

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
May 6, 2013**

Present at the regular meeting of the Board of Public Affairs were, Chuck Schulte, Tom Oberhouse, , Gale Loebrich, Landry Sheets, and Sandra Miesmer, clerk. Dean Krukemyer was absent. Guests present were Homer and Marietta Johnson, Marge Cox, Bill Long, Eric Campbell, Eileen Schuerman. The meeting was called to order at 7:00 p.m. by Chuck Schulte.

The following bills were approved for payment.

**Electric 5301**

VERIZON WIRELESS	CELL PHONE SERVICE	\$	22.03
MT BUSINESS TECH	COPY AND MAINTENANCE FEE	\$	24.47
UNION BANK	COLLECTION UTILITY BILLS	\$	10.00
CINTAS	T-SHIRTS UNIFORMS	\$	123.17
COUNTYLINE COOP	MISC SUPPLIES	\$	92.17
FROBOSE IGA	GASOLINE	\$	58.60
DUECO	REPAIR LEAKING VALVE	\$	471.78
JOHN CORTNEY	CONSULTANT FEE	\$	100.00
AMP INC	OSHA TRAINING	\$	270.00
<b>Total Electric</b>		<b>\$</b>	<b>1,172.22</b>

**Sewer 5201**

VERIZON WIRELESS	CELL PHONE SERVICE	\$	22.03
MT BUSINESS TECH	COPY/MAINTENANCE FEE	\$	24.47
UNION BANK	COLLECTION UTILITY BILLS	\$	10.00
CINTAS	T-SHIRTS UNIFORMS	\$	97.61
COUNTYLINE COOP	MISC SUPPLIES	\$	16.15
FROBOSE IGA	GASOLINE	\$	5.03
WESTWOOD AUTO	SEWER R&M	\$	112.17
ADKINS	CAMERA AND VAC TRUCK	\$	750.00
D&K TRANSPORT	SLUDGE PROCESSING	\$	400.00
BROWN SUPPLY	MISC SUPPLIES	\$	93.41
JONES & HENRY	LAB TESTING	\$	590.10
CONTROL ASSC	CALIBRATION	\$	948.00
CITY OF PERRYSBURG	SLUDGE PROCESSING	\$	658.80
GEARHART PLUMBING	BACKFLOW PREVENTER	\$	611.00
AMP INC.	OSHA TRAINING	\$	270.00
	NPDES PERMIT MODIFCTN/SLUDGE		
TRS STATE OF OHIO	PERMIT	\$	200.00
OHIO PUMP	SEWER R&M	\$	356.00

**Total Sewer****\$ 5,164.77****Water 5101**

VERIZON WIRELESS	CELL PHONE SERVICE	\$	44.05
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	24.48
UNION BANK	COLLECTION UTILITY BILLS	\$	10.00
CINTAS	T-SHIRTS UNIFORMS	\$	140.08
COUNTYLINE COOP	MISC SUPPLIES	\$	90.96
CONTROL ASSC	CALIBRATION	\$	2,244.00
GEARHART PLUMBING	BACKFLOW TESTING	\$	207.00
TONKA EQUIPMENT	FLOAT SWITCH	\$	61.22
NORTHWEST POOLS	SODIUM HYPOCHLORITE	\$	263.50
ROBERT BLUE			
TRUCKING	SALT DELIVERY	\$	716.77
MASI	LAB TESTING	\$	270.42
AMP INC	OSHA TRAINING	\$	270.00

**Total Water****\$ 4,342.48****Total for all Utilities****\$ 10,679.47**

Homer and Marietta Johnson were present to discuss the letter sent regarding the 300' radius around wells and the no use of sprays or granules for weed killing. Chuck stated this is an EPA rules that we cannot change. He asked Gale to measure at their residence to see exactly where the 300' line is and to let the Johnson's know the results.

**WATER**

Gale stated all wells at the South Plant are up and running and more water is being pumped than in years.

Parts have been ordered for the Hirzel water line expansion project. The only portion the Village will pay for is a new valve on the main line. All other costs will be paid by Hirzel's as part of the tap charge. Gale shared information on two different OMNI 4" water meters and wanted the Boards opinion on which to buy for the project. Board said to order the one that meters 3gals./minute.

The Board discussed filling the new water superintendent position. Chuck will call and offer Nathan Schultze the position at 16.00/hour with an increase to be determined after the 90 day review. The Board decided to use Corporate Intelligence to do the background check.

Clerk then asked for an update on the contract with URS for engineering on the water projects. Tom said he had talked with the Lawyer for URS on the limited liability clause and that it is negotiable. Tom will talk to Mike Marsh on how to proceed. The appeal of a disputed charge can be increased in the contract according to the clerk's conversation with Roger Baker. Clerk also informed the Board Mike Marsh had read the contract for Ground Water Services and it is fine to sign. The Mayor will sign.

The Clerk also gave Board the Contract with RCAP to perform the water rate study. President Chuck Schulte signed the contract.

Roberta Acosta from RCAP will be at the May 20, 2013 meeting to discuss funding and collect data for the water rate study.

### **SEWER**

Landry explained the recent changes to the Waste Water Treatment Plant EPS license. The only real change was an increase in the mercury levels which is good for the Village. Landry will need to educate the public on mercury.

Landry gave a brief update for the sewer plant. All UV bulbs have been replaced and seem to be working. He has not had a UV failure since the recalibration. He also had Adkins here to clean and vacuum more lines. Lines behind downtown businesses looked good.

### **ELECTRIC**

John requested one personal day which was approved.

Clerk presented invoice for APPA dues for John. After discussion, Tom made a motion to pay with the second by Chuck. Motion passed.

### **MISCELLANEOUS**

2 misc. adjustments were approved.

Clerk presented a sewer forgiveness request from Linzi and Sean Lutz at 314 West Front St. When Landry was doing the meter reading, he noticed their usage was high and told them. Sean found the seal inside the toilet tank was leaking and he has replaced. The Board approved an adjustment of \$85.50.

Clerk informed Board she had been in contact With Randy Ross's son Travis and arrangements were being made to pick up keys, garage door opener, and uniforms.

With no further business to discuss, the meeting was adjourned at 8:15 P.M. The next regular meeting will be held Monday, May 20, 2013 in Council Chambers.

---

President

Clerk