

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
March 3, 2014**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Oberhouse, Dean Krukemyer, Nathan Schultze, Landry Sheets, John Lockard, and Sandra Miesmer, clerk. Guests present were Mayor Bowman, Marge Cox, Bill Long, and Eileen Schuerman. The meeting was called to order at 7:00PM by Chuck Schulte. A motion was made by Tom Oberhouse to approve the February 18, 2014 minutes with the second by Dean Krukemyer. The motion passed. There were 3 misc. adjustments approved. 1 vacation request was approved.

The following bills were approved for payment.

Electric 5301

JOHN COURTNEY	CONSULTING FEE	\$	100.00
GALETON	RUBBER OVERSHOES	\$	62.40
T&R ELECTRIC	TRANSFORMER POLEMOUNT	\$	1,695.00
CMI	ANNUAL SOFTWARE FEE	\$	1,061.66
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	30.84
HILTY OFFICE SUPPLY	OFFICE SUPPLIES	\$	39.36
CINTAS	UNIFORMS MATS	\$	115.01
Total Electric		\$	3,104.27

Sewer 5201

JONES AND HENRY	LAB TESTING	\$	262.50
OHIO PUMP	REPAIR PUMP	\$	5,036.00
CMI	ANNUAL SOFTWARE FEE	\$	1,061.67
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	30.84
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	39.36
CINTAS	UNIFORMS MATS	\$	58.71
Total Sewer		\$	6,489.08

Water 5101

MASI	LAB TESTING	\$	236.67
NORTHWEST WATER	JET TRUCK AND WATER BREAK	\$	1,275.00
MARTIN MARIETTA	STONE FOR WATER BREAKS	\$	207.64
AWWA	ANNUAL DUES	\$	295.00
KUHLMAN CORP	REPAIR CLAMPS	\$	1,115.00
D&K EXCAVATING	WATER LINE REPAIR	\$	960.00
CMI	ANNUAL SOFTWARE FEE	\$	1,061.67

MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	30.85
HILTY OFFICE	OFFICE SUPPLIES	\$	39.36
SUPPLIES	UNIFORMS MATS	\$	70.41
CINTAS			
	Total Water	\$	5,291.60
	Total for all Utilities	\$	14,884.95

WATER

Board was given the work authorization from Roger Baker at URS to approve up to \$50,000.00 to do the design phase of the South Water Plant. Chuck signed the approval which clerk will get to Roger.

Board was given copies of quote from Watson Well drilling to do work on Well #5. Nathan and the Board reviewed the quotes. The Board made the decision to pull the casing and to do the complete work on the Well at an estimated cost of \$22,369.37.

SEWER

Clerk provided Board copies of information provided by Steve Darmofal from Feller & Finch regarding 3 options for doing the sewer hook-up for 4 annexed properties on West Front St. Landry and the Board discussed these options, including the costs and maps included. The Board will take more time to look at them and then make a decision.

The re-built 15 horse power pump has now been re-installed at sewer area in Memorial Park.

Landry stated Hirzel's is now using the sewer line installed a year ago and has given clerk the begin read. Board needs to determine at what rate and how to bill for sewer only as our current utility billing system has sewer charged based on water usage and Village has never billed for just sewer. Clerk is to look at possible ways to do this.

Landry showed the Board a more detailed list of apparatus wanted for the new truck. Board said no to a generator. After discussion, they approved his list including aluminum instead of steel tool boxes as long as he stays under the approved appropriated amount of \$10,000.00.

ELECTRIC

John presented quotes from Nollenberger and Dueco for the required maintenance and inspection work needed on the trucks. Nollenberger was approved to do the work on the bucket truck chassis inspection and warranty work. Tom made a motion with the second by Dean for Dueco to do the testing of both bucket and line truck booms. Motion passed.

Arbor Day event is coming up April 9, 2014 in Kenton, OH. Board approved John to attend.

MISCELLANEOUS

Board then had another discussion on the garden tractor the Sewer Department intends to buy from the Street Department. Clerk checked with Stephanie and this purchase is in permanent appropriations.

Clerk gave Board members new W-4forms to update for payroll purposes to complete and return. They were also given an updated phone list for Village employees, Council and Board members.

Clerk shared 1 penalty forgiveness for Ron Reazin. His original check sent was torn by the Post Office. He then sent a replacement. Board approved.

With no further business to discuss, the meeting was adjourned at 8:50PM. The next regular meeting will be held Monday March 17, 2014 at 7:00PM in the Council Chambers.

President

Clerk