

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
August 3, 2020**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Tom Mauk, Chuck Schulte, Clerk Melody Siebenaler, Mayor Carol Bailey, Bill Long, and Nathan Schultze. Dean Krukemyer called the meeting to order at 7:00 p.m. Tom Mauk motioned to approve the minutes from July 20, 2020. Chuck Schulte seconded the motion. Motion passed.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment Aug 3, 2020**

<u>Electric 5301</u>		
JOHN COURTNEY	CONSULTANT RETAINER	\$ 100.00
UNIFIRST CORPORATION	UNIFORMS, MATS AND TOWELS	\$ 68.79
	Total Electric	\$ 168.79
<u>Sewer 5201</u>		
UNIFIRST CORPORATION	UNIFORMS, MATS AND TOWELS	\$ 32.26
OHIO PUMP	INSTALLATION OF PUMP RUN LIGHTS	\$ 2791.00
	Total Sewer	\$ 2823.26
<u>Water 5101</u>		
UNIFIRST CORPORATION	UNIFORMS, MATS AND TOWELS	\$ 32.26
MASI	LAB TESTING	\$ 264.00
JIM PALMER EXCAVATING INC.	DIGUP WATERLINE FOR REPAIR BY WATER	\$ 712.00
	Total Water	\$ 1008.76
<u>Water Improv 5703</u>		
FELLER, FINCH & ASSOCIATES	DETAILED DESIGN -COLLEGE & BIERLEY	\$ 8480.00
	Total Water Improvements	\$ 8480.00

Total for all Utilities \$ 12,480.81

SEWER- Landry Sheets

Not in attendance

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Nathan was present to discuss the possible projects discussed at the last meeting. Mayor Bailey mentioned that Steve Darmofal had discussed with her the possible projects and the Grants that the Village could receive. Steve thought that the Force Main Sewer/Waterline project would score higher than the other possible projects. The Board discussed applying for a Grant for the Force Main/Waterline project this September and then possibly applying for a Grant early next year to replace the Water tower. Chuck questioned if the Village could put the loan amounts on as a tax assessment to the residents. The Village would have loans possibly for the College Ave. project, the Force Main/Waterline project and water tower replacement.

Nathan asked the Board if they are wanting to continue looking at water tower replacement because the tower is either going to need replaced or several thousand dollars put into repairs. The Council has voted and approved option #4 for the water tower placement. Nathan has received a few quotes for the new tower. The Board discussed a price tag will probably be over \$1 Million (tank, engineering, and prep). Chuck will speak with Brett Walker (Eastwood School Superintendent) about the driveway and getting an easement allowing the Village use of the driveway to get to the tower. Chuck would like to pave the driveway and parking area if obtains an easement for the property from the school. Mayor Bailey informed the Board that the Parks/Rec committee is going to resurface one of the tennis courts as a pickle ball court.

Nathan informed the Board that Robert from RCAP has sent the income study to the Clerk. The Clerk stated she has the information and is in the process of getting it printed and sent out to the selected residences.

Nathan stated he is working on capital improvement plan for the near future.

Nathan will check into getting soil borings done at option #4 for the water tower and bring estimates to the next meeting.

Nathan asked the Board if would like to consider asking Roberta for a rate study. Board agreed there is a need to look into a rate study to help offset the cost of replacing the lines throughout the Village. Nathan stated that Roberta will review the water and sewer rates at no charge to the Village.

MISCELLANEOUS

The Clerk informed the Board that Jeff Barres is in the hospital. He may be released tomorrow, no timeline as to his return to work.

Tom Mauk mentioned the Jim Palmer quote that was presented at the last meeting and that the Board had requested more information before approving the work. Tom explained the confusion due to 2 contractors with similar names (Jim Palmer Excavating and Palmer Brothers) and that the quote will be under the \$50,000 threshold and that the monies are available. Board approved the quote for concrete and basin work at 157 Marshall Ave. at cost of \$5688.06 and installation of 12' of 10" SDR35 pipe and saddle on to 12" main storm located on State Rt. 105 in front of old greenhouse at cost of \$ 33369.83.

The Clerk presented an invoice from M.R. Meyer Electrical Contracting Inc. for \$5984.24 for work performed at Pember Grove. Sarah had requested verification as to if Village was responsible for the payment or Tom Oberhouse. Board discussed and determined that Village was to cover all cost for the electrical to the subdivision excluding streetlights. Clerk will inform Sarah, Fiscal Officer, to pay the invoice.

Chuck asked if the Village was going to complete the work for the South Loop Waterline project. The Village removed a spilt rail fence on Wood County Park District property to remove brush and trees and the fence has not been reinstalled. Work has not been completed on the property.

Tom Mauk mentioned the sewer line installation that Tom Oberhouse would like to his property on Kesson Rd. The way the ordinance is written it states that he would need to install to his furthest property line which is approximately 1.5 miles. Bill Long stated Village could override the ordinance if it had not been enforced in the past. Chuck stated that the ordinance had been enforced in the past with the old Pemberville Tractor property. Tom and Chuck suggested that possibly if Tom Oberhouse had his parcels surveyed and spilt then would only need to install to where parcel spilt occurs and restroom would be installed, thus saving money. Board would like to discuss with the Village Solicitor to verify this would legally work for all parties involved. Clerk to call Mr. Kuhlman and request a meeting with the Board to discuss this option.

Miscellaneous adjustments -1 pool leak/ 1 pool leak penalty removed/10 GovPay

Vacation Requests-0

With no further business to discuss, the meeting was adjourned at 8:25 p.m. The next meeting will be Monday August 17, 2020 at 7:00 p.m.

President

Clerk
