

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
June 4, 2018**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Mauk and Dean Krukemyer. Also in attendance were Gordon Bowman and Bill Long. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 05/14/2018 meeting were approved with 1 correction with a motion by Dean and a second by Tom. There was 1 miscellaneous adjustment approved and there was 1 vacation/compensatory leave approved.

The following bills were approved for payment:

**Board Of Public Affairs  
Bills being submitted for payment 4-Jun-18**

**Electric 5301**

AMP, Inc.	Electricity	\$ 61,111.56
COMDOC	Copy Lease & Maintenance	\$ 23.49
OMEGA JV5	Electricity/Principal/Interest	\$ 17,020.35
John Courtney	Monthly Electric Consultant Retainage	\$ 100.00
T & R Electric	Oil Test Kits	\$ 250.00
Union Bank Company	Collection of Utility Bills	\$ 10.00
Pemberville Postmaster	First-Class Presort	\$ 75.00
Cardmember Services	Ad/Stamps	\$ 218.79
Verizon Wireless	Cellular Services	\$ 26.13
Unifirst	Uniforms, Mats, & Towels	\$ 95.62
Countyline Co-Op	Misc. Operating Supplies	\$ 26.57

<b>Total Electric</b>	<b>\$ 78,957.51</b>
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**Sewer 5201**

COMDOC	Copy Lease & Maintenance	\$ 23.49
Bergren Associates, Inc.	Labor, Mileage	\$ 770.25
Control Associates	Field Calibration	\$ 948.00
Ohio Pump	Parts for Spray Water Pump Station	\$ 1,568.00
NWWSD	Telemetry Parts	\$ 5,000.00
Home Depot Credit Services	Misc. Operating Supplies	\$ 180.52
Jones & Henry Laboratories	Lab Testing	\$ 774.90
Adkins Sanitation, LTD	Cleaned & Televied Storm on Collage	\$ 2,537.50
Union Bank Company	Collection of Utility Bills	\$ 10.00
Pemberville Postmaster	First-Class Presort	\$ 75.00
Cardmember Services	Stamps/Field Training	\$ 218.79
Verizon Wireless	Cellular Services	\$ 26.13
Unifirst	Uniforms, Mats, & Towels	\$ 40.67
Countyline Co-Op	Misc. Operating Supplies	\$ 42.25

<b>Total Sewer</b>	<b>\$ 12,106.45</b>
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**Water 5101**

COMDOC	Copy Lease & Maintenance	\$ 23.49
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Wood County Recorder	Easement for 17022 North River Rd.	\$	28.50
MASI	Lab Testing	\$	141.42
Sarver & Sons	Replace Relay at Bierley Plant	\$	130.00
USABLUBOOK	Misc. Supplies & Materials	\$	193.33
Bonded Chemicals	Hydrochloric Acid	\$	1,243.50
Jim Palmer Excavating	Install 4" Service Line	\$	3,042.78
Nathan Schultze	Mileage for Training Class in Columbus	\$	130.80
Ronald & Brenda Fork	Easement for 17022 North River Rd.	\$	5,000.00
O.P. Aquatics	Sodium Hypochlorite	\$	735.00
Bergren Associates, Inc.	AB Relay, Labor, Mileage	\$	918.75
Control Associates	Finished Water Flow Meter	\$	2,668.31
Union Bank Company	Collection of Utility Bills	\$	10.00
Pemberville Postmaster	First-Class Presort	\$	75.00
Cardmember Services	Stamps/Asset Management/Printer	\$	379.53
Verizon Wireless	Cellular Services	\$	26.13
Unifirst	Uniforms, Mats, & Towels	\$	40.67
Countyline Co-Op	Misc. Operating Supplies	\$	41.45

<b>Total Water</b>	<b>\$</b>	<b>14,828.66</b>
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**Water 5703**

<b>Total Water 5703</b>	<b>\$</b>	<b>-</b>
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**Sewer 5704**

<b>Total Sewer 5704</b>	<b>\$</b>	<b>-</b>
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<b>Total for all Utilities</b>	<b>\$</b>	<b>93,786.17</b>
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**WATER**

Steve Darmofal is updating the contract for the South Water Loop that was initially started in 2005.

Nathan gave an update on the Sanitary Survey conducted by the EPA a few weeks ago. There has been no official letter as of yet but the items of most concern are the following:

1. We need to do something about the well vaults and why they are filled with water. We can either install sub pumps to pump the water out or eliminate the vaults completely.
2. The EPA does not like our Water Supply Contingency Plan we have established. They want a step by step guide how to operate the plants manually and they want to know what our alternative water source would be if by chance there was a natural disaster. There will be no trucks hauling water to Pemberville. They would like us to hook up to NWWSD as our back up.

Nathan will be waiting for a letter from the EPA about the sanitary survey concerning the contingency plan.

In regards to Northwest Park, Nathan received another letter from the EPA dated May 30, 2018 in reference to an email and report on the status of the investigation of the area around Well # 11 that Nathan sent around May 9, 2018. Nathan had already begun the work that was addressed to him at the site inspection before the original letter was received by the village. That being said, the floor drain material was not tested. However, items 1 and 3 of the April 30, 2018 letter will be adequately addressed if the floor drain is disconnected from the drainage tiles so that it no longer discharges to the Rees Rd. ditch. The Ohio EPA also recommends that the floor drain be filled with concrete. They also recommend the downspouts be

disconnected from the field tile. Nathan must submit a plan for eliminating the discharge to the Rees Rd. ditch to the EPA for review and comment before performing the work.

Additionally, the following items from the EPA's April 30, 2018 must still be addressed:

2. Investigate the purpose of the round metal/ concrete structure on the ground behind the white garage and report the results of the investigation to the Ohio EPA.
4. Perform soil testing in the area around the buildings to confirm/deny the allegations the former owner utilized diesel and mechanical fluids to kill weeds.
6. Restrict vehicle parking within the sanitary isolation radius of the well. A suggestion was made to install a fence along Rees Rd. and east of the driveway to ensure parking of vehicles is limited to the back parking lot or further back on the property, outside of sanitary isolation radius.
7. Restrict the planting of trees to areas outside the sanitary isolation distance of Well #11.
8. Protect Well #11 from mowing equipment and vandalism by placing bollards or other protective structures around the wellhead.
9. Ensure no additional potential or known sources of contamination are placed within the 300 foot sanitary isolation distance of Well #11 or any of the other Village wells.

Nathan has had some complaints about the buildings at Northwest Park being an eye sore. A question was asked as to what we were going to do with the park? Based on the EPA's recommendation, Nathan will be getting pricing on fencing for down Wegman Rd. and up the driveway too.

Bill mentioned the possibility of drilling a new well. Chuck said that could be upwards of \$75,000.00 to do this.

Nathan will get in touch with Ottawa Co. concerning the water tower inspection that was done by Midco Diving.

The one last thing that Nathan discussed was a possible new utility assistant. Many times Brian is not available when Landry or Nathan need him to work. There may be the possibility of the new electric lineman hire working with Landry and Nathan. He is interested in getting other licenses.

### **ELECTRIC**

The Personnel Committee will be asked to meet with the BPA before the next BPA meeting to discuss the hiring of Mr. Phil Sargent as the new electric lineman. If the personnel committee recommends him he can then be approved at the BPA meeting that day and then approved by council on June 19<sup>th</sup>. He will be hired in at \$25.00 per hour and after a 90 probationary period will be given a \$1.00 raise.

Gretchen will call Terex to schedule the annual truck inspection. She will also shoot Steve Darmofal an email about updating prices in the water survey.

### **MISCELLANEOUS**

With no further business to discuss, the meeting was adjourned at 8:30 p.m. The next meeting will be Monday, June 18, 2018 at 7:00 p.m.

President

Clerk

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