

**VILLAGE OF PEMBERVILLE**  
**BOARD OF PUBLIC AFFAIRS**  
**November 15, 2021**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Chuck Schulte, Tom Mauk, Clerk Melody Siebenaler, Mayor Bailey, Nathan Schultze, Landry Sheets, Bill Long, Tom Oberhouse and Eric Campbell. Dean Krukemyer called the meeting to order at 7:00 p.m. Tom Mauk motioned to approve October 18, 2021, minutes, and Dean Krukemyer seconded the motion. Chuck Schulte motioned to approve November 1, 2021, minutes, and Dean Krukemyer seconded the motion. The October 18, 2021, and November 1, 2021, minutes were approved. The following bills were approved for payment.

**Board Of Public Affairs**  
**Bills being submitted for payment**      **Nov 15, 2021**

<b><u>Water 5101</u></b>		
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 66.92
MASI	LAB TESTING	\$ 264.00
USA BLUEBOOK	MISC OPERATING SUPPLIES & MATERIALS	\$ 77.31
UNION BANK	COLLECTION OF UTILITY BILLS	\$ 10.00
AMP, INC.	OSHA SAFETY MEETING	\$ 99.40
AMPLEX	TELEPHONE, FAX & FIBER OPTICS	\$ 37.46
STAPLES CREDIT PLAN	OFFICE SUPPLIES & MATERIALS	\$ 73.98
AMERICAN LEGAL PUBLISHING	PAGES OVERESTIMATE	\$ 176.05
COUNTYLINE CO-OP	MISC OPERATING SUPPLIES & MATERIALS	\$ 62.48
XEROX FINANCIAL	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 35.47
STEVE FIRSDON	GASOLINE	\$ 175.34
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 3.99
WORK LEADS TO INDEPENDENCE	FILE & RECORDS DESTRUCTION	\$ 248.89
TREASURER, STATE OF OHIO	FINANCIAL AUDIT 2020	\$ 21.32
	<b>Total Water</b>	<b>\$ 1,352.61</b>
<b><u>Sewer 5201</u></b>		
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 26.80
FRONTIER	PHONE SERVICES	\$ 131.26
NORTHWESTERN WATER & SEWER	CLEANED DUCKWEED OFF TANK A	\$ 762.50
JONES & HENRY LABORATORIES	LAB TESTING	\$ 761.40
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
AMP, INC	OSHA SAFETY MEETING	\$ 99.40
AMPLEX	TELEPHONE, FAX & FIBER OPTICS	\$ 37.46
STAPLES CREDIT PLAN	OFFICE SUPPLIES & MATERIALS	\$ 73.98
AMERICAN LEGAL PUBLISHING	PAGES OVERESTIMATE	\$ 162.23
COUNTYLINE CO-OP	MISC OPERATING SUPPLIES & MATERIALS	\$ 94.18
XEROX FINANCIAL SERVICES	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 35.47
STEVE FIRSDON	GASOLINE	\$ 211.15
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 50.08
WORK LEADS TO INDEPENDENCE	FILE & RECORDS DESTRUCTION	\$ 248.89
TREASURER, STATE OF OHIO	FINANCIAL AUDIT 2020	\$ 26.24
	<b>Total Sewer</b>	<b>\$ 2,731.04</b>

<b><u>Electric 5301</u></b>		
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 26.80
JOHN COURTNEY	ELECTRIC CONSULTANT RETAINER SERVICES	\$ 100.00
AIRGAS GREAT LAKES	LARGE NITROGEN CYLINDER RENTAL	\$ 32.73
ANIXTER	METERS	\$ 1,050.00
O.E. MEYER CO.	LARGE & SMALL CYLINDER RENTAL	\$ 7.63
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
AMP, INC.	OSHA SAFETY MEETING	\$ 99.40
AMPLEX	TELEPHONE, FAX & FIBER OPTICS	\$ 37.46
AMERICAN LEGAL PUBLISHING	PAGES OVERESTIMATE	\$ 628.96
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES & MATERIALS	\$ 129.48
XEROX FINANCIAL SERVICES	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 35.47
STEVE FIRSDON	GASOLINE	\$ 249.37
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 11.02
WORK TO INDEPENDENCE	FILE & RECORDS DISTRUCTION	\$ 248.90
TREASURER, STATE OF OHIO	FINANCIAL AUDIT 2020	\$ 26.24
	<b>Total Electric</b>	<b>\$ 2,693.46</b>
<b><u>Storm Sewer 5202</u></b>		
AMERICAN LEGAL PUBLISHING	PAGES OVERESTIMATE	\$ 12.41
	<b>Total Sewer 5202</b>	<b>\$ 12.41</b>

**Total for all Utilities**

**\$ 6,789.52**

#### **SEWER- Landry Sheets**

Landry provided proposal for (2) Chromalox heaters for sewer plant shop area from George Instrument in the amount of \$3824.00. Would need to hire someone to install, possibly Matt Meyers. This is only place Landry found that carries this type of heaters, like what is presently installed. Board discussed and

Chuck asked Landry to speak with Matt Meyers to see if he could recommend something different. Landry is concerned about waiting couple more weeks for Board approval since cold weather is setting in. Mayor Bailey suggested the Board approve the purchase as long to total of heaters and installation does not exceed \$5000.00. Board agreed to maximum up to \$5000.00. Landry will speak with Matt Meyers.

Landry informed the Board that Ron Reazin's driveway is collecting water where driveway was relocated. Landry suggested Village fix the area. Mayor Bailey asked if stone could correct the problem temporary since blacktop plants are shut down for the season.

Tom Mauk asked Landry to check Sarah Enright back yard regarding water pooling. Eric Campbell and Mayor Bailey spoke regarding this matter.

Landry started rare earth metal phosphorus removal process today, no results yet. The plan is to run today through Thursday then does sampling. Landry informed Clerk that Village needs to bill Lindsey, Ohio for 55 gallons of the rare earth metals.

Landry stated thinks he can install pex instead of stainless in the Huber.

#### **ELECTRIC –Jeff Barres**

Nothing to report

### **WATER-Nathan Schultze**

Nathan presented Jim Palmer proposal to excavate and replace 2 valves and tees on existing 6" lines at Perry and Hickory St. total cost \$3854.40. The valves broke during the last waterline break in that area. Chuck stated he wanted Nathan to obtain additional quotes. Asked clerk to check with Sarah as to if more quotes are required.

### **MISCELLANEOUS**

Tom Oberhouse was present to discuss Village payment to him for agreed upon portion of tap fees. He would like the Board to revisit the terms of the agreement to include interest paid. Tom stated terms of up to \$5000.00 does not cover his total loan expense. Previously, Village Solicitor reviewed the terms and stated no provisions for paying over \$5000.00 per lot sold. Also, timeframe for payment to be made was mentioned, Mayor Bailey stated moving forward the Village will appropriate accordingly to allow funds to be paid to Tom once received, not one time a year, as in past. Dean stated Village will discuss the situation and let Tom know of decision.

Tom Oberhouse mentioned Palmers is under contract to remove old lumberyard building/concrete.

Dean mentioned East Front St. project and asked Nathan or Landry to reach out to Joe Hirzel regarding possible easement. Dean informed the Board that Steve Darmofal spoke with Rick Rahe about drainage for the proposed township building. Dean suggested splitting costs with the Township regarding installing/improving catch basin/draining tile to remove storm water.

Mayor Bailey informed the Board that the Fair Board is separating from the Legion regarding the fair. This is due to the American Legion wanting to sell beer during the fair. The plan is for the stage to be moved to corner of College and Memorial Dr., move bingo next to the pool and the small animals next to sidewalk going to the pool. The Fair Board would like an electric pole installed to support bingo tent.

Mayor Bailey had spoken to Jeff regarding this, and Jeff stated pole could be installed. They are also asking for a water line to be installed near the small animal tent. Nathan suggested running hose for first year to make sure before installing permanent water outlet.

Mayor Bailey asked all Board members to review personnel handbook for discussion at next meeting.

Clerk to look at water rate information and formula for next meeting.

Payment approvals-21

Miscellaneous adjustments-(1) Hot tub fill/ (13) GovPay penalty removed/ (1) billing error/ (7) Village owned

Vacation Requests-(4) Landry

**With no further business to discuss, the meeting was adjourned at 8:33 p.m. The next meeting will be Monday December 6, 2021, at 7:00 p.m.**

**\*Audio recordings of the meetings are available upon Public Records request.**

**President**

**Clerk**

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