

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
January 19, 2017**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Oberhouse and Clerk, Gretchen Densic. Bill Long and Jesicca Sautter were also in attendance. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 12/19/2016 meeting were approved with a motion by Tom and a second by Dean. Minutes from the 01/03/2017 meeting were approved with a motion by Dean and a second by Chuck. Twelve miscellaneous adjustments were approved and there was one vacation/compensatory leave approved.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment 19-Jan-17**

Electric 5301

Eishenhour Motor Sales, Inc.	Repairs & Maintenance	\$ 285.12
Grainger	Capital Outlay-Steel Shelving	\$ 180.00
Suburban/Metro Press	Ad for Electrical Lineman	\$ 21.85
Airgas Great Lakes	Nitrogen Cylinder Rental/Tanks	\$ 91.23
AMP, Inc.	Electricity	\$ 74,660.22
AMP, Inc.	Electricity	\$ 626.61
OMEGA JV5	Electricity/Principal/Interest	\$ 18,240.67
Solomon Corporation	3 Phase Oil Circuit Recloser	\$ 3,345.00
Frobose Market IGA	Gasoline	\$ 83.39
Staples Credit Plan	Office Supplies	\$ 49.98
Union Bank Company	Collection of Utility Bills	\$ 10.00
Countyline Co-Op, Inc.	Misc Supplies	\$ 56.56
Virtual PCs	System/PC Maintenance/New Monitor for Clerk	\$ 132.83
Frontier	Phone Service	\$ 52.30
Total Electric		\$ 97,835.76

Sewer 5201

D & K Transport, Inc.	Sludge Hauling	\$ 400.00
Bergen Associates, Inc.	Repairs & Maintenance	\$ 365.00
Jones & Henry Laboratories, Inc	Lab Testing	\$ 1,308.00
Frontier	Phone Service	\$ 100.90
Eisenhour Motor Sales, Inc.	Repairs & Maintenance	\$ 61.78
Union Bank Company	Collection of Utility Bills	\$ 10.00
Countyline Co-Op, Inc.	Misc. Supplies	\$ 53.78
Virtual PCs	System/PC Mnt./New Monitor Clerk/Battery	\$ 487.12
Frontier	Phone Service	\$ 52.30
Total Sewer		\$ 2,838.88

Water 5101

Kuhlman Corp.	Valve Replacement	\$	3,054.40
Northwest Pools	Chlorine for North Plant for 2016	\$	199.90
MASI	Lab Testing	\$	72.91
Feller, Finch & Associates, Inc.	Design for Countyline Water Service	\$	459.20
HD Supply	Repairs & Maintenance	\$	366.55
Maumee Supply, PLB, HT & Ind.	Repairs & Maintenance	\$	158.80
Union Bank Company	Collection of Utility Bills	\$	10.00
Countyline Co-Op, Inc.	Misc. Supplies	\$	92.89
Virtual PCs	System/PC Maintenance/New Monitor for Clerk	\$	132.82
Frontier	Phone Service	\$	52.31

Total Water **\$ 4,599.78**

Water 5703

Civil & Environmental Consultants	Technical Service	\$	11,017.50
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Total Water 5703 **\$ 11,017.50**

Total for all Utilities **\$116,291.92**

Tom made a motion to elect Chuck as President with the second by Dean. Motion passed.

There was much discussion on a new water tower for the village. Possible locations for the tower are as follows: the recently purchased land on Front St., behind the fire station or across from the Township Trustee building. We can purchase one larger, centrally located tower within the village or we can purchase two smaller towers placed at opposite ends of the village. Nathan would prefer two smaller towers and they would both have to be at the same elevation. We don't want to get too large a tower because the water may become stagnant. We are currently using about 100,000 gallons a day in the village. Nathan also asked if we would like to get an engineer involved at this point because they may be better able to tell us where to place a tower. Nathan will get the costs of one larger tower and two smaller towers as well. We will discuss again at the next meeting.

WATER

We received a violation from the EPA concerning our pH levels for the July – December 2017 time period. We have to send out a letter informing the village that the pH levels exceeded acceptable levels. Nathan tests the pH daily now.

The caustic system at the North Plant was up and running on December 28, 2016.

We also have to do another media release concerning the lead exceedance we had last year. This is just a follow up to the media release last summer. There is a notice on the utility bills, but they also want everyone to be notified in the papers and on television. We have to do this every six months until the exceedance is off. Nathan will write the release for the next meeting.

The Village will be undertaking a lead and copper mapping project. The Village will be asking all residents to complete a survey to assist in obtaining the necessary information required by the Ohio EPA. In June 2016, HB 512 was passed to enact section 6109.121 of the Ohio revised Code to establish requirements governing lead and copper testing for community and nontransient noncommunity public

water systems and to revise law governing lead contamination from plumbing and fixtures. The law requires community water systems to identify and map areas of their distribution systems that are known or likely to contain lead service lines. These systems are also required to identify and provide a description of the characteristics of buildings served by the system that may contain lead solder, fixtures or pipes. Single building community and nontransient non community water systems are required to map areas of the system that have solder, fixtures and pipes containing lead.

The Village will have to provide documentation to the EPA that there is no lead in the service lines in the village. This will be accomplished by the survey, historical data and information gathered when there has been meter replacement or water breaks. If the questionnaire is not returned to the village office and no data can be found for a particular address, there will be a gray marking on the map for that address/location.

Feller & Finch discussed with Nathan that if we can provide them with all the necessary information, they can place it on a color coated map they already have for the village.

Much discussion ensued.

The fourth item that was discussed was the South Water plant. If everything goes according to plan, the South Water Plant will be up and running in February. B. Schacht will be doing the painting this coming spring. Nathan has only received one quote for epoxy floors.

MISCELLANEOUS

Jessica Sautter discussed the purchase of the backhoe with the Board. The Village is currently saving money every year to purchase this piece of equipment in the future.

After much discussion, the following allocation was suggested: Streets - \$3,000.00, Water - \$3,000.00, Sewer - \$1,000.00, Street/Road - \$3,000.00. According to the Board, there should be no allocation from electric because this department never uses the backhoe (or uses it very little).

To get further clarification and allocation of machinery usage from the different departments, the clerk will prepare a form that all employees will fill out to track their usage of all pieces of equipment.

With no further business to discuss, the meeting was adjourned at 9:15 p.m. The next meeting will be Thursday, February 2, 2017 at 7:00 p.m.

President

Clerk
