

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
May 14, 2018**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Mauk and Dean Krukemyer. Also in attendance were Gordon Bowman and Bill Long. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 04/30/2018 meeting were approved with a motion by Tom and a second by Dean. There were 10 miscellaneous adjustments approved and there was 1 vacation/compensatory leaves approved.

The following bills were approved for payment:

**Board Of Public Affairs  
Bills being submitted for payment 14-May-18**

**Electric 5301**

John Courtney	Monthly Retainer Consultant	\$	100.00
OMEGA JV5	Electricity	\$	490.60
OMEGA JV5	Electricity/Principal/Interest	\$	17,020.35
Power Line Supply Co.	Electrical Supplies	\$	602.20
Airgas Great lakes	Nitrogen	\$	56.40
Union Bank Company	Collection of Utility Bills	\$	10.00
Frontier	Telephone Service	\$	53.91
Frobose Market	Gasoline & Misc. Supplies	\$	40.56
AMP, Inc.	OSHA Safety Training	\$	91.80
Staples Credit Plan	Misc. Office Supplies	\$	72.87
ComDoc, Inc.	Copy Lease & Maintenance Fee	\$	17.88
Steve Firsdon	Gasoline	\$	132.63
CountyLine Co-Op	Misc. Operating Supplies	\$	101.14

**Total Electric**

<b>\$ 18,790.34</b>
---------------------

**Sewer 5201**

Jones & Henry Laboratories	Lab Testing	\$	588.00
Union Bank Company	Collection of Utility Bills	\$	10.00
Frontier	Telephone Service	\$	53.91
Fronteir	Telephone Service	\$	114.84
Frobose Market	Gasoline & Misc. Supplies	\$	2.76
AMP, Inc.	OSHA Safety Training	\$	91.80
Staples Credit Plan	Misc. Office Supplies	\$	72.88
ComDoc, Inc.	Copy Lease & Maintenance Fee	\$	17.88
Steve Firsdon	Gasoline	\$	78.77
CountyLine Co-Op	Misc. Operating Supplies	\$	81.39
G.T. Contracting Incorporated	Crack Seal Driveway	\$	2,200.00

**Total Sewer**

**\$ 3,312.23**

**Water 5101**

MASI	Lab Testing	\$	282.84
Union Bank Company	Collection of Utility Bills	\$	10.00
Frontier	Telephone Service	\$	53.91
Frobose Market	Gasoline & Misc. Supplies	\$	2.76
AMP, Inc.	OSHA Safety Training	\$	91.80
Staples Credit Plan	Misc. Office Supplies	\$	147.78
ComDoc, Inc.	Copy Lease & Maintenance Fee	\$	17.87
Steve Firsdon	Gasoline	\$	40.00
CountyLine Co-Op	Misc. Operating Supplies	\$	57.63

**Total Water** **\$ 704.59**

**Water 5703**

**Total Water 5703** **\$ -**

**Sewer 5704**

**Total Sewer 5704** **\$ -**

**Total for all Utilities** **\$ 19,494.93**

**SEWER –Landry**

Landry discussed the change the library would like to make with their sewer lines. They would like to change the route of their clean out pipe for their newer restrooms and tie it into the sanitary sewer that is directly behind their building. Currently the clean out pipe for the newer restrooms runs along the back of the building and turns a corner to tie into the clean out pipe from the older restrooms on the Memorial Dr. side of the building. In the past several years something has changed in the clean out line to cause frequent backups of waste and toilet paper. Every few months that have to call a plumber to flush out that line. If the Library made this change with the line, a question was brought up as to the possibility of flooding and back up of sewage into the library in times of high water. We don't want to trade one problem for another. Landry was going to discuss this with the Library and do a little more research.

Discussion ensued.

Landry discussed the replacing of catch basins within the Village. Jim Palmer Excavating provided a quote for the repair/replacement of 9 catch basins. He would like to see them do all but two of them. This would be \$28,262.90. The Board would like to see at least another quote.

The Board discussed a quote that was received from Ferguson Waterworks for \$1,140.55. Landry might add more to the order. Columbia Gas will reimburse us for some of this cost as they dug through a sewer at the school.

There was some discussion on the Huber.

Water Street's sanitary sewer lines have already been jetted. They are all set then to replace the street in the spring of 2019.

Discussion ensued on the possibility of getting help for Landry with storm sewer work. Years ago, the council gave storm sewer responsibility to the sewer superintendent. More information needs to be obtained and questions need to be asked in regards to this situation.

## **WATER**

Nathan will be having an EPA Sanitary Survey on Thursday, May 17<sup>th</sup>.

The EPA sent us a letter concerning Northwest Park. The highlights are as follows:

1. Evaluate the catch basin/drain located in the large building.
2. Investigate the purpose of the round metal/concrete structure on the ground behind the white garage.
3. Remove the roof drain which appears to drain into the ground or a structure located underground.
4. Perform soil testing in the areas around the buildings to confirm/deny the allegations that the former owner utilized diesel and mechanical fluids to kill weeds
5. Discontinue the storage of chemicals in the white garage.
6. Restrict vehicle parking within the sanitary isolation radius of the well.
7. Restrict the planting of trees to areas outside the sanitary isolation distance of Well #11.
8. Protect Well # 11 from mowing equipment and vandalism by placing bollards or other protective structures around the wellhead.
9. Ensure no additional potential or known sources of contamination are placed within the 300 foot sanitary isolation distance of Well # 11 or any of the Village wells.

Mr. & Mrs. Ron Fork signed the easement for the south water loop.

Midco Diving will be in Port Clinton on Thursday, May 17<sup>th</sup>. Nathan has a contact he can call from Port Clinton to get information about the company.

## **ELECTRIC – No report**

## **MISCELLANEOUS**

With no further business to discuss, the meeting was adjourned at 8:15 p.m. The next meeting will be Monday, June 4, 2018 at 7:00 p.m.

President

Clerk

---