

VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
May 3, 2021

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Chuck Schulte, Clerk Melody Siebenaler, Mayor Carol Bailey, Bill Long, Jeff Barres, Landry Sheets, and Rick Rahe. Tom Mauk attended the meeting via ZOOM. Dean Krukemyer called the meeting to order at 7:00 p.m. Chuck Schulte motioned to approve April 19, 2021 minutes and Tom Mauk seconded the motion. April 19, 2021 minutes approved. Mayor Bailey and the Board discussed the issue with April 5, 2021 minutes. It was determined that the Board will approve department time off and Mayor Bailey will oversee the time off. Chuck Schulte motioned to approve the April 5, 2021 minutes and Tom Mauk seconded the motion. April 5, 2021 minutes approved.

The following bills were approved for payment.

Board Of Public Affairs
Bills being submitted for payment **May 3, 2021**

<u>Electric 5301</u>		
STEVE FIRSDON	GASOLINE	\$ 506.20
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 99.97
1000 BULBS.COM	THERMOCTYPE PHOTOCELL	\$ 285.73
PEMBERVILLE POSTMASTER	FIRST-CLASS PRESORT FEE	\$ 81.67
AMP INC.	OSHA SAFETY MEETING	\$ 97.40
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 81.01
	Total Electric	\$ 1,151.98
<u>Sewer 5201</u>		
STEVE FIRSDON	GASOLINE	\$ 338.21
UNIFIRST CORPORATON	UNIFORMS, MATS & TOWELS	\$ 54.33
BEEGEE RENTAL & SALES	REPAIRS & MAINTENANCE	\$ 14.35
GREAT LAKES WATER & WASTEWATER	PUMPS, REPAIR PUMPS, LENS KITS	\$ 10,530.00
TD ENGINEERING LLC	PRELIMINARY ENGINEERING FOR WWTP PH	\$ 551.20
CUMMINS BRIDGEWAY LLC	EST EXERCISE TIME FOR UNIT	\$ 558.35
PEMBERVILLE POSTMASTER	FIRST-CLASS PRESORT FEE	\$ 81.66
AMP, INC.	OSHA SAFETY MEETING	\$ 97.40
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 44.29
	Total Sewer	\$ 12,269.79
<u>Water 5101</u>		
STEVE FIRSDON	ALTERNATOR REPAIR	\$ 315.00
STEVE FIRSDON	GASOLINE	\$ 447.96
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 54.33
MASI	LAB TESTING	\$ 634.85
BONDED CHEMICAL	SODIUM HYPOCHLORITE-NORTH WATER PLANT	\$ 190.00
BONDED CHEMICAL	CAUSTIC SODA & CARIUS-SOUTH WATER PLANT	\$ 1,587.20
PEMBERVILLE POSTMASTER	FIRST-CLASS PRESORT FEE	\$ 81.67
AMP, INC	OSHA SAFETY MEETING	\$ 97.40
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 44.29
	Total Water	\$ 3,452.70
Total for all Utilities		\$ 16,874.47

SEWER- Landry Sheets

Landry informed the Board that the sludge pump did not get changed out last week due to rain, possibly this week. The Main pump station needs cleaned and Landry may change the float at same time. Bridge St. pump station panel is here and needs to get installed.

Landry is wanting to put all standard thread in the Huber and may have Gearhart help with removing the metric and installing American standard thread.

Landry contacted Jim Palmer Excavating to provide proposal on 3 catch basins. Jim Palmer Excavating's proposal is to excavate and replace existing catch basins at corner of Sycamore St. & Front St., Marshall St. west of Elm St., and 430 Maple St. All to include new basin, concrete apron, and new curb. Tie in all existing tiles going into catch basins. New grates/casting to be supplied for Sycamore St. basin and 430 Maple St. basin. Re-use grate/casting at Marshall St. basin. The costs are \$5593.49 for Sycamore & Front St., \$5593.49 for 430 Maple St. and \$5143.49 for Marshall St. west of Elm St.

Tom Mauk asked if need additional quotes for the work involved. The Board asked Landry to get additional quotes and will discuss at the next meeting. Proposal tabled until next meeting.

Landry informed the Board that he and Steve Darmafol have been working on the Phosphorus removal project. They are working on purchasing the rare earth metals and will need to purchase a tote to hold the material and a pump to deliver the metals. Landry will order pump and tote from BlueBook.

Landry mentioned that there should be a list of requirements contractors building in Pember Grove Development have to adhere to. Chuck asked Landry to make a list of what is expected/accepted for sewer and water installation and Board will approve. The information will then be given to all building contractors when they apply for permits. The contractor will sign acknowledging receipt of the information and will become part of the permit package.

Landry presented quote from Rutter & Dudley for new parking area at the Water Treatment Plant \$6950.00, patch Rt. 105 west of carry out \$450.00 and to fill cracks at Water Treatment main lot \$380.00. The Board asked Landry to speak with Nathan about areas he needs patched and get quote to include areas Nathan needs patched and bring new quote to Board for approval.

Landry informed the Board that Doug Wolff hauled approximately 10,000 gallons of sludge today.

ELECTRIC –Jeff Barres

Jeff informed the Board there was issue when Lake Erie Tree Company performed some work at 207 West Front St. Tree branch fell and broke the electric service off of the house causing wire to ignite and spark. This caused damage to the home. Jeff called Matt Meyer to fix the wiring and Jeff reconnected the service to the home. Matt Meyer will bill the Village and Village will then bill Lake Erie Tree Service for the costs to fix the issue.

Jeff told the Board that there was an accident on Water St. car versus electric pole. Jeff stabilized the pole, but the pole will need replaced this week. Mayor Bailey will ask the Solicitor what can be done to cover the costs to replace since driver did not have insurance.

Jeff informed the Board that the substation transformer oil is still testing high, and he is waiting on assistance from another company.

Jeff told the Board he purchased a safety stick for the pickup truck. He has one in the bucket truck but wanted a safety stick in each vehicle.

WATER-Nathan Schultze

Not in attendance

MISCELLANEOUS

Rick Rahe wanted to discuss utility needs for the new building the Township is building on East Front St. The Village owns the electric poles that run along the railroad and a transformer will be installed on a pole. The Township is responsible for trenching and installing the conduit piping and wire to and 10 feet up the pole and the Village is responsible for remainder of the wire and attaching to the transformer. The sanitary sewer will tie into gravity feed to Rt. 105 and there is no charge for the fee per agreement. The township will install water line to size and meter will be in a pit. Township responsible for water tapping fee and meter costs. There will be a retention pond for the storm sewer and will tie into catch basin between car wash and insurance company. The Township will provide prints to zoning and BPA for approval before construction begins.

Mayor Bailey informed the Board that the Pine St. Waterline Extension project started today.

Chuck Schulte motioned for the Board to enter into Executive Session, Tom Mauk seconded the motion. Board entered into Executive Session at 8:11 p.m.

After the Board left Executive Session, Chuck asked if anything had been done regarding the basketball court. Chuck would like to have Board approval on proposal before going to School Board meeting. No decision on moving the basketball court yet according to Mayor Bailey.

Clerk provided information received from Sandy (AMP safety coordinator) regarding 2 man requirements for safety reasons. Board reviewed the information and has implemented all departments to have 2 people anytime there is need for safety.

Tom Mauk informed the Board that he will be back in Pemberville in late May and will be at the June 1st meeting in person.

Payment approvals-13

Miscellaneous adjustments-0

Vacation Requests-(1) Landry

With no further business to discuss, the meeting was adjourned at 8:58 p.m. The next meeting will be Monday May 17, 2021 at 7:00 p.m.

President

Clerk
