

VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
November 1, 2021

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Chuck Schulte, Clerk Melody Siebenaler, Mayor Bailey, Nathan Schultze, Jeff Barres, Landry Sheets, Bill Long, Jim Smith and Mary Kay Smith. Dean Krukemyer called the meeting to order at 7:00 p.m. Chuck Schulte motioned to approve October 4, 2021, minutes, and Dean Krukemyer seconded the motion. Chuck Schulte motioned to hold off on approving the October 18, 2021, minutes, since he was not present at that meeting. October 4, 2021, minutes were approved, October 18, 2021, minutes were not approved at this meeting.

The following bills were approved for payment.

Board Of Public Affairs
Bills being submitted for payment **Nov 1, 2021**

<u>Water 5101</u>		
MASI	LAB TESTING	\$ 1,147.20
BONDED CHEMICAL	CAUSTIC SODA & SODIUM HYPOCHLORITE	\$ 980.63
BONDED CHEMICAL	CAURS 8500	\$ 672.24
D.C. COLLISION	REPAIRS & MAINTENANCE	\$ 106.75
HOME DEPOT CREDIT SERVICES	MISC. OPERATING SUPPLIES & MATERIALS	\$ 205.00
CARDMEMBER SERVCIES	OFFICE BLINDS	\$ 204.78
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 52.87
COMDOC INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 38.95
	Total Water	\$ 3,408.42
<u>Sewer 5201</u>		
CUMMINS BRIDGEWAY LLC	MAINTENANCE & REPAIRS	\$ 1,171.16
CITY OF PERRSBURG	SEWER PROCESSING	\$ 678.60
JOHN DEERE CO.	REPAIRS & MAINTENANCE	\$ 118.12
HOME DEPOT CREDIT SERVICES	MISC. OPERATING SUPPLIES & MATERIALS	\$ 31.62
CARDMEMBER SERVICES	OFFICE BLINDS	\$ 204.78
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 52.87
COMDOC INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 38.96
TD ENGINEERING LLC	DETAILED DESIGN PHASE	\$ 1,038.80
	Total Sewer	\$ 3,334.91
<u>Electric 5301</u>		
JOHN DEERE COMPANY	MISC. OPERATING SUPPLIES & MATERIALS	\$ 3.90
BROWNSTOWN ELECTRIC	VARIOUS SUPPLIES	\$ 2,497.00
HOME DEPOT CREDIT SVS.	MISC. OPERATING SUPPLIES & MATERIALS	\$ 70.95
CARDMEMBER SERVICES	OFFICE BLINDS	\$ 204.78
CARDMEMBER SERVICES	AMP CONFERENCE HOTEL STAY	\$ 398.00
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 89.74
COMDOC INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 38.96
	Total Electric	\$ 3,303.33
<u>Water 5701</u>		
TD ENGINEERING LLC	DETAILED DESIGN PHASE	\$ 1,038.80
	Total Water 5701	\$ 1,038.80
Total for all Utilities		\$ 11,085.46



SEWER- Landry Sheets

Landry presented \$3200.00 proposal for UV bulbs from Aquionics. The item is a specialized item used to disinfect and only purchased from Aquionics. Chuck motioned to approve, and Dean seconded. Motion passed.

Chuck asked if Huber was ready for the winter. Landry stated working on getting it ready by next week.

Landry informed the Board that he is working on the telemetry, has set new panel on Bridge St pump station so all pump stations now have stainless panels.

Palmer Excavating will be working the concrete collars approved last meeting when they have time to complete.

Landry would like to line pipes at Bierley pump station.

ELECTRIC –Jeff Barres

Jeff presented AMP proposal to manage transformer replacement project. The estimated cost for 60-75 hours is \$8400.00. Chuck asked if we pay the \$8400.00 will they write up what we need to quote out for the project. Bill questioned wording and Dean asked Jeff to verify cost includes all engineering. Chuck asked if looking to upsize and Jeff stated no keeping size we have currently. Jeff will speak with AMP and clarify and report back to the Board.

Jeff informed the Board that he has been replacing several LED street lights.

Jeff stated he found issue with the old dentist office electrical service. The service was to have been disconnected back in 2019 but it was discovered today that the service was not terminated. The meter was tabbed but the service was still hot. Jeff had never seen service installed the way it was to the property. Mayor Bailey asked that the service not be disconnected at this point since potential buyer is coming to view the property. Board agreed.

WATER-Nathan Schultze

Nathan clarified the meter quote from last meeting. The quote was for 24 house/24 pit meters. The total is \$6472.08. Chuck motioned Dean seconded the purchase of 48 water meters. Nathan presented proposal from D.C. Collision for the old water truck to get work done on the door latch at cost of \$296.88. Board approved work be completed.

MISCELLANEOUS

Jim and Mary Kay Smith attended the meeting at the request of the Board to discuss possible easement for the East Front St. Force Main/Waterline project. There was discussion as to the area in question and ability to still farm the land. The Board agreed that if crops are disturbed at any point the Village would reimburse for lost crop yield and put the ground back as before. Dean said the Board would pay \$5000.00 for the easement. Mary Kay asked if they would be able to look at the legal document prior to signing. All agreed that Jim Smith could review/have others review the document prior to signing. Jim and Mary Kay agreed to the easement.

Board reviewed information regarding water rate increase. Dean spoke with Tom regarding \$3.00 increase. Council will have to approve the \$3.00 sewer increase. The increase would take effect January 1, 2022, with \$1.00 increase each year for additional 2 years. The Board would reevaluate at that time.

Payment approvals-13

Miscellaneous adjustments 0

Vacation Requests-(1) Landry/ (1) Melody

With no further business to discuss, the meeting was adjourned at 8:56 p.m. The next meeting will be Monday November 15, 2021, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
