

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
August 2, 2021**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Chuck Schulte, Tom Mauk, Clerk Melody Siebenaler, Mayor Carol Bailey, Nathan Schultze, Jeff Barres, Bill Long, Tom Oberhouse, Tom, and Sheila Swartz. Dean Krukemyer called the meeting to order at 7:00 p.m. Tom Mauk motioned to approve the July 19, 2021, minutes and Chuck Schulte seconded the motion. Minutes approved.

The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment Aug 2, 2021**

<u>Electric 5301</u>		
PEPCO	OPERATING SUPPLIES & MATERIALS	\$ 302.50
HOME DEPOT CREDIT SERVICES	MISC. OPERATING SUPPLIES & MATERIALS	\$ 77.80
HOME DEPOT CREDIT SERVICES	MISC. OPERATING SUPPLIES & MATERIALS	\$ 99.97
CARD MEMBER SERVICES	KASPERSKY TOTAL COMPUTER SECURITY	\$ 37.50
TREASURER, STATE OF OHIO	FINANCIAL AUDIT 2020	\$ 1,115.20
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 32.11
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 27.09
UNFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 78.22
UNFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 137.70
FROBOSE MARKET IGA	MISC. OPERATING SUPPLIES & MATERIALS	\$ 19.76
AMPLEX	INTERNET, TELEPHONE & FAX	\$ 74.94
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES & MATERIALS	\$ 42.45
STEVE FIRSDON	GASOLINE	\$ 201.72
	Total Electric	\$ 2,246.96
<u>Sewer 5201</u>		
TD ENGINEERING LLC	E. FRONT ST. WATERLINE/FORCE MAIN IMPROVEMENT	\$ 871.50
TOM OBERHOUSE	REIMBURSEMENT ON LOT 32 SOLD	\$ 5,000.00
HOWARD T. MORIARTY CO.	MISC. OPERATING SUPPLIES & MATERIALS	\$ 153.25
BEEGEE RENTAL & SALES	MISC. OPERATING SUPPLIES & MATERIALS	\$ 157.93
NEO CHEMICALS & OXIDES	NEO CHEMICALS & OXIDES FREIGHT	\$ 3,236.05
HOME DEPOT CREDIT SERVICES	MISC. OPERATING SUPPLIES & MATERIALS	\$ 77.80
CARD MEMBER SERVICES	KASPERSKY TOTAL COMPUTER SECURITY	\$ 37.50
TREASURER, STATE OF OHIO	FINANCIAL AUDIT 2020	\$ 1,115.20
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 32.12
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 27.09
UNFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 41.34
UNFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 72.74
FROBOSE MARKET IGA	MISC. OPERATING SUPPLIES & MATERIALS	\$ 60.58
AMPLEX	INTERNET, TELEPHONE & FAX	\$ 74.94
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES & MATERIALS	\$ 44.58
STEVE FIRSDON	GASOLINE	\$ 135.03
	Total Sewer	\$ 11,137.65

Water 5101		
MID AMERICAN SALT	BULK WATER CONDITIONING SALT	\$ 2,921.40
MASI	LAB TESTING	\$ 276.25
BONDED CHEMICALS INC.	CAUSTIC SODA & SODIUM HYPOCHLORITE	\$ 936.63
BONDED CHEMICALS INC.	HYDROCHLORIC ACID	\$ 310.50
TD ENGINEERING LLC	WATER TOWER-PRELIMINARY DESIGN PHASE	\$ 5,694.00
TD ENGINEERING LLC	CONSTRUCTION ENGINEERING	\$ 848.00
HOME DEPOT CREDIT SERVICES	MISC. OPERATING SUPPLIES & MATERIALS	\$ 77.80
HOME DEPOT CREDIT SERVICES	MISC. OPERATING SUPPLIES & MATERIALS	\$ 11.58
CARD MEMBER SERVICES	KASPERSKY TOTAL COMPUTER SECURITY	\$ 37.50
TREASURER, STATE OF OHIO	FINANCIAL AUDIT 2020	\$ 906.10
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 32.12
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 67.19
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 41.34
UNFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 72.74
FROBOSE MARKET IGA	MISC. OPERATING SUPPLIES & MATERIALS	\$ 5.60
AMPLEX	INTERNET, TELEPHONE & FAX	\$ 74.94
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES & MATERIALS	\$ 32.98
STEVE FIRSDON	GASOLINE	\$ 255.54
	Total Water	\$ 12,602.21
Water 5701		
TD ENGINEERING	E. FRONT ST. WATERLINE & FORCE MAIN IMPROVEMENT	\$ 1,083.50
	Total Water 5701	\$ 1,083.50
Total for all Utilities		\$ 27,070.32

SEWER- Landry Sheets

Not in attendance

ELECTRIC –Jeff Barres

Jeff presented quotes from Pepco, Brownstown, and Powerline for needed supplies. The quotes consisted of miscellaneous electrical supplies, wire, and fuses. Jeff mentioned that he needed fuses that were not part of Pepco's quote. Jeff will contact Pepco for the cost of the needed fuses. The Board reviewed and compared the information, and it was determined that if Pepco was cheapest including the fuses Jeff was to place order for all needed supplies from Pepco.

Jeff provided information pertaining to North Substation from 3 vendors- Eaton, Sunbelt-Solomon Solutions and RMS Energy. Eaton provided information to repair/replace switchgear and breaker at cost of \$508,000.00; Sunbelt-Solomon Solutions was for breaker only at cost of \$154,975.00 and RMS Energy came and went through paperwork Jeff had; they want to perform own testing at a cost of \$9350.00. Cost to repair/replace will be determined at that point. They have concern in high level of settling but are confident unit is repairable. AMP referred RMS Energy to the Village. Board discussed options and requested Jeff get costs to replace switchgear, breaker, and transformer. Bill Long questioned if should have an engineer design and recommend vendor for bidding.

WATER-Nathan Schultze

Nathan informed the Board that there is a leak in the Legion Hall vault and that the part needed is 12-16 weeks out. Nathan is going to by-pass the meter until able to fix correctly. Clerk will estimate water (average usage past 2 years) until issue is resolved.

The Board was informed that Eastwood School Board approved soil borings on school property where the proposed water tower building site could be located. If it is determined the location would work for the water tower, Eastwood Schools could then give the Village the property with lease option for the building. The tower location would be on east side of property- not on playground or parking lot. Board approved Bowser/Morner proposal to provide 4 test borings (2 borings at each site) at cost of \$4769.00.

The location behind the Fire Station will not work due to utilities in the area. Mayor Bailey informed everyone in attendance that Fire Chief Martin is not in favor of the water tower being anywhere other than in central location due to distance from downtown. Village Engineer agrees best option for the Village would be central location on school property.

Due to time restraints not able to apply for OPWC funding this summer since location has not been finalized but possibly try to get next year. At that time the Village will have location decided and additional monies to put toward the project. Mayor Bailey stated there is \$250 million funding available through the state. The deadline is August 17th to apply, grants are for both design and construction phases. Mayor Bailey asked the Board to rank the projects highest priority to lowest priority for both phases.

Design Phase ranking: Water Tower, Downtown Waterlines; **Construction Phase ranking:** E. Front St. Waterline/Force Main, Water Tower, South End Waterline Loop, Phosphorus Removal. Nathan will speak with Roberta (RCAP) and Steve (village engineer) regarding doing the paperwork for the grants. With grant money the project start date can be 18 months out.

Nathan stated Joe Hirzel is concerned about the South End Waterline Loop and had spoken with Steve Darmofal(engineer) regarding the project. Mr. Hirzel stated he would contribute money to the project to see the Village complete the project.

Nathan informed the Board that he had provided information to the EPA for area/timeframe for waterline replacements. He figured could replace approximately 1600-1900 feet per year with design done previous year.

Nathan discussed asking Roberta (RCAP) to do water rate study. All agreed need to do water rate increase. Would require a resolution and Mayor Bailey recommends increase each year with no end date, all Board members agreed.

The topic of irrigation deduct metering was discussed by all. Bill Long suggested tabling the topic for a year and revisit next year.

MISCELLANEOUS

Tom Oberhouse was present to discuss streetlights in Pember Grove. He is looking to purchase same style lights as uptown. They would be made of aluminum, same height as uptown lights, but would be 1" smaller in diameter with a concrete base and have a decorative acorn on top and will have LED lights. There will be 2 placed in the boulevard with full light and the other 7 will have adjustable lights (to allow light to be directed away from homes). Tom asked the Board if would like electrical receptacles either high on the pole or down low on the pole (for decorative use). The Board discussed and determined would not want any receptacles, would be a way for moisture in enter and possibly damage the

streetlights or be used by residents for personal use. Tom will order the streetlights without electrical receptacles. Chuck asked timeframe for delivery, Tom responded he will let Village know when order is scheduled for delivery. Tom will provide forks to unload the delivery, if needed. Tom spoke with Village Engineer regarding possibly annexing into the Village and if had any knowledge of what the sewage flow numbers are in the area. This topic will be addressed at later date.

Tom and Sheila Swartz were present to ask questions regarding the water tower. The 2004 water study was questioned, and the Board discussed and explained the locations. Sheila asked if Board was looking into soil boring more than the park and school property and it was stated the Village Engineer feels this central location is best placement and there is cost to have soil borings done. Mayor Bailey explained what has happened over the years and no perfect location.

Chuck asked about JV5 ratio the Village is required to have. Clerk stated Fiscal Officer is looking into the numbers.

Clerk asked Board for clarification as to how many times the Village will pay for Kevin to take Water test. Board discussed and agreed to pay up to 3 times for Kevin to take the test after that he will be responsible for paying.

Mayor Bailey asked if Jeff had been given instruction and placed on plant check weekend rotations, Clerk stated did not believe so. Mayor will speak with Landry regarding this matter.

Mayor Bailey spoke with Village Solicitor and took care of the codifications needing Board attention. She also spoke with Mr. Kuhlman regarding American Legion request for forgiveness. Mr. Kuhlman recommended no forgiveness. Board agreed no forgiveness to be given.

The Clerk requested Board recommend her position be full time. She is currently working 6 -7.5 hours per day and does not get same for holiday or vacation. Clerk does not request insurance currently but possibly in the future. Bill Long asked if that was what she wanted, and Clerk stated unable to get work done otherwise. Clerk had spoken with Fiscal Officer regarding this matter and no issue with funding full time position. Board agreed to recommend Clerk for full time employment. Tom Mauk will discuss the matter with Personnel/Finance before it is taken to Council for approval.

Clerk presented Zep quotes for (12) 5 gal. Orange Float XT-5490 at cost of \$3413.58 and (12) 5 gal. X-6502(Soy based) at cost of \$1935.50. Landry has used both products and prefers to use the Orange Float XT-5490 even though it costs more, he feels it does better job and doesn't take as much to do same job. Board approved purchase of Orange Float XT-5490.

Clerk presented Great Lakes Water & Waste Systems quote for repair of Bridge St. Shinmaywa submersible pump. The cost to repair is \$1247.00 and repair parts will include seal kit, bearings, orings, oil, paint. Board approved the repair at cost of \$1247.00.

Clerk presented Innovaliner proposal to line 313 ft. pipe (MH1) to (MH2) South St. at cost of \$23,115.05 and 370 ft. pipe (MH) South to (MH) Forest costing \$27,324.50. Total cost \$50,439.55. Board discussed and decision was to speak with Landry before approving work. Topic tabled.

Payment approvals-19

Miscellaneous adjustments-(8) GovPay

Vacation Requests-(2) Landry/ (2) Jeff- Board approved Jeff's (2) request and (1) Landry's request. Board discussed Landry's other request and it was determined that Dean would verify that Brian will be here to cover while Landry is away in Bowling Green and Landry was only to take time needed-not whole day. If so, then Dean will give verbal approval.

With no further business to discuss, the meeting was adjourned at 9:23 p.m. The next meeting will be Monday August 16, 2021, at 7:00 p.m.

President

Clerk
