

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
August 18, 2020**

Mayor Bailey opened the August 18, 2020 virtual Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the regular meeting of Council were Rahe, Angel, Jacobs, Long, Madaras, and St. Louis. Others present were, Bob Kuhlman, Gene Steele, Tom Mauk, Eric Campbell, Jordan Haynes, Ed Woznaik, Rick Rahe, and the Clerk.

Minutes: Angel moved and Jacobs seconded to approve the minutes from the August 4, 2020, meeting. Motion passed 5/6 vote. Angel-yes; Jacobs-yes; Long-yes; Madaras-yes; St. Louis-yes; Rahe-abstain

Treasurer's Report: Long moved and Angel seconded to approve the bills for \$13,336.90. Motion passed unanimously.

Guest:

Rick Rahe, Freedom Township Trustee was in attendance to discuss the levy the Township will have on November's ballot. Rahe stated the Levy was a 1.6 mil Levy for 10 years. The purpose of the levy is to build a new maintenance and office building located on E. Front St. near the car wash. Rahe explained they currently rent office space and have maintenance equipment located elsewhere and would like to have everything in one location. Rahe stated the Township will hold meetings leading up to the election to inform the public.

Police Activity Report:

Mayor reported on behalf of the department stating they have been steadily busy.

RESOLUTION 763: RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR A 2020-2021 GRANT WITH THE WOOD COUNTY PARK DISTRICT. 3rd Reading

Angel moved and Rahe seconded to approve Resolution 763. Motion passed unanimously.

Council Reports:

Rahe:

Personnel: Rahe stated Personnel met and discussed a request from an employee asking to have Monday's off due to COVID and no child care once school begins. Rahe stated it was discussed that the employee could take time off under The Families First Coronavirus Response Act (FFCRA) which allows employees up to 2/3 of their rate of pay as paid sick leave for specified reasons related to COVID-19. Rahe stated the Mayor will talk with the employee regarding their options.

College Ave: Rahe stated College Ave is coming along as planned.

Speed Study: Rahe stated she reached out to Chris Waterfield on the progress of the speed study but he is on vacation this week and has nothing new to report.

Sidewalks: Rahe stated a resident contacted her regarding sidewalks on Walnut Street and wanted to know the process when public curbs are a part of the replacement. Campbell replied that the Village should cover the entire cost of the curbs plus the 50% reimbursement on the sidewalk portion. Campbell stated there was no difference between residential and commercial.

Sidewalk at the Depot was discussed and if sidewalks across the driveway needs installed. A lot of discussion regarding private property, village property, ADA Compliance and where financial liability is. Kuhlman stated it would be better to discuss this with someone that has more knowledge with ADA Compliance issues. Mayor stated she will reach out to Feller Finch to see if they could answer some of the outstanding questions.

Angel:

Safety Committee: Angel stated the Safety Committee met on August 10th and discussed the commemoration of Basler. Angel stated once Council begins meeting in person they would like to commemorate Officer Basler for his work during the murder/suicide.

Angel stated all security cameras are installed and the police department has full control over all of them. Long asked if the cameras at the street garage shows access in and out of the building. Angel stated he was not sure how much of the doors the camera covers but did know it covered the administration entrance and could be adjusted if needed.

Angel stated the alley behind the Animal Shelter has been closed off.

Angel stated to the Police Department has learned of an issue with the phones when someone tries to call and an officer is already on a phone call, those calls are not being cycled to Wood County Sheriff's. Angel stated Chief is currently working on a resolution to this and should be fixed soon.

Jacobs:

Finance Committee: Jacobs stated the Flood Committee will be meeting on Thursday at 6 pm at Harrison Park.

Long:

BPA: Long stated BPA met and the primary topic was options of lamp posts for Pember Grove.

Long stated BPA discussed the meeting with Kuhlman regarding North Branch options of extending sewer services. Long stated the owner is required to extend to the end of their parcel and it was discussed as an option of a parcel split and what that would look like.

Long stated BPA had been pursuing a utility easement on College Ave. for a water loop as well as help with fire suppression. Long stated property owners are now open to the easement.

Long stated there have been a growing number of fences and dogs within the Village that the question has come of whether the Village should go to utility remote read verses employees manually reading meters. Long stated a cost benefit analysis should be done.

Planning Commission: The Planning Commission will be meeting tomorrow at 7 pm.

Madaras:

Tree Committee: Madaras stated they have been busing trimming and continue to identify trees that are too large for the committee to take care of. Madaras stated the next Tree Committee meeting is August 26th at 7pm located at Lockard's.

St. Louis:

Lands and Buildings: St. Louis stated Lands and Buildings met and discussed the cleanup behind the municipal building.

St. Louis stated there was discussion about the current auctions of the buildings around town. St. Louis stated there was discussion about the downstairs apartments in the downtown area and the need to put a time limit as to how long they sit vacant before it can no longer be deemed an apartment. St. Louis stated a time limit of a year or less would be what he would like to see. St. Louis stated the Ordinance would need to be amended to include this time limit and would like Council to think about it.

Park and Recreation: St. Louis stated there is a Park and Recreation meeting on Monday at 6:30 pm.

Zoning Inspector:

Nothing to report

Mayor:

Mayor stated she had been working with the Zoning Inspector and in discussion with the Solicitor the biggest issue is enforcement. Mayor stated they will be working on updating the Zoning Ordinance.

Mayor stated that municipal garage has been getting cleaned up and have made great progress.

Mayor stated she had talked to Chief and there will be community service for the sign thefts stacking bricks onto pallets.

Mayor stated she was contacted by Marcia Cousino this evening asking if they could close Water St. this Saturday from 4:30 pm to 9:00 pm for an event Mr. Sheets had put together. Council discussed the permitting and proper communication and steps needing to take place in order to approve. St. Louis stated that Council had to make the unfortunate decisions to cancel events in the Village due to the difficulty of meeting all the necessary guidelines for COVID and keeping individuals safe. St. Louis explained that there is also a process that should have been followed that others have followed in the past. Long asked who takes on the liability? Kuhlman stated it would likely be the Village since it would be held on public property. Campbell stated Water St could not be closed because it is the only access for emergency responders to get to North River Rd and Water St. After much discussion St. Louis moved and Rahe seconded to deny the event scheduled for this weekend due to improper planning and communication. Motion passed unanimously.

Mayor stated that Joe Hirzel Sr. has communicated that he would like to step away from the Zoning Board of Appeals and Mayor stated she would like to appoint Jordan Haynes.

Guests:

Gene Steele stated he had a few things to discuss. The first was 1st floor apartments and that Council needs to have an open mind.

Steele stated he contacted Sarah Enright on Water St and talked to her regarding the dead trees. Steele stated she has a current survey and most of Water St. in question shows her as the owner.

Steele stated that Oberhouse Park he has all the weeds knocked down and timber gathered. Steele thinks if the guys could get back there with a chipper and just chip what is there and leave it would take care of most of it.

Mayor Bailey adjourned the meeting at 9:13 P.M.