

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
September 1, 2020**

Mayor Bailey opened the September 1, 2020 virtual Council meeting at 7:00pm with a prayer and the pledge of allegiance.

**Roll Call:** Present at the regular meeting of Council were Rahe, Angel, Jacobs, Long, Madaras, and St. Louis. Others present were, Bob Kuhlman, Gene Steele, Tom Mauk, Eric Campbell, Ed Woznaik, and the Clerk.

**Minutes:** Rahe moved and Jacobs seconded to approve the minutes from the August 18, 2020, meeting. Motion passed unanimously.

**Treasurer's Report:** Long moved and Angel seconded to approve the bills for \$10,002.53. Motion passed unanimously.

**RESOLUTION 764:** RESOLUTION AUTHORIZING THE VILLAGE OF PEMBERVILLE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAMS AND TO EXECUTE CONTRACTS AS REQUIRED. 1<sup>ST</sup> Reading

Long moved and Angel seconded to suspend the rules. Motion passed unanimously.

Long stated one of the key focuses to the project is to separate water and sewer lines to meet EPA Requirements.

Long moved and Madaras seconded to approve Resolution 764. Motion passed unanimously.

**Police Activity Report:**

Mayor reported on behalf of the department stating Officer Shaffer was involved in his first police chase involving three 14 year old boys. Mayor reported the police department oversaw the community service of the sign thieves. Mayor reported that the department will be losing Officer Basler as a full-time Officer but will continue as part-time.

**Council Reports:**

**Rahe:**

Street Committee: Rahe stated the next Street meeting will be Monday, September 14<sup>th</sup> at 10:00 a.m.

Rahe stated she received the road salt quote from Detroit Salt and the price went from \$101.33 per ton to \$62.55 per ton which includes delivery. Rahe stated we have used Detroit Salt for the past few years and have been pleased with their service. Rahe makes the recommendation to move forward with Detroit Salt. Rahe moved and Madaras seconded to approve the quote with Detroit Salt for 2020-2021 season. Motion passed unanimously.

Rahe discussed the email and text she sent out to Council members regarding the little street fair last weekend and what transpired. Rahe stated that she and Mayor met with Mr. Sheets to go over what took place and what is expected moving forward. Rahe stated it was requested that Mr. Sheets include Council with his planning of events. Rahe stated Sheets did not understand why Luckey and Webster Township was allowing events. Mayor pointed out that those entities have received 100% support due to proper planning with their Mayor, Council, and Trustees. Mayor stated all Council is asking of Mr. Sheets is to keep Council informed so they can help in making the event successful including having proper safety measures with police and fire in place. Mayor recommended to Mr. Sheets to present to Council at the beginning of the year his plans for the entire year. Mayor concluded that she felt the conversation went very well.

**Angel:**

Nothing to report.

**Jacobs:**

Personnel: Jacobs stated that John Lockard has agreed to work for the Village 3 days a week until November at the latest.

Flood Committee: Jacobs stated Flood Committee met two weeks and discussed what the committee goals are, what they are looking to accomplish and what information they can provide to the residents.

**Long:**

Long stated the congregation of Bethlehem Lutheran Church was notified that Pastor Matt Musteric will be resigning the end of September.

Planning Commission: Long stated there is no new information. They have not met since the last Council meeting.

BPA: Long stated BPA discussed the Pine St. easement for the water line extension. Mayor added that we are closer to having the easement. Mayor stated she has not met with the property owners yet, and is waiting until after the special meeting Thursday. Mayor stated she thought that would be a good time to discuss the offer and as soon as she has the go ahead from BPA, she will contact the property owners so the information can go to the attorneys. Mayor added this would check off a box for Nathan with EPA, help circulate water better, and offers better fire suppression for the Fire Department.

Water Tower: Long stated bids were received and it was decided to move forward with soil borings for identifying potential water tower sites. Long stated at some point there will be three (3) boring holes around the area of the basketball court; one Long is guessing on the court and two (2) around the court.

Sewer Department: Long stated Landry has requested various items for out at the plant including heat in the office building.

Long stated there is a slight roof leak and Landry will be contacting Daniel Smith with Damschroeder Roofing. Long stated the bulk of the conversation was about the design of the sewer and water line project on E. Front St. Long stated there is a meeting Thursday with Feller Finch to discuss the funding and quote of the project.

**Madaras:**

Tree Committee: Madaras stated the Tree Committee met August 26<sup>th</sup> and is working on a list of trees to plant, trim and remove. Madaras stated that Marge Cox has decided to step down from the Committee. Madaras stated his wife Janet is interested in serving on the Committee and will take Marge Cox's place. Madaras stated Stephanie Miller with the Ohio Urban Forestry will meet with the Tree Committee on September 10<sup>th</sup>. Madaras stated the next meeting is September 16<sup>th</sup> at 7:00 p.m. located at John Lockard's outside patio.

**St. Louis:**

Lands and Buildings: St. Louis stated there have been questions about opening the public restrooms. St. Louis stated they will need to be cleaned at least once a day and more often in a day when there is an event. Rahe stated she supports opening the public restrooms if Wendy is able to clean them on a daily basis. Council asked the clerk to speak with Wendy and see what she feels is a fair price to clean the public restrooms once a day. St. Louis moved and Rahe seconded to open the public restrooms until December 31<sup>st</sup> and contingent upon Wendy's availability, not to exceed \$25 per hour to be paid from COVID-19 funds, and will be reviewed again in December. Motion passed unanimously.

Park and Recreation: St. Louis stated they discussed possibly hiring someone from April to October strictly for Oberhouse Park to mow and identify dead trees, etc. St. Louis stated it would be roughly 8 to 10 hours a week.

**Zoning Inspector:**

Nothing to report

**Mayor:**

Mayor asked if Council had given any thought to the time limit on apartment's downtown. Campbell stated he found in the Zoning Ordinance under nonconforming uses, section 1000.3 that "a nonconforming use which is discontinued for a period of one (1) year shall not again be used except in conformity with the regulations of the district in which it is located." It was determined that this covers the time limit on apartment's downtown.

Mayor stated she and Campbell have been working on enforcement and letters for enforcement. Mayor stated once they complete the forms she will present to Council for review.

Mayor discussed the Bridge St. bridge and the tree limb that is currently stuck. Mayor will ask the Street Dept to cut and remove the stuck tree from the bridge.

Boy Scout Island: Mayor stated there is property located at the end of Moore St. that belongs to the boy scouts and the owners back there have not been very keen on having the scouts back there. Mayor stated she explained to the adjacent property owners that the Village owns all the way to the Portage River and they cannot stop the boy scouts from accessing the island.

Mayor stated there is a Safety meeting scheduled for Monday, September 14<sup>th</sup> at 9:30 a.m. to discuss Halloween.

Mayor discussed Mr. Hirzel wanting to step down from the Zoning Board of Appeals. Mayor stated Jordan Haynes has shown interest. Rahe stated she does not support Mr. Haynes because he tried to sue the Village. Mayor stated she would like to appoint Mr. Haynes. Mayor requested that Jordan Haynes be appointed as a member of the Zoning Board of Appeals. Appointment passed with 5/6 vote. Rahe-no; Angel-yes; Jacobs-yes; Long-yes; Madaras-yes; St. Louis-yes.

Mayor will advertise that Zoning Board of Appeals is looking for three (3) alternates. Rahe suggested placing the information on the utility bill. Mayor stated she could post to Facebook. Long asked that we advertise both places.

**Guests:**

Mayor Bailey adjourned the meeting at 8:33 P.M.