VILLAGE OF PEMBERVILLE BOARD OF PUBLIC AFFAIRS July 17, 2017

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Oberhouse and Clerk, Gretchen Densic. Bill Long, Jesicca Sautter and Gordon Bowman were also in attendance. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 06/05/2017 meeting were approved with a motion by Dean and a second by Tom. There were 15 miscellaneous adjustments approved and there were 5 vacation/compensatory leaves approved.

The following bills were approved for payment:

Board Of Public Affairs					
Bil	Is being submitted for payment		17-Jul-17		
Electric 5301					
AMP, Inc.	Electricity	\$	57,942.00		
AMP, Inc.	Electricity	\$	70,462.63		
OMEGA JV2	Electricity	\$	504.27		
OMEGA JV2	Electricity	\$	541.93		
OMEGA JV5	Electricity/Principal& Interest	\$	17,098.57		
Northwest Tire Service	Repairs & Maintenance	\$	100.00		
Terex Services	Annual Inspection of Bucket Truck	\$	789.24		
Terex Services	Annual Inspection of Bucket Truck	\$	1,279.62		
American Safety Utility Corp.	Misc. Supplies	\$	75.80		
Airgas Great Lakes	Nitrogen Cylinder Rental	\$	59.64		
Airgas Great Lakes	Nitrogen Cylinder Rental	\$	58.20		
HD Supply	Electrical Meter Testing	\$	1,596.05		
Beeker Landscaping	Grinding of 3 stumps	\$	150.00		
S.D. Myers, Inc.	Critical PAC Test Kits	\$	400.00		
American Safety Utility Corp.	Misc. Operating Supplies	\$	147.07		
Westwood Auto Parts	Misc. Materials & Supplies	\$	2.30		
Brownstone Electric Supply Co.	Misc. Supplies	\$	1,311.50		
John Cortney	Monthly Retainer Service	\$	100.00		
Ortinau Art	T-Shirts with FR for Dean	\$	59.44		
Brownstone Electric Supply Co.	Misc. Supplies	\$	976.00		
T & R Electric	25 KVA Pad Mount	\$	431.25		
OMEA	2017 OMEA Annual Dues	\$	819.68		
ABM	Maintenance on Billing Sealer	\$	73.00		
Union Bank Co.	Collection of Utility Bills	\$	10.00		
Impact Printing Services LLC	Laser Checks	\$	45.73		
COMDOC, Inc.	Copier Lease & Maintenance	\$	23.48		
Comdoc, Inc.	Copier Lease & Maintenance	\$	18.51		
Cintas Corporation	Towels & Mats	\$	12.89		
Frontier	Telephone Service	\$	53.27		
Verizon Wireless	Cellular and Broadband Service	\$	25.77		
AMP, Inc.	OSHA Training	\$	90.00		
Unifirst Corporation	Uniforms	\$	89.29		
Lowe's Business Acct/GEMB	Fan & Light Strings for Fairground	\$	358.14		

Countyline Co-Op, Inc.	Misc. Supplies	\$ 115.36
Frobose Market IGA	Gasoline	\$ 70.50
Steve Firsdon	Gasoline	\$ 9.20
Automatic Fire Protection Systems	Fire Extinguisher Services	\$ 248.35
COMDOC, Inc.	Copier Lease & Maintenance	\$ 23.49
Frontier	Telephone Service	\$ 53.26
	Total Electric	\$ 156,225.43
Sewer 5201		
Ohio Water Development Auth.	Principal & Interest	\$ 55,250.60
Jones & Henry	Lab Testing	\$ 777.80
Jones & Henry	Lab Testing	\$ 1,405.30
Frontier	Telephone Service	\$ 103.50
Frontier	Telephone Service	\$ 104.44
Safe-Way Barricades, Inc.	Misc. Supplies & Materials	\$ 107.00
Ohio Treasurer, Josh Mandel	Loan Payment	\$ 1,074.40
ABM	Maintenance on Billing Sealer	\$ 73.00
Union Bank Co.	Collection of Utility Bills	\$ 10.00
Impact Printing Services LLC	Laser Checks	\$ 45.73
COMDOC, Inc.	Copier Lease & Maintenance	\$ 23.49
Comdoc, Inc.	Copier Lease & Maintenance	\$ 18.51
Cintas Corporation	Towels & Mats	\$ 12.89
Frontier	Telephone Service	\$ 53.27
Verizon Wireless	Cellular and Broadband Service	\$ 25.77
AMP, Inc.	OSHA Training	\$ 90.00
Unifirst Corporation	Uniforms	\$ 38.61
Countyline Co-Op, Inc.	Misc. Supplies	\$ 20.53
Frobose Market IGA	Gasoline	\$ 6.38
Steve Firsdon	Gasoline	\$ 67.75
Automatic Fire Protection Systems	Fire Extinguisher Services	\$ 29.40
COMDOC, Inc.	Copier Lease & Maintenance	\$ 23.49
Frontier	Telephone Service	\$ 53.26
	Total Sewer	\$ 59,415.12
<u>Water 5101</u>		
CSX Transportation, Inc.	Application Fee for Countyline Water Project	\$ 1,950.00
MASI	Lab Testing	\$ 336.80
MASI	Lab Testing	\$ 540.98
Howard J. Moriarty, Inc.	2000 Watt Generator	\$ 979.00
Lowe's Business Acct/GEMB	Pool Supplies	\$ 65.34
Bonded Chemical	Caustic Soda Liquid for WTP	\$ 518.00
Northwest Pools, Inc.	Hypochlorite Solution for NWP	\$ 349.80
Bergen Associates, Inc.	Installation Software for WTP	\$ 345.00
Maumee Supply, PLB, HT	Misc. Supplies & Materials	\$ 40.60
Morton Salt	Bulk Salt for SWP	\$ 3,108.67
North Branch Nursery, Inc.	Topsoil	\$ 256.00
City of Toledo	Testing & Analysis	\$ 15.00

Principal & Interest	\$	29,459.09
Maintenance on Billing Sealer	\$	73.00
Collection of Utility Bills	\$	10.00
Laser Checks	\$	45.73
Copier Lease & Maintenance	\$	23.49
Copier Lease & Maintenance	\$	18.51
Towels & Mats	\$	12.89
Telephone Service	\$	53.26
Cellular and Broadband Service	\$	25.76
OSHA Training	\$	90.00
Uniforms	\$	38.61
Misc. Supplies	\$	61.17
Gasoline	\$	2.78
Gasoline	\$	129.00
Fire Extinguisher Services	\$	67.35
Copier Lease & Maintenance	\$	23.49
Telephone Service	\$	53.26
Total Water	\$	37,964.28
Total Water 5703	\$	-
Well # 5	\$	1,411.57
Total Water 5701	\$	1,411.57
Total for all Utilities	\$	255,016.40
	Maintenance on Billing Sealer Collection of Utility Bills Laser Checks Copier Lease & Maintenance Copier Lease & Maintenance Towels & Mats Telephone Service Cellular and Broadband Service OSHA Training Uniforms Misc. Supplies Gasoline Fire Extinguisher Services Copier Lease & Maintenance Telephone Service Total Water	Maintenance on Billing Sealer\$Collection of Utility Bills\$Laser Checks\$Copier Lease & Maintenance\$Copier Lease & Maintenance\$Towels & Mats\$Telephone Service\$Cellular and Broadband Service\$OSHA Training\$Uniforms\$Misc. Supplies\$Gasoline\$Gasoline\$Fire Extinguisher Services\$Copier Lease & Maintenance\$Telephone Service\$Copier Lease & Maintenance\$Total Water\$Well # 5\$Total Water 5701\$

The Board is waving the late fee for Charles Airing of 509 E. Front St. and waving the sewer charge portion of the bill for Darla Baker of 531 E. Front St. for a running toilet.

Sarah, the fiscal officer of the village, suggested we change what we reimburse for winter gear and foot wear. Her suggestion is that we reimburse the employees \$75.00 for winter gear every two years and reimburse \$100.00 every year for foot wear. The Board agreed to this action.

WATER

Roger Baker from Civil & Environmental Consultants was in attendance to discuss the South Water Plant. He explained the South Water Plant change order 3 that dealt with the PH adjustment issue. There was a backwash piping issue and some demo and replacement had to take place.

Much discussion ensued.

Completion papers and roof warranty were signed by Chuck.

Mr. Baker also discussed the Water Tower feasibility study memo that he submitted. He gave us some things to think about as discussed in the memo before anything begins with the water tower.

He also submitted a cost analysis for a water tower as well.

More discussion ensued.

Nathan pointed out that Feller Finch also provided feasibility information for the Board to read over in he next few weeks as well.

Nathan will ask Steve Darmafol of Feller Finch about the easement for the American Legion ball field.

A discussion was had over coating the inside of the water tower instead of replacing the tower and then replacing the water mains instead.

The Board approved the purchase of 12 pit meters and 12 house meters from HD Supply for \$2,602.58.

Nathan discussed the EPA violation we received for the too low orthophosphate level on one of his tests. Nathan has since corrected the problem.

SEWER

Nothing reported.

ELECTRIC

The village will be putting a transformer at Harrison Park located by the restrooms. To do this project we will bill the Wood County Parks District about \$7,000.00.

No more information was available concerning the North Park.

Oil samples from both the North and South Substations were not as good as we wanted them to be. S.D. Myers recommends that we filter the oil at the South Substation and then move the filter to the North Substation. We will be meeting with S.D. Myers in the next two weeks.

John will be returning to work on July 31, 2017 on light duty only.

The fair and all the work involved is coming quickly.

MISCELLANEOUS

Jesicca Sautter and Sue Rahe did more research on new cell phones for the Village Employees. It was decided that we will give the employees from water, sewer and electric the choice as to whether or not they want a new smart phone or a stipend to use on their own phone. We have to keep in mind that if and when the employee leaves employment with the Village, they will be taking that particular cell phone number with them if they are using their own phone. No one had a problem with this. A new smart phone charge each month is roughly \$60.00. This is an increase of about \$34.00 each month per phone. We will offer the employees a \$35.00 stipend each month to use their own phones.

Jesicca questioned whether or not Nathan's app for the water plants was password protected.

With no further business to discuss, the meeting was adjourned at 9:00 p.m. The next meeting will be Monday, July 31, 2017 at 7:00 p.m.