

VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
July 20, 2020

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Tom Mauk, Chuck Schulte, Clerk Melody Siebenaler, Mayor Carol Bailey, Bill Long, Landry Sheets, and Don Feller. Dean Krukemyer called the meeting to order at 7:00 p.m. Tom Mauk motioned to approve minutes from July 6, 2020. Chuck Schulte seconded the motion. Vote passed.

The following bills were approved for payment:

Board Of Public Affairs
Bills being submitted for payment **July 20, 2020**

<u>Electric 5301</u>		
AMP, INC.	ELECTRICITY	\$ 71,514.31
AMP, INC.	OMEGA JV5-PRINICPAL	\$ 6,422.73
AMP, INC.	OMEGA JV5-INTEREST	\$ 500.00
JOHN COURTNEY	CONSULTANT RETAINER	\$ 100.00
POWER LINE SUPPLY CO.	WIRE SWEETBRIAR SUPPLIES	\$ 1310.00
KEY CABLE AND SUPPLY	MISC. OPERATING SUPPLIES & MATERIALS	\$ 475.40
AIRGAS GREAT LAKES	NITROGEN CYLINDER RENTAL	\$ 122.45
FRONTIER	TELEPHONE SERVICES	\$ 66.65
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 27.00
BEEGEE RENTAL & SALES	OPERATING SUPPLIES & MATERIALS	\$ 195.86
	Total Electric	\$ 80,734.40
<u>Sewer 5201</u>		
CORE & MAIN	COMPACT MAGNETIC LID LIFTER	\$ 775.00
NORTHWESTERN WATER & SEWER	WET WELL CLEANING IN VARIOUS LOCATIONS	\$ 2287.50
JONES & HENRY LABORATORIES	LAB TESTING	\$ 1330.90
AQUIONICS, INC.	UV LAMP BULBS	\$ 1076.16
FRONTIER	TELEPHONE SERVICES	\$ 66.65
FRONTIER	TELEPHONE SERVICES	\$ 118.92
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 26.99
	Total Sewer	\$ 5682.12
<u>Water 5101</u>		
MASI	LAB TESTING	\$ 317.60
FRONTIER	TELEPHONE SERVICES	\$ 66.65
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 26.99
	Total Water	\$ 411.24

Total for all Utilities \$ 86,827.76

SEWER- Landry Sheets

Landry presented a list of items that he has been working on-

1. He has contacted GEM regarding heat trace for the Huber
2. The heat coils at the plant have pretty much served their purpose so, Landry has called someone to see about a new heat system.
3. The roof is leaking around the exhaust pipes at the plant so Landry has called Daniel Smith to check about repairs on the flat roof, may just need a new boot.
4. Main pump station pump was not kicking on (float was not engaging), Landry called Ohio Pump and it was discovered that the weights were not releasing correctly. Issue was corrected; the lights are being installed at the main pump station (amber is for 15 hp motor and green is for the 50 hp motor).
5. Phosphorus removal is top priority (immediate timeline is 3/2021 to show some results and final timeline of 3/2023.) Landry spoke with Steve Darmofal regarding applying for a grant. The removal would include both biological and chemical removal. The Board mentioned that we would want to have extra components on hand for future need.
6. Landry stated the panel at plant kept tripping the 30 amp breaker due to overheating in the stainless steel box. A fan was installed and is working correctly now.
7. Landry stated Northwest Water and Sewer flushed the lines with approximately 75,000 gallons at the pump stations and Rt. 105.

It was stated that would like to use Steve Darmofal for the phosphorus removal and Don Feller for the force main projects.

Landry contacted and received quote from Jim Palmer Excavating regarding concrete work and catch basin work at 157 Marshall Ave. and on St. Rt. 105 near Obie's Greenhouse. The quote for 157 Marshall is to remove and replace catch basin and saw cut 20' x 6' of concrete driveway and curb and dispose. Form and repour driveway and curb and finish and seal at cost of \$5688.06. The work to be performed on St. Rt. 105 is to install 12' of 10" SDR35 pipe and saddle on to the 12" main storm pipeline. The connection from main to existing catch basin is in the right of way at a cost of \$3369.83. The Board discussed and Chuck questioned as to if have enough money in the fund to cover cost and if payment has been made to Jim Palmer Excavating this year and if will be below the \$50,000.00 benchmark for needing to send out for bid. Board denied request until questions regarding payment are presented for approval.

WATER-Nathan Schultze

Not in attendance

ELECTRIC –Jeff Barres

Not in attendance

MISCELLANEOUS

Don Feller was present to discuss possible projects and funding the Board had mentioned at the last meeting. Don stated he was confused to what the Board wanted to do on E. Front St. So, he spoke with Landry Sheets. The Board discussed with Don possibly installing the force main on the North side of Rt. 105 and then replace the waterline on the South side of Rt. 105 (this would allow old waterline to be dug up and replaced along with removing old force main.) Don stated he thought the force main project would score higher for grant monies than the water tower due to # of people served and age. Chuck mentioned he thinks we need to up size the line for force main. Questions were brought up regarding boring under the RR (if would use same size line then could possibly reuse the sleeve that is already in place.

Chuck raised the question regarding the empty lots behind the car wash and if there would be a need to provide water in the future. If so may want to think about stubbing the line for future use.

Tom asked if should apply for grants for a new water tower and E. Front St. Force Main/Waterline at the same time. Don stated he would check with the people in his office who write the grant requests and see if applying for 2 grants would hurt chances of receiving any grant money.

Don mentioned Kesson Rd. sanitary sewer quote that Landry had requested. The request was made for supplying North Branch Nursery sewer for a new restroom at their property. The quote estimated construction cost is as follows: 1450 LF – 8” Sanitary Sewer \$87,000.00 Manholes (4) \$4,800.00 Contingencies \$9,000.00 Engineering \$8,500.00 for a total of \$109,300.00. Landry asked if would need further checks of the depth. Board discussed and decided further discussion was needed.

Tom asked Landry what the reason was as to why Jeff Barres is not in rotation with him and Nathan for the plant checks. Landry mentioned the need for qualified person and that the weekend OT hours were guaranteed when he was hired. Tom asked Landry if the needed hours could be done during the week so that either he or Nathan would be able to have additional weekend off if Jeff performed the checks. Landry stated yes as long as would be able to complete other work.

The site of the new water tower was discussed. Nathan had done some preliminary measurements and placements of the possible water tower and provided copies to the Mayor, Council and Board members. There were 4 possible options (areas) that Nathan presented. Chuck mentioned that he went, viewed, and took some measurements also at the site of possible new water tower. Chuck stated that there are catch basins and electric in the area, so would have to take that into consideration. Mayor Bailey stated that Council preferred option #4. Question as to accessibility to the tower due to not having a driveway to the village property. The Board discussed options for the placement of a driveway the Village may need an easement from Eastwood Schools for the driveway.

Clerk presented information from Kevin Rahe (210 Cedar St.) regarding excessive water usage last month. The usage was discovered during the billing process that the property had used 30,000 gallons of water. Clerk had Landry verify the usage and then sent letter to Mr. Rahe informing him of the usage. Mr. Rahe contacted the office and stated he was not going to pay for the usage since the property was sitting empty. Mr. Rahe then contacted Landry and asked him to see why usage was so high. Landry went back to the property a 2nd time and discovered the usage had stopped but that the original 30,000 gallons usage had occurred and informed Mrs. Rahe of the findings. Mr. Rahe again called the Clerk and left message stating not going to pay the bill. The Board agreed to approve the adjustment of actual usage minus average usage (\$165.30). The Clerk will notify Mr. Rahe of the Board’s decision.

The Clerk notified the Board that she had heard back from Paul Ward and that he is still very interested in the assistant position. Also, Kevin Osbourne is on vacation and the Clerk will get in contact with him upon his return from vacation and see if interested in a 2nd interview.

The Mayor answered Chuck’s question from the last meeting that the pool permit fee is put into the Village’s General Fund.

The Clerk informed the Board that apparently Columbia Gas is looking at rebuilding some of their stations in 2021. They will need to work with the Board on placement of the new station and will be joining a meeting in the near future.

Chuck asked about who will pay for the extension of sewer line to Charlie Aring property and Bill stated that Tom Oberhouse thought he would be responsible for extension to his property. Question was raised as to if Tom would be required to run the line to his property line or where he would need it to go. Bill Long asked the Clerk to provide the Ordinances pertaining to this issue.

Miscellaneous adjustments -1 computer error/ 1 excessive water usage

Vacation Requests- 3 (Landry-approved)

With no further business to discuss, the meeting was adjourned at 9:25 p.m. The next meeting will be Monday August 3, 2020 at 7:00 p.m.

President

Clerk
