

**VILLAGE OF PEMBERVILLE**  
**BOARD OF PUBLIC AFFAIRS**  
**April 19, 2021**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Chuck Schulte, Clerk Melody Siebenaler, Mayor Carol Bailey, Bill Long, Josh Jacobs, Landry Sheets, and Rick Rahe. Tom Mauk attended the meeting via ZOOM. Dean Krukemyer called the meeting to order at 7:00 p.m. Chuck Schulte questioned the April 5, 2021 minutes and whether Mayor Bailey could approve the vacation/time off requests of employees under Board supervision. Approval of April 5, 2021 minutes tabled until clarification of this matter.

The following bills were approved for payment.

**Board Of Public Affairs**  
**Bills being submitted for payment**      **April 19, 2021**

|                             |                                      |                     |
|-----------------------------|--------------------------------------|---------------------|
| <b><u>Electric 5301</u></b> |                                      |                     |
| O.E. MEYER CO.              | LARGE & SMALL CYLINDER RENTAL        | \$ 7.13             |
| AIRGAS GREAT LAKES          | LARGE & SMALL CYLINDER RENTAL        | \$ 134.01           |
| AMP, INC                    | ELECTRICITY                          | \$ 73,007.52        |
| AMP, INC.                   | OMEGA-JV5 PRINICIPAL                 | \$ 6,622.73         |
| AMP, INC                    | OMEGA-JV5 INTEREST                   | \$ 300.00           |
| GOVERNMENT FORMS & SUPPLIES | BPA MINUTE BOOKS & PAPER             | \$ 124.96           |
| AMPLEX                      | PHONE SERVICE                        | \$ 38.71            |
| FRONTIER                    | TELEPHONE SERVICE                    | \$ 37.60            |
| COMDOC INC.                 | COPIER LEASE, MAINTENANCE & SUPPLIES | \$ 27.00            |
| T & R ELECTRIC              | MISC OPERATING SUPPLIES & MATERIALS  | \$ 100.00           |
|                             |                                      |                     |
|                             | <b>Total Electric</b>                | <b>\$ 80,399.66</b> |
| <b><u>Sewer 5201</u></b>    |                                      |                     |
| JONES & HENRY LABORATORIES  | LAB TESTING                          | \$ 777.70           |
| ADKINS SANITATION           | VAC CON                              | \$ 4,860.00         |
| GOVERNMENT FORMS & SUPPLIES | BPA MINUTE BOOKS & PAPER             | \$ 124.97           |
| AMPLEX                      | PHONE SERVICE                        | \$ 38.71            |
| FRONTIER                    | TELEPHONE SERVICE                    | \$ 37.60            |
| FRONTIER                    | TELEPHONE SERVICE                    | \$ 120.70           |
| COMDOC INC.                 | COPIER LEASE, MAINTENANCE & SUPPLIES | \$ 27.00            |
|                             | <b>Total Sewer</b>                   | <b>\$ 5,986.68</b>  |
| <b><u>Water 5101</u></b>    |                                      |                     |
| MID-AMERICAN SALT           | BULK WATER CONDITIONING SALT         | \$ 3,021.30         |
| CORE & MAIN                 | MISC OPERATING SUPPLIES & MATERIALS  | \$ 255.51           |
| MASI                        | LAB TESTING                          | \$ 309.50           |
| GOVERNMENT FORMS & SUPPLIES | BPA MINUTE BOOKS & PAPER             | \$ 124.97           |
| AMPLEX                      | TELEPHONE SERVICES                   | \$ 38.71            |
| FRONTIER                    | TELEPHONE SERVICES                   | \$ 37.60            |
| COMDOC INC.                 | COPIER LEASE, MAINTENANCE & SUPPLIES | \$ 26.99            |
|                             |                                      |                     |
|                             | <b>Total Water</b>                   | <b>\$ 3,814.58</b>  |
|                             | <b>Total for all Utilities</b>       | <b>\$ 90,200.92</b> |

### **SEWER- Landry Sheets**

Landry and Brian Heestand discussed and did some investigative work regarding the area where the Township will be building later this year. Landry mentioned that he traced the tile running along the railroad tracks and is unsure who installed the tile (possibly Brandt) and does not know who is responsible for it. Chuck asked about the catch basins installed along the stretch of roadway east of the railroad. Landry stated does not think the Village has easement for the storm sewer along that stretch of roadway.

Landry informed the Board that Hercules is doing some work at their property. Main & Sons will be performing the scope of work. There is an old septic tank in place and will excavate under the asphalt. There are waterlines extended out in the area for Shrader Tire and 907 West Front St. and the work is believed to not interfere with these lines but, Nathan will verify this tomorrow. Landry will perform the inspection when complete (possibly Saturday).

Landry said the Shinmaywa pumps will be installed this week (approved and ordered after last meeting). Landry would like to change out the floats with the donut weights purchased.

Landry informed the Board that there are catch basins in poor condition and needing replaced. Landry would like to do 3 catch basins (133 Marshall Ave.) (604 W. Front St.) (425 Maple St.). Landry stated the estimated cost to replace each catch basin is \$4500.00. Mayor Bailey informed Landry and the Board that the storm sewer fund has monies to complete the requested work.

Landry said he spoke with Steve Darmafol and Steve was sending information for review regarding phosphorus removal. The Clerk provided copies of the information to all in attendance. Landry wants to use rare earth metals because they produce less sludge and has easier storage requirements. The rare earth metals come in 250 gallon totes. The Village will sell the Village of Lindsey some of the rare earth metals to use for their study.

Chuck said the Board did not do anything with the Heat Trace quote at the last meeting (more information was needed from Landry). Landry said may need to do heating at some point and this product would go to the telemetry.

Chuck asked Landry if he had gotten updated pricing on lining pipes and information on the thickness of the lining material. Landry stated no but he would contact the gentleman and get the information for Board review.

### **ELECTRIC –Jeff Barres**

Not in attendance

### **WATER-Nathan Schultze**

Not in attendance

### **MISCELLANEOUS**

Rick Rahe (Freedom Township Trustee) spoke with the Board regarding building a new Township building on the East side of the Village. He stated the Trustees are interviewing contractors May 5<sup>th</sup> and the projected build date is end of this year. He said they are looking at having 400 amp single phase underground electrical service to the building. Will need to install a transformer and questioned who is responsible for purchase/installation of the transformer, Village or Township? Chuck mentioned he thinks the Village owns the electric poles between the Railroad and car wash and if so, could use them and would not need a transformer. Chuck will talk to John Lockard and verify who owns the poles.

Rick Rahe mentioned an agreement with Northwest Water & Sewer and Chuck said the agreement is with the Village not Northwest Water & Sewer for an easement. The Agreement is the Village will not charge sanitary tap fees. When asked about storm sewer Landry said there is a tile between the Railroad and car

wash. There are approximately 5 basins in that stretch of Route 105 that were privately installed several years ago. Township asked for recommendation of the size waterline needed.

The Clerk informed the Board that Nathan approved the Cedar-Pine Waterline prints but corrections are needed on the title page (change Board president to Dean Krukemyer, remove David St. Louis and add Marcia Mazur). Board approved the prints with title page corrections. Clerk will notify Nathan of needed changes. Dean will sign when corrections are complete.

Mayor Bailey asked the Board if they reviewed the information regarding Village Engineer Proposals. The Board members stated yes they reviewed the information. All Board members agreed TD Engineering was cheaper, and Steve has history and knowledge of the Village. Chuck had concerns with Poggemeyer Design Group proposal-higher costs and not happy that Tim Bock, roadway engineer, would be the assigned Engineer. Tom asked if Feller, Finch and Associates will turn over information regarding history of the Village infrastructure and Mayor Bailey stated they are not under any obligation to do so. All agree the Village should contract with TD Engineering (Steve Darmofal).

Mayor Bailey informed the Board that Lake Erie Tree will be in the Village to remove trees (bid approved earlier this year) 2 trees at Nick Pisula's property, 1 tree at Tom Oberhouse's property. Mayor Bailey asked them to trim tree out of power lines at Betty Smoyer's property-she is responsible for removing the tree.

Mayor Bailey stated she sent 2 letters to Congressman Bob Latta providing information for water tower needs and asking for any monies available. Mayor also completed a survey that Marcy Kaptur's office had sent.

Mayor Bailey requested the Board enter into Executive Session at 8:20 p.m. Chuck Schulte motioned, and Tom Mauk seconded the motion. Board entered Executive Session.

After Executive Session ended Chuck asked Josh if he was able to check out moving the basketball court to allow for placement of new water tower. Could move basketball court now so would be ready for new tower if able to obtain funds for the tower.

Clerk provided Board a copy of Streaker quote for a bucket for new backhoe. Chuck stated now able to compare quotes apples to apples. Even with cost of new bucket Streaker quote is lowest at \$76,960.00.

Payment approvals-14

Miscellaneous adjustments-8 uncollectable/1 late fee removed

Vacation Requests-

**With no further business to discuss, the meeting was adjourned at 9:15 p.m. The next meeting will be Monday May 3, 2021 at 7:00 p.m.**

**President**

**Clerk**

---

