

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
February 1, 2021**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Tom Mauk, Chuck Schulte, Clerk Melody Siebenaler, Mayor Carol Bailey, Jeff Barres, Nathan Schultze, Landry Sheets, Bill Long and Josh Jacobs. Dean Krukemyer called the meeting to order at 7:00 p.m. via ZOOM. Tom Mauk motioned to approve the minutes from January 19, 2021 and Chuck Schulte seconded the motion. Motion passed.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment Feb 1, 2021**

<u>Electric 5301</u>		
COMDOC, INC.	COPIER LEASE, MAINTENANCE AND SUPPLIES	\$ 27.00
CARDMEMBER SERVICES	MISC OFFICE SUPPLIES & MATERIALS	\$ 55.87
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 100.19
AMPLEX	VoIP UNLIMITED PHONE & FAX SERVICE	\$ 10.63
	Total Electric	\$ 193.69
<u>Sewer 5201</u>		
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 26.99
CARDMEMBER SERVICES	MISC. OFFICE SUPPLIES & MATERIALS	\$ 55.87
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 52.87
AMPLEX	VoIP UNLIMITED PHONE & FAX SERVICE	\$ 10.63
	Total Sewer	\$ 146.36
<u>Water 5101</u>		
MASI	LAB TESTING	\$ 281.85
BONDED CHEMICAL	CAUSTIC SODA, SODIUM HYPOCHLORITE	\$ 1,742.28
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLY	\$ 26.99
CARDMEMBER SERVICES	WATER OPERATING CLASS FOR OSBURN	\$ 635.00
CARDMEMBER SERVICES	MISC OFFICE SUPPLIES & MATERIALS	\$ 55.87
SPECK SALES INC.	PORTION OF TIRE REPLACEMENT ON 94	\$ 249.92
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 52.87
AMPLEX	VoIP UNLIMITED PHONE & FAX SERVICE	\$ 10.64
	Total Water	\$ 3,055.42

Total for all Utilities

\$ 3,395.47

SEWER- Landry Sheets

Landry informed the Board that he had gotten the information they requested at the last meeting for the Shinmaywa motors. The cost of a new pump motor is about \$4000.00 and has an 18 month warranty and the warranty for a rebuilt motor is 12 months. Landry would like to purchase a new motor for the Bierley pump station and install the rebuilt motor in at the Bridge St. station. Tom asked if the rebuilt motors are holding up and Landry responded "yes", he feels rebuilt motors are ok to be used at the Bridge St. and Marshall stations. Landry stated rotating pumps about every 3 years. Bridge St. and Bierley are the stations Landry wants to focus on. Landry would like to do Bridge St. station next but Bierley works the hardest. Board discussed purchase of new pump and all were in favor of purchase of new pump at a cost of \$3633.00 plus shipping cost of \$200.00. Tom would like to cycle in the new pump into the rotation. Chuck asked if the warranty would start at date of purchase or when installed, Landry stated probably at

purchase but would confirm with Scott from Great Lakes Water & Waste Systems. Carol asked if a problem could occur if pump is just left on the shelf and Landry responded would need to hand spin the impellers to keep from getting flat sided. Chuck asked if would be better to buy pump and install and keep working (spare) on the shelf so would not affect the warranty. After much discussion it was determined would purchase (1) new pump, have (1) pump rebuilt and have (1) pump on the shelf as a spare. Keeping with the 3 year rotation in place.

Landry told the Board that the existing tap at the Harper residence is not located in the driveway. The tap is located in the backyard. The Village will not have to patch asphalt like originally thought.

Landry said he had a conference call with Steve Darmofal regarding phosphorus removal. Looking at something different that alum or ferric. Landry has been monitoring the level of phosphorus going out of the plant he now needs to monitor amount coming into the plant. Sanitare recommends both chemical and biological means of treatment. Bill Long asked date need to have process installed for the EPA, Landry responded February 2023. Carol questioned and not in favor of doing something just because it is cheaper but not the right solution for the Village. Landry stated not wasting money but possibly doing both. Steve Darmofal suggested controlling amount, meeting EPA requirements, and allowing time to allocate more money.

Chuck asked if the sludge has an increased amount of phosphorus will Perrysburg still accept it. Landry was not sure but does not think increased amount will effect Perrysburg accepting the Village's sludge. Chuck said most likely EPA will change accepted level of phosphorus so does not want the Village to install something that will not be able to change with the EPA requirements. Chuck asked if the Village should do a sample now so will have a baseline. Landry responded has been 1.87 effluent side and as high as 3.87 with an average of 2 on the effluent side. Landry did mention that rare earth metals is a 3rd option according to Steve Darmofal.

Landry presented a quote from TD Engineering, LLC for a preliminary engineering study for the removal of phosphorus at the Wastewater Treatment Plant (WWTP). The cost of the preliminary study is \$5512.00. Mileage is included in the above cost. Expenses such as prints will be at cost plus 10%. The detailed design phase is not included in the cost. Additional services needed or recommended will be at a cost of \$106.00 per hour. The Board discussed and approved the proposal at a cost of \$5512.00.

Landry informed the Board that he had lines jetted last week on Hickory St. There is a large Maple tree causing penetration issues, the roots are causing a rise in the sidewalk. Also, jetted by Bethlehem Church and down the alley and pulled a large amount of No. 6 gravel from the line. He also flushed the low area behind the Griswold residence.

ELECTRIC –Jeff Barres

Jeff told the Board he had spoken with John Courtney regarding solar agreements. Jeff invited John to join our next meeting to discuss the issue. Village would need interconnection meters by law but usually get squashed because has to go through the court system. Mayor Bailey said she had obtained an interconnection agreement that Woodville has in place and once the agreement went into place residents stopped asking for the alternative power source.

Jeff said he is still waiting on information regarding the substation repair analysis. The report is a preemptive measure.

Jeff informed the Board that he has been in talks with AMP regarding our portfolio and spoken with John Courtney regarding the information. John Courtney is comfortable with our portfolio. Dean asked about the non-binding agreement AMP had provided and asked us to sign regarding solar purchase and Jeff informed the Board that John Courtney is comfortable with us signing the agreement(since non-binding).

WATER-Nathan Schultze

Nathan told the Board that he has reviewed the plans for the Pine St. Waterline extension and saw no issues with the prints. Chuck asked about invoice 2020015-01 (TD Engineering LLC) total amount of \$9984.00(\$3511.20 detailed design phase, construction engineering \$1272.00, and resident project representative \$2860.00). TD Engineering LLC's construction cost estimate total is \$44500.00. Chuck questioned whether amount for engineering and construction is an issue since combined amounts total over the \$50,000.00 threshold. Mayor Bailey stated did not think so but would verify with Sarah (Fiscal Officer). The Board reviewed the plans and had a few questions (if joints were stainless and why going from 8" to 6" – Nathan responded Martin Ave. is 6" line and shallow 3' deep). Nathan asked the Board to approve the plans so could get to EPA for approval- Board approved the plans.

Nathan informed the Board that he is still finding errors with prints for the Business Alley Waterline project. The prints are missing at least 12 service taps, but Nathan did find out that Columbia Gas will move the line at no charge to the Village. Nathan said plans are to be delivered late in the week for review.

Nathan told the Board there was a waterline break on Water St. last week. The break was 3' from the last break.

MISCELLANEOUS

Mayor Bailey presented 2 quotes for a new backhoe. She said she had spoken with Nathan and Jeff Bourdo (Street Dept.) and they said must haves were extended bucket and 4 wheel drive. Both quotes were from Buck & Kobby and have option to lease and \$1.00 buyout. The larger backhoe municipal cost is \$106,572.00 with the option to lease from 24 to 72 months. Smaller backhoe cost \$83872.00 with same lease option. Chuck said should not even look at the smaller one, should focus on larger backhoe. Board mentioned Streaker (Fremont), John Deere, and Case may have similar backhoe and buy programs. Chuck had done some comparison shopping with CAT and a similar backhoe cost \$104,970.00 and has similar lease options. CAT will do a trade-in value for the old one. Mayor Bailey asked the Board their thoughts on leasing versus buying. Mayor Bailey will contact other dealers and get additional quotes and bring the information back to the Board for review.

Mayor Bailey asked if anyone on the Board would be interested in joining her, Bill Long and Josh Jacobs and form a committee to search for a contracted Village Engineer. Mayor Bailey will search Google ads to see best way to advertise for the position. The Board also recommended the person be well versed in grant work.

Mayor Bailey informed the Board that she spoke with Greg Feller late today and they have hired new engineer and salesperson. Mayor Bailey will inform Greg Feller the Village is looking to interview/hire a contracted Village Engineer.

The Board and Mayor Bailey discussed the issue of irrigation metering. Mayor Bailey had provided the Board members with information she was able to obtain from other municipalities regarding irrigation metering. The Board will review, compile a list of what they would like the Village to follow and proceed from there.

The Board discussed appropriations. Mayor Bailey informed the Board that monies can be moved around within a fund. Mayor Bailey asked what the Enterprise Fund (5705) was for, Sarah was not sure what fund was intended for. Chuck responded the fund was set up when re-did all chemicals in the North Water treatment plant. Board approved spending down the Water/Sewer Capital Improvement Funds and to eliminate the Enterprise Fund. Mayor Bailey informed the Board there is \$1,260,500.00 to be appropriated yet. The Board would like to appropriate \$750,000.00 for transformer, \$150,000.00 for a

bucket truck and \$150,000.00 for a line truck. Chuck thought needed more than \$100,000.00 in the Electric Replacement Fund (5702) Mayor Bailey said she would verify amount with Fiscal Officer.

Clerk informed the Board there are couple of residents with shut offs scheduled for tomorrow and asked for direction (since temperature is so low). Board asked if children were in the household and if homeowner or renter. Clerk replied 1 is homeowner with no children in household and second one is a renter with young child in household. Clerk has been unable to reach homeowner involving renter. Homeowner has moved out of the area and mail has been returned for insufficient address and phone number is not working number any longer. Board approved the shut off of utility for the resident without children in home; Mayor Bailey will try to reach out to the renter and see what can be done to avoid shut off.

Payment approvals-7

Miscellaneous adjustments-0

Vacation Requests- 1 (Landry)

With no further business to discuss, the meeting was adjourned at 10:03 p.m. The next meeting will be Tuesday February 16, 2021 at 7:00 p.m.

President

Clerk
