

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
December 6, 2021**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Chuck Schulte, Tom Mauk, Clerk Melody Siebenaler, Mayor Bailey, Nathan Schultze, Landry Sheets, Bill Long, Joe Hirzel II and Eric Campbell. Dean Krukemyer called the meeting to order at 7:00 p.m. Tom Mauk motioned to approve November 15, 2021, minutes, Chuck Schulte requested correction to say Palmers not Palmer Brothers, clerk corrected, Chuck seconded the motion. Motion passed. The following bills were approved for payment.

**Board of Public Affairs
Bills being submitted for payment Dec 6, 2021**

<u>Water 5101</u>		
NATHAN SCHULTZE	WINTER BOOT REIMBURSEMENT	\$ 100.00
BRIAN HEESTAND	WINTER BOOT REIMBURSEMENT	\$ 33.34
MASI	LAB TESTING	\$ 445.60
CORE & MAIN	REMOTE READERS	\$ 2,526.49
PERRYSBURG PIPE & SUPPLY	MISC. OPERATING SUPPLIES & MATERIALS	\$ 755.00
BERGREN ASSOCIATES	RTU PROGRAMMING & INSTALLATION	\$ 5,750.00
UNION BANK	COLLECTION OF UTILITY BILLS	\$ 10.00
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES & MATERIALS	\$ 75.37
PITNEY BOWES INC.	MAILSTATION SCALE	\$ 13.79
AMP, INC.	OSHA SAFETY MEETING	\$ 99.40
COMDOC INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 27.00
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 66.88
STAPLES CREDIT PLAN	MISC. OPERATING SUPPLIES & MATERIALS	\$ 86.22
STEVE FIRSDON	NOVEMBER FUEL	\$ 298.40
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 29.68
AMERICAN LEGAL PUBLISHING	CODE CONVERSION ONLINE	\$ 96.76
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 64.52
TREASURER, STATE OF OHIO	QUARTERLY UAN FEES & FINANCIAL AUDIT 2020	\$ 274.31
	Total Water	\$ 10,752.76
<u>Sewer 5201</u>		
BRIAN HEESTAND	WINTER BOOT REIMBURSEMENT	\$ 33.34
USA BLUEBOOK	MISC. OPERATING SUPPLIES & MATERIALS	\$ 189.83
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES & MATERIALS	\$ 46.65
HOME DEPOT CREDIT SVC	MISC. OPERATING SUPPLIES & MATERIALS	\$ 10.29
PITNEY BOWES	MAILSTATION SCALE	\$ 13.79
AMP, INC	OSHA SAFETY MEETING	\$ 99.40
COMDOC INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 27.00
VERIZON WIRELESS	BROADBAND & WIRELESS SERVICES	\$ 26.75
STAPLES CREDIT PLAN	MISC. OPERATING SUPPLIES & MATERIALS	\$ 86.22
STEVE FIRSDON	NOVEMBER FUEL	\$ 101.51
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 29.67
AMERICAN LEGAL PUBLISHING	CODE CONVERSION ONLINE	\$ 85.76
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 64.52
TREASURER, STATE OF OHIO	QUARTERLY UAN FEES & FINANCIAL AUDIT 2020	\$ 278.92
	Total Sewer	\$ 1,103.63

Electric 5301		
BRIAN HEESTAND	WINTER BOOT REIMBURSEMENT	\$ 33.33
BROWNSTOWN ELECTRIC	ELECTRIC TRANSFORMER POLEMOUNT	\$ 1,909.20
JOHN COURTNEY	ELECTRIC CONSULTANT RETAINER SERVICES	\$ 100.00
M.R. MEYER ELECTRICAL	30A 600V NEMA 3R (STAINLESS STEEL)	\$ 972.12
O.E. MEYER CO.	LARGE & SMALL CYLINDER RENTAL	\$ 14.30
**JEFF BARRES	PRESCRIPTION SAFETY GLASSES	\$ 156.00
AMP, INC.	ELECTRICITY	\$ 83,639.32
AMP, INC	OMEGA JV5-PRINCIPAL & INTEREST PAYMENT	\$ 6,922.73
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES & MATERIALS	\$ 53.75
HOME DEPOT CREDIT SVC	MISC. OPERATING SUPPLIES & MATERIALS	\$ 262.56
PITY BOWES INC.	MAILSTATION SCALE	\$ 13.79
AMP, INC.	OSHA SAFETY MEETING	\$ 99.40
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 27.00
VERIZON WIRELESS	BROADBAND & WIRELESS SERVICES	\$ 26.75
CARDMEMBER SERVICES	POWER GRIP GLOVES	\$ 105.58
STAPLES CREDIT PLAN	MISC. OPERATING SUPPLIES & MATERIALS	\$ 86.22
STEVE FIRSDON	NOVEMBER FUEL	\$ 173.00
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 37.04
AMERICAN LEGAL PUBLISHING	CODE CONVERSION ONLINE	\$ 363.26
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 111.92
TREASURER, STATE OF OHIO	QUARTERLY UAN FEES & FINANCIAL AUDIT 2020	\$ 286.92
	Total Electric	\$ 95,377.19
Storm Sewer 5202		
AMERICAN LEGAL PUBLISHING	CODE CONVERSION ONLINE	\$ 5.75
	Total Sewer 5202	\$ 5.75

Total for all Utilities

\$107,239.33

****Board did not approve Jeff Barres prescription safety glasses \$156.00** additional information requested**

SEWER- Landry Sheets

Landry informed Board have been running rare earth metals for Phosphorus removal and the numbers are in. Prior to running rare earth metals Phosphorus levels averaged 1.8, target was .75, sample #1 was .52 and sample #2 was .42. Sanitare can provide biological removal at cost of approximately \$130,000.00. Biological treatment would be mixers in large tanks allowing for reduction in chemicals.

Worked on Huber, replumbed and installed stainless, heat trace and 1 side complete with American Standard. Not going to install pex-concern with hot temperature.

Great Lakes wired pump incorrectly so had to pull it and take it back for repair. Installed extra pump.

Landry has Adkins coming this week to start cleaning/jetting catch basins throughout town.

Rural Water will be running line near car wash at no charge.

Landry spoke with Jon Meyer regarding building 6 condo units at the old lumberyard. Landry recommends line to each unit but would need to verify with engineer.

Chuck asked Landry if he has purchased heater yet for the plant. The Board had approved up to \$5000.00 cost to purchase and install. Landry stated has not ordered yet.

ELECTRIC –Jeff Barres

Nothing to report

WATER-Nathan Schultze

Nathan asked the Board to approve Jim Palmer Excavating proposal for valve/tee replacement at Perry and Hickory Streets. The proposal was presented at last meeting and Chuck requested Nathan get additional quotes or ask Fiscal Officer if more quotes are required. Nathan verified no additional proposals are needed since is maintenance item. Board approved \$3854.40 proposal. Nathan will contact and schedule the work.

Nathan reviewed the East Front St. Waterline/ForceMain project plans and informed Steve Darmofal that the insertion valves are not needed, able to isolate lines instead. That was only change needed regarding water service. Steve will correct engineering plans regarding valves.

MISCELLANEOUS

Joe Hirzel II was present to discuss the Village's request to obtain an easement for the East Front St. Waterline/ForceMain project. Joe asked what the size of the easement would be and what the Village would be willing to pay for the easement. Board informed Joe that past practice has been \$5000.00 for an easement. Joe asked for information on past examples of easements. Clerk will provide the information to Mr. Hirzel. Joe will review the information and let the Village know of his decision. Mr. Hirzel also asked about the Village possibly providing water and sewer to his personal residence. Nathan mentioned issue of stagnant water (since would be at dead end line) and Landry concerned with fall elevations. The Board said would look into providing if Joe was interested.

Mayor Bailey informed the Board that Steve Darmofal has a meeting tomorrow to get information on timeframe for grant monies and determine when can get South End Waterline Loop project out to bid.

The Board discussed the East Front Street ForceMain project and possibly using existing line under the railroad. Chuck suggested installing valves to allow flow (if new line breaks under the railroad). Landry will discuss with Steve and determine if possible back up plan. The waterlines will be bursted at sewer plant area, this is best option.

Clerk presented additional information on the AMP proposal Jeff presented last meeting. Jeff clarified with Michelle at AMP that the proposed costs are for AMP recommendations and that Jeff would oversee the project. Board discussed and approved the proposal at cost of \$8400.00. Clerk will inform Jeff of the decision.

Mayor Bailey informed the Board that she had spoken to Roberta at RCAP, and she will do water rate resolution at no charge. Roberta did say that the proposed \$3.00 increase is not enough. She will send information to Mayor Bailey on different scenarios and suggested the Board look at more than \$3.00 increase.

Mayor Bailey said Eastwood School Board has the Village on the agenda for next meeting to discuss land/water tower placement.

Dean asked Mayor Bailey if were going to discuss personnel handbook. Mayor Bailey stated was put on hold until after new council members join next month.

Chuck asked about timeframe for backhoe the Village purchased months ago. Mayor Bailey said has been told it is somewhere out in the ocean, with anticipated delivery date May/June 2022.

Payment approvals-27

Miscellaneous adjustments **approved**-(1) electric meter misread/ (18) GovPay penalty removed/ (1) billing error/ **Denied** (1) request for penalty removal

Vacation Requests-(4) Jeff/ (1) Nathan

With no further business to discuss, the meeting was adjourned at 8:52 p.m. The next meeting will be Monday December 20, 2021, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
