

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
March 19, 2018**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Mauk and Dean Krukemyer. Also in attendance were Gordon Bowman, Sue Rahe, and Mark Radabaugh from Amplex. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 03/05/2018 meeting were approved with a motion by Dean and a second by Tom. There were 14 miscellaneous adjustment approved and there was 1 vacation/compensatory leave approved.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment 19-Mar-18**

Electric 5301

John Courtney	Monthly Electric Consultant Retainer	\$ 100.00
OMEGA JV2	Electricity	\$ 476.75
AMP, Inc.	Electricity	\$ 60,226.95
Airgas	Nitrogen Cylinder rental	\$ 60.12
Frontier	Telephone Service	\$ 54.05
COMDOC	Copy Lease & Maintenance Fee	\$ 23.49
Compmanagement	Group Rating	\$ 428.58
Countyline Co-Op, Inc.	Misc. Supplies	\$ 109.66
Treasurer, State of Ohio	Financial Audit	\$ 12.30
Cintas Corporation	Mats and Towels	\$ 6.79

Total Electric **\$ 61,498.69**

Sewer 5201

Jones & Henry Laboratories, Inc.	Lab Testing	\$ 611.80
Frontier	Telephone Service	\$ 114.04
Eisenhour Motor Sales, Inc.	Repairs & Maintenance	\$ 191.38
Frontier	Telephone Service	\$ 54.05
COMDOC	Copy Lease & Maintenance Fee	\$ 23.49
Compmanagement	Group Rating	\$ 253.22
Countyline Co-Op, Inc.	Misc. Supplies	\$ 3.80
Cintas Corporation	Mats and Towels	\$ 6.79

Total Sewer **\$ 1,258.57**

Water 5101

Shelly Materials	1.59 ton stone	\$ 170.93
Bonded Chemicals	Caust Soda Liq	\$ 591.00
Morton Salt, Inc.	Bulk Rock Salt Extra Course	\$ 3,122.91
Core & Main	Hydrant Replacements	\$ 1,069.05
Core & Main	Misc. Operating Supplies	\$ 286.24

Aqua-Line, Inc.	Hydrant Survey	\$	860.90
Tonka Equipment Company	Valve, Solenoid	\$	770.00
Frontier	Telephone Service	\$	54.05
COMDOC	Copy Lease & Maintenance Fee	\$	23.49
Compmanagement	Group Rating	\$	286.31
Countyline Co-Op, Inc.	Misc. Supplies	\$	16.58
Treasurer, State of Ohio	Financial Audit	\$	8.20
Cintas Corporation	Mats and Towels	\$	6.79

Total Water	\$ 7,266.45
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Water 5703

Total Water 5703	\$ -
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Sewer 5704

Total Sewer 5704	\$ -
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Total for all Utilities	\$ 70,023.71
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ELECTRIC

Mark Radabaugh from Amplex attended the meeting to discuss the fiber optic cable coming into the village. Amplex has contracted out with Meyers to install the cable. We are to give Amplex an invoice with our make ready costs associated with the project. They are currently having a difficult time getting a hold of Frontier because they own 5 of the poles.

As far as hiring – Duke Ballard is a no for the position as well as another gentleman that John had met with and took around the village. He will now be calling a few others from the original resumes that came in. We will continue with Indeed to get resumes.

There is a chainsaw class on May 17th & 18th. See who wants to go to this.

It's probably time to see what the cost would be to contract with Bowling Green for electric services.

Mr. Hirzel had a question for John about his one property. John will dig up the paperwork from when the question was brought up a few years ago. John will call Mr. Hirzel when he finds the paperwork.

WATER – Nathan

Mr. Hirzel visited the Water & Sewer Division of the USDA in Findlay. He spoke to a Mary that looked over our water study done by Feller & Finch in the mid 2000's. She suggested that he meet with WSOS in Fremont. He will be meeting with a Cindy Brooks who works with RCAP, Rural Community Assistance Partnership. WSOS can get more agencies involved and be able to pull from multiple funding sources to get possible grants for water/sewer projects. Nathan, Tom and Mr. Hirzel will be meeting with Ms. Brooks at 10:00 a.m. on Friday, March 23rd.

Much discussion ensued.

Chuck provided two more options for the possible purchase of a new air compressor. They both are 2015 models with one having 520 hours on it for \$12,500.00 and the other with 417 hours on it for \$12,500.00. Chuck will get the work history on both of these machines.

The quotes for the other air compressors were as follows: 2004 Doosan that has 360 hours on it for \$14,000.00, a 2010 Solair with 2,300 hours on it for \$11,000.00 and there was also a 2011 compressor with 2,100 for \$12,200.00.

Steve Darmofal from Feller & Finch is moving ahead with the legal descriptions for Ron Fork's property as well as the Wood County Park's District property for the easements for the south water loop. After the legal descriptions are written, the Park District will submit it to their attorney to write the easement and Ron Fork will submit the legal description to his attorney as well. Feller & Finch will also look at the old Modine property too. Nathan did not discuss compensation with Mr. Fork. He would like Mr. Fork to attend a meeting to discuss the purchase price with the Board.

Nathan discussed the Asset Management Plan that needs to be completed by October 1, 2018. Mygama is an online software company that deals with asset management. There is an initial cost of right around \$4,400.00 and \$2,000.00 a year thereafter. Essentially we provide them the information and they plug in the information into the database. This software is a way to track our assets. Nathan will bring a video to watch concerning this for the next meeting.

SEWER – Landry

Landry provided a list of available items that Northwestern Water & Sewer District is selling. All the items on the list total \$5,000.00. He will look it over to see if it is anything that we might want because what is on the list is better than what we have.

This spring, G.T. Contracting will be crack sealing the asphalt at the sewer plant. It was supposed to be done last fall but it became too cold. The village will be doing some concrete work at the sewer plant as well.

Control and Associates will be bringing out a meter so we can test the current meter we have for Northwestern Water & Sewer District (Eastwood School). The billing has continued to be low for this.

Discussion was had on the Tom Oberhouse subdivision. Landry had some questions. Will the Village follow the same protocol when the next person wants to do any development in the village? Can the storm sewers handle all the new homes?

Chuck asked Landry to start cameraing the sanitary and storm lines on Water St. We need to find out now if anything needs to be done with these lines before the street is replaced, either late this year or early next spring. The same should be done for college because this is the next street that will have work done on it. We already know that a water valve needs to be replaced or relocated on Water St.

Much discussion ensued.

MISCELLANEOUS

The Board discussed the necessity of recording all committee, council and BPA meetings. This was a recommendation made by our solicitor, Mike Marsh after a complaint was made by a village resident over lack of minutes for a particular committee meeting. A complete tape recorded record of a meeting could be handed to anyone interested in what had taken place at any meeting. This practice of recording meetings will start April 2, 2018.

With no further business to discuss, the meeting was adjourned at 9:00 p.m. The next meeting will be Monday, April 2, 2018 at 7:00 p.m.

President

Clerk
