

VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
June 14, 2021

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Chuck Schulte, Tom Mauk, Clerk Melody Siebenaler, Jeff Barres, Bill Long and Susan Rahe (Council President). Dean Krukemyer called the meeting to order at 7:00 p.m. Chuck Schulte requested couple changes in the wording of the minutes. Clerk will make the requested changes. Chuck Schulte motioned to approve the amended June 1, 2021, minutes and Tom Mauk seconded the motion. Minutes approved. The following bills were approved for payment.

Board Of Public Affairs
Bills being submitted for payment **June 14, 2021**

<u>Electric 5301</u>		
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 27.17
COMDOC INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 27.00
O.E. MEYER CO.	LARGE & SMALL CYLINDER RENTAL	\$ 7.13
AIRGAS GREAT LAKES	LARGE NITROGEN CYLINDER RENTAL	\$ 107.65
POWER LINE SUPPLY CO.	MISC. OPERATING SUPPLIES & MATERIALS	\$ 61.28
UNION BANK	COLLECTION OF UTLITY BILLS	\$ 10.00
TREASURER, STATE OF OHIO	QUARTERLY UAN FEES	\$ 237.00
COMDOC INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 39.06
AMP, INC.	OSHA SAFETY MEETING	\$ 97.06
STAPLES CREDIT PLAN	MISC. OPERATING SUPPLIES & MATERIALS	\$ 33.14
AMPLEX	TELEPHONE, INTERNET & FAX	\$ 37.46
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES & MATERIALS	\$ 88.53
STEVE FIRSDON	GASOLINE	\$ 331.50
	Total Electric	\$ 1,104.32
<u>Sewer 5201</u>		
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 27.17
HOME DEPOT CREDIT PLAN	MISC OPERATING SUPPLIES	\$ 129.27
COMDOC INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 26.99
NORTHWEST WATER & SEWER	BASIN CLEANING AT WWTP	\$ 1,982.50
GREAT LAKES WATER & WASTEWATER	PUMP WORK	\$ 575.00
GREAT LAKES WATER & WASTEWATER	FLOAT SWITCH WITH WEIGHT	\$ 286.00
D & K TRANSPORTATION	WASTE TRANSPORTATION	\$ 400.00
JONES & HENRY LABORATORIES	LAB TESTING	\$ 781.40
UNION BANK	COLLECTION OF UTILITY BILLS	\$ 10.00
TREASURER, STATE OF OHIO	QUARTERLY UAN FEES	\$ 237.00
COMDOC INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 39.60
AMP, INC.	OSHA SAFETY MEETING	\$ 97.40
STAPLES CREDIT PLAN	MISC OPERATING SUPPLIES & MATERIALS	\$ 33.14
FRONTIER	TELEPHONE SERVICES	\$ 120.70
AMPLEX	TELEPHONE, INTERNET & FAX	\$ 37.46
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES & MATERIALS	\$ 65.38
STEVE FIRSDON	GASOLINE	\$ 128.11
	Total Sewer	\$ 4,976.58

<u>Water 5101</u>		
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 67.27
COMDOC INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 26.99
NATHAN SCHULTZE	PAID FOR KEVIN'S WATER TREATMENT CLASS	\$ 112.00
PERRYSBURG PIPE & SUPPLIES	OPERATING SUPPLIES & MATERIALS	\$ 451.00
MASI	LAB TESTING	\$ 281.85
UNION BANK	COLLECTION OF UTILITY BILLS	\$ 10.00
TREASURER, STATE OF OHIO	QUARTERLY UAN FEES	\$ 237.00
COMDOC INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 39.05
AMP, INC.	OSHA SAFETY MEETING	\$ 97.40
STAPLES CREDIT PLAN	MISC OPERATING SUPPLIES & MATERIALS	\$ 33.13
AMPLEX	TELEPHONE, INTERNET & FAX	\$ 37.46
COUNTYLINE CO-OP	MISC OPERATING SUPPLIES & MATERIALS	\$ 16.67
STEVE FIRSDON	GASOLINE	\$ 186.62
	Total Water	\$ 1,596.44
<u>Water 5703</u>		
JIM PALMER EXCAVATING	INSTALL NEW 8" WATERLINE ON PINE ST.	\$ 24,600.57
	Total Water 5703	\$ 24,600.57

Total for all Utilities

\$ 32,277.91

SEWER- Landry Sheets

Not in attendance

ELECTRIC –Jeff Barres

Jeff informed the Board that he has been in contact with 4 Vendors regarding the Substation transformer. He is meeting with 1 this week, 1 next week and 1 "when in the area" to get information and quote for what both new and rebuilt transformer will cost.

WATER-Nathan Schultze

Not in attendance

MISCELLANEOUS

Dean asked Bill if anything had been determined about the streetlights in Pember Grove Subdivision. Bill stated had not heard anything. Bill reached out to Tom Oberhouse during the meeting and Tom responded he has not ordered any lights yet.

Chuck asked if the Clerk had heard anything from Jeff Barres or John Courtney about solar installation and the questions raised months back when John presented information to the Board. Clerk stated no would check with Jeff and review the notes from the meeting. Chuck asked that Jeff provide update at the next meeting.

Dean stated he had spoken with Daniel Angel after the last meeting regarding the placement of the new basketball court. They discussed possibly placing the court going North/South and locating it between College Ave. and the shelter house. Board discussed the topic and agreed that may be possible. Chuck raised concern about the backstop and causing visual problems during the free fair and parade.

Chuck asked Bill if anything else was discussed at the last Council meeting regarding the water tower placement. Bill said nothing was discussed after the Board left the combined meeting.

Susie Rahe asked the Board for clarification as to who is responsible for tree trimming/removal. She said there has been lack of communication between all involved in tree upkeep (Jeff Barres, Jeff Bourdo, Tree Committee (John Lockard and Keith Madaras). Chuck stated it depends on location of tree and if electric lines are involved.

The Clerk presented information to the Board regarding the Fire Station and excessive amount of water used last few months. Both Nathan and Landry verified last read was correct and checked with Duane (Fire Chief) as to if he knew of a reason for the high water usage and he did not. Landry stated possibly was issue with the internal plumbing in restroom. Nathan checked the usage 4 days after original last read and usage had not changed so seems issue corrected itself. Board agreed to give forgiveness on both water and sewer since the Fire Department helps the Village when needed. The Board did ask that the Township be notified that they need to try and determine if there is an internal plumbing issue because the Board will not forgive again for another year. Clerk will calculate the last 3 months usage and give forgiveness on overage and notify the Township Clerk of the adjustment and also explain the need for them to determine if they have a plumbing issue since will not be able to forgive again for 12 months.

Clerk provided a pump station cheat sheet to all Board and Council members present. The sheet helps to identify problems at all the pumping stations. Chuck had requested such a sheet from Landry to help determine if there is an issue especially during heavy rains.

The Clerk provided information received from the Wood County Auditor's Office regarding tax assessments. According to the ORC, delinquent electric charges can not be assessed to residential property taxes. This information was briefly discussed last meeting, but Town Hall just received official notification of this.

Steve Darmofal had sent information after the last meeting to be given to all Board members regarding placement of a water tower in other City/Village parks. Also, provided prints of existing infrastructure at the entrance to the sewer treatment plant. Board reviewed the prints and question was raised as to having (2) 15" storm sewer lines (each side of the driveway). Board tabled the discussion until answers can be given by Landry and/or Steve.

Chuck mentioned that he would like information presented at the next meeting regarding security deposits, lawn sprinkler deduct metering and solar information. These are all topics that have been brought up within the last year and no decisions were made. Clerk will provide security deposit information and inform Nathan to get information about metering and Jeff to collect information on solar.

Payment approvals-23

Miscellaneous adjustments-(7) Village Owned/(3) Clear Accounts/(8) Pool Fills/(14)GovPay penalty removed/(1) payment drop in box after last deposit & before end of day

Vacation Requests-(3) Landry/ (2) Jeff

With no further business to discuss, the meeting was adjourned at 8:53 p.m. The next meeting will be Tuesday July 6, 2021, at 7:00 p.m.

President

Clerk
