

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
February 15, 2021**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Tom Mauk, Chuck Schulte, Clerk Melody Siebenaler, Mayor Carol Bailey, Jeff Barres, Nathan Schultze, Bill Long, Josh Jacobs, Greg Feller, David Kuhns, Cindy Westbalm and Josh (from Feller & Finch). Dean Krukemyer called the meeting to order at 7:00 p.m. via ZOOM. Chuck Schulte motioned to approve the minutes from February 1, 2021 and Tom Mauk seconded the motion with a couple spelling corrections. Motion passed.

The following bills were approved for payment (with Holiday no bills presented).

**Board Of Public Affairs
Bills being submitted for payment Feb 15, 2021**

<u>Electric 5301</u>		
	Total Electric	\$
<u>Sewer 5201</u>		
	Total Sewer	\$
<u>Water 5101</u>		
	Total Water	\$

Total for all Utilities

\$

SEWER- Landry Sheets

Not in attendance

ELECTRIC –Jeff Barres

Presented quotes for tree removal from Lake Erie Tree Service LLC totaling \$7275.00, Nelson Tree Service totaling \$11742.50, and CC’s Trees LLC totaling \$11395.70. All bids include tree removal at 515 West Front St. (front tree), 515 West Front St. (back tree), 135 West Front St. and 453 Maple St. The Board reviewed all bids and awarded Lake Erie Tree Service the contract. Jeff will contact Lake Erie Tree Service to schedule the removals. Mayor Bailey asked Jeff to let her know when work is scheduled so can inform residents located at the properties.

Jeff stated in regard to solar and metering he has been talking with former workmates in Texas to see what is done there (as a reference). Jeff would like more time to research what is required. John Courtney is scheduled to join the next meeting (rescheduled from this meeting) to discuss options and requirements. Jeff did speak with John Courtney about question if Village uses power purchased. John informed Jeff the Village is within 2% of power purchased.

WATER-Nathan Schultze

Nathan presented a drawing of the Eastwood School property and where the proposed new water tower site would be located. Chuck had asked Nathan to do up a drawing of where the Village is willing to pave a driveway in exchange for access to the tower site. The Board reviewed the drawing and Chuck asked if the driveway should be straight instead of around the grass and Dean asked about property lines. Nathan responded the drawing is just a draft and can be changed. Chuck asked if the sidewalk connecting

driveway and water tower should be paved also so could drive vehicle on it. Nathan responded that would probably be a good idea. Nathan told Chuck that he would go with Chuck to present drawing/idea to the Eastwood School Board.

Nathan informed the Board that Steve Darmafol sent the Pine St. waterline extension plans to the EPA for approval. Steve provided the Village an invoice for \$305.75 needing paid prior to the EPA reviewing the plans. Clerk stated Fiscal Officer has a copy of the invoice for payment.

Chuck asked Nathan how many water and sewer breaks have occurred past few years East of R/R tracks. Nathan responded 5-6 waterline breaks and at least 3 force main breaks. Chuck was asking because of Feller & Finch saying could speed up Force Main/ Waterline project if wanted to or keep schedule as planned. Nathan did say have had several more water issues in the intersection of East Front and Bierley Ave. than East of the R/R tracks.

MISCELLANEOUS

Greg Feller told everyone in attendance that he knows his company failed the Village the past year. Feller and Finch has hired new employees that will allow the company to provide the Village the quality of work accustomed to in the past. Josh (unknown last name) will be the Village engineer. Greg presented via screen share the business alley prints and said knows the taps are not on the prints. Nathan asked if the prints are current, and Greg responded yes. David informed the Board that the grant has been approved for the Force Main/Waterline Replacement. Nathan asked if actual confirmation of the grant approval has been sent and David stated will not see agreement until later in the year. David said the schedule is as follows: design phase 7/1/2021-12/31/2021; Bid phase 1/2022-2/28/2022; construction phase 3/2022-9/2022. David said could speed up the process if the Village would like; the timeframe is set out until mid-2022 to allow the Village time to have more monies to put toward the project. Tom Mauk mentioned the need to obtain permits from the railroad and that process can take months. Tom asked if the project is within the cost analysis provided at the beginning of the grant process. David responded yes maybe little over. Projected total cost of project \$761,217.00; local share would be \$273,717.00; OPWC grant share \$325,000.00; Loan amount would be \$162,500.00. Dean asked if grant monies would be there within the phase schedule presented and David responded yes. The Board dismissed Greg Feller and his employees after their presentation.

The Board discussed what was presented by Greg Feller and his employees. Mayor Bailey said she is concerned because new engineer just graduated in December and even though David would supervise him he has no experience and David is responsible for a large project going on in Oregon, Ohio. Bill Long said he does not feel like Feller and Finch is making the Village a priority. Both Bill Long and Mayor Bailey said the new engineer needs to have experience and knowledge of grants available. The consensus is not favorable for the Village to retain Feller & Finch as contracted Village engineering firm. Bill Long has prepared a list of qualifications needed and Mayor Bailey will distribute to all for input prior to advertising the position. Tom Mauk said according to Mr. Kuhlman (Village Solicitor) the only financial responsibly owed to Feller and Finch for the Force Main/Waterline is the time spent applying for the grant and completed prints.

Dean asked if the other Board members reviewed information given for irrigation meters, Chuck responded they were confusing. Dean said would like to use portions of Glendale and Wavery Ordinances and have minimum charge for no usage. Chuck mentioned need to have wording that resident would be responsible for cost of equipment not a set fee since costs will increase throughout the years. Bill Long asked if the Board is trying to encourage or discourage use. Board said neither but needs to cover costs associated with installation. Tom said rate should be subject for review. Chuck mentioned would possibly need 2nd pit and meter since pits that are already installed are for 2 homes and would not allow room for additional meter(s).

Clerk asked the Board to allow removal of late fees for (3) Bethlehem Church accounts, (9) Tom Oberhouse/North Branch, (1) Hercules accounts, all paid couple days late and never been problem with account before. Board approved all fees removed as a 1 time curiosity. Clerk will do account adjustments and notify account holders.

Chuck asked Mayor Bailey if she had received paperwork from Jeff Bourdo regarding backhoe. Nathan, Matt, and Jeff Bourdo went and looked at a backhoe at CAT that was getting ready to be delivered to another municipality. Chuck said the guys mentioned needing to be cautious of size of new backhoe because it needs to be able to fit through the storage barn door. Chuck mentioned sales representative from CAT will come out and provide warranty package and trade-in value of old backhoe. Mayor Bailey said the Trustees have contacted her asking how much Village would sell backhoe for. Mayor Bailey will ask Jeff Bourdo for the paperwork he got while visiting CAT.

Payment approvals-0

Miscellaneous adjustments-(1) leak toilet/ (17) late rec'd payment-penalty removed/ (13) GovPay penalty removed

Vacation Requests- 1 (Landry)

With no further business to discuss, the meeting was adjourned at 8:31 p.m. The next meeting will be Tuesday March 1, 2021 at 7:00 p.m.

President

Clerk
