING	\$ 409.65
OHIO RURAL WATER ASSOC	2022 MEMBERSHIP RENEWAL	\$ 181.25
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
IMPACT PRINTING SERVICES	ACCOUNTS PAYABLE CHECKS	\$ 52.89
AMP, INC.	OSHA SAFETY MEETING	\$ 99.40
PITNEY BOWES	POSTAGE MACHINE INK REFILL	\$ 14.63
VERIZON WIRELESS	CELLULAR SERVICE	\$ 66.87
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 41.31
	Total Water	\$ 10,225.20
Sewer 5201		
BERGREN ASSOCIATES	LABOR FOR PHOSPHOROUS REMOVAL	\$ 6,043.05
GEORGE INSTRUMENT	RFG CHROMALOX HEATER & BRACKETS	\$ 247.79
FRONTIER	TELEPHONE SERVICE FOR MONITORING	\$ 130.32
GREAT LAKES WATER & WASTERWATER	TROUBLESHOOT PUMP AND MAIN LS	\$ 525.00
JONES & HENRY LAB	LAB TESTING	\$ 1,252.30
STEVE'S CAR CARE	GASOLINE FOR DECEMBER	\$ 341.12
FROBOSE MARKET IGA	MISC SUPPLIES	\$ 1.82

COUNTYLINE CO-OP	MISC SUPPLIES & MATERIALS	\$ 20.23
COMDOC INC.	COPIER MAINTENANCE & SUPPLIES	\$ 42.12
COMDOC INC.	COPIER MAINTENANCE & SUPPLIES (NOV)	\$ 27.00
XEROX FINANCIAL SERVICE	COPIER LEASE	\$ 35.47
AMPLEX	OFFICE PHONE, FAX & FIBER SERVICE	\$ 37.46
OHIO RURAL WATER ASSOC	2022 MEMBERSHIP RENEWAL	\$ 181.25
CITY OF PERRYSBURG	SEWER PROCESSING	\$ 678.60
UNION BANK COMPANY	COLLECTION OF UTILITY BILLS	\$ 10.00
IMPACT PRINTING SERVICE	ACCOUNTS PAYABLE CHECKS	\$ 52.89
AMP INC	OSHA SAFETY MEETING	\$ 99.40
PITNEY BOWES	POSTAGE MACHINE INK REFILL	\$ 14.63
VERIZON WIRELESS	CELLULAR SERVICE	\$ 26.76
THOMAS OBERHOUSE	REIMBURSEMENT FOR SEWER TAP	\$ 5,000.00
UNIFIRST CORP	UNIFORMS, MATS & TOWELS	\$ 41.31
	Total Sewer	\$ 14,808.52
Electric 5301		
O.E. MEYER CO	LARGE CYLINDER RENTAL	\$ 7.13
AIRGAS USA	LARGE NITROGEN CYLINDER RENTAL	\$ 32.73
EISENHOUR MOTOR SALES	SERVICE ON TRUCK	\$ 63.31
STEVE'S CAR CARE	GASOLINE FOR DECEMBER	\$ 225.40
FROBOSE MARKET IGA	MISC SUPPLIES	\$ 1.80
COUNTYLINE CO-OP	MISC. SUPPLIES & MATERIALS	\$ 38.26
COMDOC, INC.	COPIER MAINTENANCE & SUPPLIES	\$ 42.12
COMDOC, INC.	COPIER MAINTENANCE & SUPPLIES (NOV)	\$ 27.00
XEROX FINANCIAL SERVICE	COPIER LEASE	\$ 35.47
AMPLEX	OFFICE PHONE, FAX & FIBER SERVICE	\$ 37.46
1000 BULBS.COM	MISC SUPPLIES & MATERIALS	\$ 917.18
JOHN COURTNEY	MONTHLY ELECTRIC CONSULT FEE	\$ 100.00
UNION BANK COMPANY	COLLECTION OF UTILITY BILLS	\$ 10.00
IMPACT PRINTING SERVICES	ACCOUNTS PAYABLE CHECKS	\$ 52.89
AMP INC.	OSHA SAFETY MEETING	\$ 99.40
PITNEY BOWES	POSTAGE MACHINE INK REFILL	\$ 14.63
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICE	\$ 26.75
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 78.17
	Total Electric	\$ 1,809.70
Storm Sewer 5202		
ADKINS SANITATION LTD	CATCH BASIN CLEANING	\$ 4,812.50
	Total Sewer 5202	\$ 4,812.50

Total for all Utilities

\$ 26,843.42

SEWER- Landry Sheets

Landry presented information and pricing from Aerzen for maintenance and repairs to the blowers at the wastewater treatment plant. The cost of the work to include labor, travel, belts, air filter and oil at total cost of \$3796.83. Landry stated could possibly share travel/lodging with Haskins. Board discussed and approved maintenance and repairs.

Landry informed the Board that he has spoken with Steve regarding CSX/East Front St. Waterline/Force Main project going under the railroad. Steve has not heard back from CSX representative but doesn't

think will allow line to be left in place. Landry would like to have manhole on each side of tracks if able to leave line to allow easier access in case of issue. Board discussed concerns if line would ever break. Steve recommends 10" plug valve. Board questioned how plug valve operates to keep flow out. Board would like Steve to attend next meeting to discuss, clerk will ask Steve to attend.

Landry presented Zep quote for (12) 5 gal. pails of orange float in amount of \$4032.64. Landry prefers to use orange float over soy based. Landry will contact Zep representative and see if can get better pricing. Board approved purchase up to \$4032.64.

Landry mentioned the spoil pile needs removed, unable to turn truck around in area. The Village backhoe is broken down, so Chuck said if need to rent something to move pile then do so. Landry will contact Palmer or Hirzel Composite to see if they could load and remove pile.

Chuck asked about Hirzel Composite site and if they are running sewer. Landry stated Joe told him only for lab.

Chuck wants the storm sewer concrete rings to be taken care of while E. Front St. is under construction.

ELECTRIC –Jeff Barres

Jeff informed the Board that he has requested (3) bids for streetlights and has received 1 back. Jeff spoke with AMP representative regarding North Substation and legal department still waiting for information.

Jeff informed Board there was power outage last weekend and he and Nathan restored the power.

WATER-Nathan Schultze

Nathan informed the Board that he has been clearing the easement for the South Waterline Loop project and that Well #10's motor burnt due to lightening. Chuck suggested checking to see if covered under Village insurance.

Nathan reviewed the valve locations for the East Front St. project and agreed placement is correct.

Nathan asked if any news on Eastwood School possibly giving property to Village for water tower. Mayor Bailey stated need to schedule meeting with Superintendent, Village Council President, and herself to discuss.

Nathan mentioned that Columbia Gas will be starting to replace gas line down business alley between Cedar and Pine streets this week. Nathan had hoped replacement would not occur until Village was ready to replace water tower.

Nathan submitted proposals for Hickory St. valve project. Core & Main quote was \$1939.00 and Perrysburg Pipe was \$1566.05. Board approved Perrysburg Pipe.

MISCELLANEOUS

Chuck asked Nathan if water class would have anyone interested in assistant position. Nathan unsure but will ask. Landry talked with Eastwood Vo-Ag teacher to see if any possible students would be interested.

Mayor Bailey mentioned the owner of Animal Shelter has submitted plans to the county for engineering of the back wall. Once county gives approval, Village will be permitted to connect utilities.

2nd reading for water rate increase was read and approved. Mayor Bailey stated Council did 2nd reading on sewer rate increase also.

Clerk informed Board that Auditor's office has given direction on procedure to follow to allow Village to adjust off balances for Janelle Kiss. Board had previously approved the adjustment February 19, 2019. Board approved doing an adjustment to account 01.0100.4 in amount of \$ 6698.92 and adjustment to account 03.4670.3 in amount of \$731.15. Clerk will make necessary adjustments to accounts.

Countyline Co-Op may talk with Freedom Township regarding tapping into their new property for water. They would cross township's field connecting Countyline property to Township property. This would allow connection without having to go under CSX railroad.

Payment approvals-31

Miscellaneous adjustments **approved**-(1) electric meter misread/ (4) request for penalty forgiveness/ (7) Village owned/ (6) GovPay penalty removed/ (5) Billing error

Vacation Requests **approved**-(1) Landry

With no further business to discuss, the meeting was adjourned at 9:03 p.m. The next meeting will be Tuesday January 31, 2022, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
