

**VILLAGE OF PEMBERVILLE**  
**BOARD OF PUBLIC AFFAIRS**  
**September 20, 2021**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Chuck Schulte, Tom Mauk, Clerk Melody Siebenaler, Mayor Bailey, Bill Long, Susan Rahe, David Wilson. Dean Krukemyer called the meeting to order at 7:00 p.m. Tom Mauk motioned to approve the September 7, 2021, minutes and Chuck Schulte seconded the motion. Minutes approved.

The following bills were approved for payment.

**Board Of Public Affairs**  
**Bills being submitted for payment**      **Sept 20, 2021**

<b><u>Electric 5301</u></b>		
AIRGAS GREAT LAKES	LARGE NITROGEN CYLINDER RENTAL	\$ 67.00
AMP, INC.	ELECTRICITY	\$ 96,403.84
AMP, INC.	OMEGA JV 5 PRINICIPAL PAYMENT	\$ 6,522.73
AMP, INC.	OMEGA JV 5 INTEREST PAYMENT	\$ 400.00
KEY CABLE & SUPPLY	MISC. OPERATING SUPPLIES & MATERIALS	\$ 76.22
O.E. MEYER CO.	LARGE & SMALL CYLINDER RENTAL	\$ 14.76
AMPLEX	TELEPHONE, FAX, FIBER OPTICS	\$ 37.46
COUNTYLINE CO-OP	MISC OPERATING SUPPLIES & MATERIALS	\$ 179.29
XEROX FINANCIAL SERVICES	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 35.47
STEVE FIRSDON	GASOLINE CHARGES	\$ 440.50
AMP, INC.	OSHA SAFETY MEETING	\$ 99.40
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 70.53
STAPLES CREDIT PLAN	MISC OPERATING SUPPLIES & MATERIALS	\$ 61.09
	<b>Total Electric</b>	<b>\$ 104,408.29</b>
<b><u>Sewer 5201</u></b>		
FRONTIER	PHONE SERVICES	\$ 121.70
GREAT LAKES WATER & SEWER	CONTROL PANEL WORK	\$ 1,284.00
JONES & HENRY LABORATORIES	LAB TESTING	\$ 954.00
AMPLEX	TELEPHONE, FAX & FIBER OPTICS	\$ 37.46
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES & MATERIALS	\$ 50.71
XEROX FINANCIAL SERVICES	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 35.47
STEVE FIRSDON	GASOLINE CHARGES	\$ 309.24
AMP, INC.	OSHA SAFETY MEETING	\$ 99.40
FROBOSE MARKET IGA	GASOLINE & SUPPLIES	\$ 15.76
STAPLES CREDIT PLAN	MISC. OPERATING SUPPLIES & MATERIALS	\$ 61.09
	<b>Total Sewer</b>	<b>\$ 2,968.83</b>
<b><u>Water 5101</u></b>		
HOWARD T. MORIARTY CO.	MISC. OPERATING SUPPLIES & MATERIALS	\$ 51.28
MAUMEE SUPPLY, PLB, HT	MISC. OPERATING SUPPLIES & MATERIALS	\$ 35.20
MARTIN MARIETTA MAGNESIUM	REPAIRS & MAINTENANCE	\$ 180.62
USA BLUEBOOK	MISC. OPERATING SUPPLIES & MATERIALS	\$ 199.75
MASI	LAB TESTING	\$ 899.55
CORE & MAIN	MISC. OPERATING SUPPLIES & MATERIALS	\$ 95.00
AMPLEX	TELEPHONE, FAX & FIBER OPTICS	\$ 37.46
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES & MATERIALS	\$ 36.26

XEROX FINANCIAL SERVICES	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 35.47
STEVE FIRSDON	GASOLINE CHARGES	\$ 296.79
AMP, INC.	OSHA SAFETY MEETING	\$ 99.40
STAPLES CREDIT PLAN	MISC. OPERATING SUPPLIES & MATERIALS	\$ 61.09
	<b>Total Water</b>	<b>\$ 2,027.87</b>

**Total for all Utilities**

**\$109,404.99**

**SEWER- Landry Sheets**

Not in attendance

**ELECTRIC –Jeff Barres**

Not in attendance

**WATER-Nathan Schultze**

Not in attendance

**MISCELLANEOUS**

Mayor Bailey stated that Jeff Barres has not been trained at the sewer plant yet so that he can do weekend plant checks. Dean stated he had spoken to both Jeff and Landry regarding getting trained so that Jeff could be included on the weekend rotation. Mayor Bailey will follow up with Jeff and Landry.

Mayor Bailey informed the Board that she had just attended the Eastwood School Board meeting asking for the school property located at corner of Pine St. and College Ave. The property is one of the areas Village is looking to place new water tower. School Board asked if fence would be placed around water tower- (concern with graffiti) and the distance to the existing playground. Mayor Bailey stated fence could be installed if School requested it and the exact tower site has not been determined. School Board will continue discussion and inform the mayor when decision is made. Mayor Bailey stated decision will not be until probably later this year. Tom Mauk and Bill Long voiced concern on the cost of upkeep to the building if the school gives the property/building to the Village. Mayor Bailey mentioned a lot of questions still up in the air. Mayor Bailey mentioned that Steve Darmofal would like to apply for engineering grant for the water tower in Fall 2022.

All in attendance discussed increasing water and sewer rates for both residential and commercial accounts. Chuck asked what the average residential water usage per month is, Clerk stated 4000 gallons on average. The Clerk provided the rate sheet currently used and information RCAP provided for rate increase suggestions. Board reviewed the information and Chuck stated he did not want to implement recommended 40% increase because have several residents on fixed income. Board discussed what the water charges would be if increased minimum charge \$3.00 and additional usage \$3.00/1000 gallons. All agreed an annual rate increase (possibly \$1.00/year) would need to occur with no end date. This will help make up not increasing the rates last 2 years and help with higher cost of supplies/materials. The Board asked Clerk to reach out to other communities and gather rate information for review. Board will continue reviewing and discussing rate increases.

Clerk gave report for Landry: The Bridge St. pump station stainless steel panel has been installed, still need to hook up the telemetry. Landry has ordered heater for the phosphorus removal process from eBay for \$350.00 compared to \$8124.00 quote received from Hughes-Primeau Controls. Landry spoke with Vicki Knott regarding catch basin located on their property, after viewing the area in question, Landry has

no problem with them installing rock to help with runoff and maintenance of the area. Susan Rahe stated she had spoken with ODOT regarding the area, and they had no concern with rock being placed around the basin either. Board ok with Knott's installing rock.

Clerk provided update from Steve Darmofal: (1) He is working on water tower preliminary draft (should be completed later in week). (2) Steve has walked the East Front St. ForceMain/Waterline project area with Nathan and Landry. (3) He has not heard anything on the grants that were scored couple weeks ago. (4) questioned if anything been decided regarding Tom Oberhouse and Kesson Rd. sewer extension.

Payment approvals-20

Miscellaneous adjustments-

Vacation Requests-(1) Landry-previous week

**With no further business to discuss, the meeting was adjourned at 7:59 p.m. The next meeting will be Monday October 4, 2021, at 7:00 p.m.**

**\*Audio recordings of the meetings are available upon Public Records request.**

**President**

**Clerk**

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