

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
October 18, 2021**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Tom Mauk, Clerk Melody Siebenaler, Mayor Bailey, Bill Long, Susan Rahe. Dean Krukemyer called the meeting to order at 7:00 p.m. Tom Mauk motioned to hold off on approving the October 4, 2021, minutes, since he was not present at that meeting and Chuck is not present at this meeting. Dean Krukemyer seconded the motion. Minutes not approved.

The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment Oct 18, 2021**

<u>Electric 5301</u>		
BROWNSTOWN ELECTRIC	VARIOUS SUPPLIES	\$ 2,401.50
PEPCO	WIRE	\$ 500.00
AIRGAS GREAT LAKES	LARGE NITROGEN CYLINDER RENTAL	\$ 65.87
AMP, INC.	ELECTRICITY	\$ 87,923.33
AMP, INC.	OMEGA JV5-PRINCIPAL PAYMENT	\$ 6,822.73
AMP, INC.	OMEGA JV5-INTEREST PAYMENT	\$ 100.00
AMP, INC.	OSHA SAFETY MEETING	\$ 99.40
AMPLEX	TELEPHONE, FAX & FIBER OPTICS	\$ 37.46
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES & MATERIALS	\$ 20.66
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 15.67
HILTY OFFICE SUPPLY	OFFICE CALENDARS	\$ 34.62
XEROX FINANCIAL SERVICE	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 35.47
WOOD COUNTY TREASURER	2021 ALLOCATION FOR CODE-RED MASS NOTIFICATION	\$ 33.30
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 8.42
	Total Electric	\$ 98,098.43

<u>Sewer 5201</u>		
ADKINS SANITATION LTD	VAC CON ON 10/13/21	\$ 700.00
JONES & HENRY LABORATORIES	LAB TESTING	\$ 709.10
NORTHWEST WATER & SEWER	SEWER CONSTRUCTION	\$ 1,372.50
FRONTIER	PHONE SERVICE	\$ 131.26
AMP, INC.	OSHA SAFETY MEETING	\$ 99.40
AMPLEX	TELEPHONE, FAX & FIBER OPTICS	\$ 37.46
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES & MATERIALS	\$ 122.40
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 15.67
HILTY OFFICE SUPPLY	OFFICE CALENDARS	\$ 34.63
XEROX FINANCIAL SERVICES	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 35.47
WOOD COUNTY TREASURER	2021 ALLOCATION FOR CODE-RED MASS NOTIFICATION	\$ 33.30
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 11.36
	Total Sewer	\$ 3,302.55

Water 5101		
SHELLY MATERIALS, INC.	57 L/S STONE FOR WATER BREAKS	\$ 548.25
MASI	LAB TESTING	\$ 528.00
SWAN ANALYTICAL USA	WATER PLANT CHEMICALS	\$ 1,167.25
MISSION COMMUNICATIONS	SWP ANNUAL MONITORING	\$ 347.40
OSHA SAFETY MEETING	OSHA SAFETY MEETING	\$ 99.40
AMPLEX	TELEPHONE, FAX & FIBER OPTICS	\$ 37.46
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES & MATERIALS	\$ 51.40
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 15.67
HILTY OFFICE SUPPLY	OFFICE CALENDARS	\$ 34.63
XEROX FINANCIAL SERVICES	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 35.47
WOOD COUNTY TREASURER	2021 ALLOCATION FOR CODE-RED MASS NOTIFICATION	\$ 33.30
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 5.03
	Total Water	\$ 2,903.26

Total for all Utilities

\$104,304.24

SEWER- Landry Sheets

Not in attendance

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Not in attendance

MISCELLANEOUS

Nathan asked Clerk to provide meter quote. Dean asked if quote is for water meters or remote read radios, Mayor Bailey will clarify with Nathan. Mayor Bailey stated she needs updated costs and number of water/electric meters and remote radios still needed so Village can place the order. She will speak with Nathan regarding this also.

Board reviewed and discussed Jim Palmer Excavating proposal provided at last meeting. Dean spoke with Landry regarding replacing the concrete collars and if the East Front St. Waterline/ForceMain project would require them to be replaced a second time. Landry informed Dean that the project is slated to run along the berm of East Front St. and the collars are in the middle of the driving lane. Landry recommended replacing the collars since showing signs of damage and will only get worse with time. Dean and Tom both agreed to accept the proposal from Jim Palmer Excavating in the amount of \$1,125.36 per basin. Clerk will notify Landry of approval.

Question was asked if Jim Smith or Hirzel Canning had been provided information regarding Village possibly obtaining easement for the East Front St. Waterline/Force Main project. Dean asked Clerk to provide maps and information to Nathan and Landry, so that they can speak with Mr. Smith and Mr. Hirzel regarding the request and invite them to meet to discuss.

Mayor Bailey informed Board that the cell tower does not require light at the top, it is under the height requirement.

Mayor Bailey spoke with Mark at Countyline Co-op. Countyline Co-op currently owns the property where Steve's Car Care is located and is looking into possibly selling diesel fuel (when Steve's Car Care closes at the end of year). This would benefit Village, Township, and farmers.

Mayor Bailey met with Village employees and informed them not to turn around at the depot. It was discovered last week that the gas line is just 4" below the surface and 4" from roadside. Very dangerous situation until Columbia Gas fixes the issue.

Mayor Bailey asked Board's opinion on trees within the village and who's responsible for trimming/cutting trees. Village plants trees under electric lines and between sidewalk and street and then expects Jeff to either cut trees or pay to have cut down and residents are required to replace sidewalks when become raised.

Bill Long mentioned the need for Village to coordinate waterline projects with street resurfacing. The EPA has placed timeframe restrictions on waterline projects so the street committee will need to align projects.

Payment approvals-20

Miscellaneous adjustments-(4) correct accounts/ (2) Software transfers/ (7) Village Owned

Vacation Requests-(1) Kevin/ (1) Jeff

With no further business to discuss, the meeting was adjourned at 8:20 p.m. The next meeting will be Monday November 1, 2021, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
