VILLAGE OF PEMBERVILLE BOARD OF PUBLIC AFFAIRS August 6, 2018

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer. Also in attendance were Sue Rahe, Daniel Angel, Carol Bailey, Rick Rahe, Tom Oberhouse, Steve Darmafol, John Lockard, Landry Sheets and Cindy Winfrey. The meeting was called to order at 7:00 p.m. by Chuck Schulte.

The following bills were approved for payment:

Electric 5301

Board Of Public AffairsBills being submitted for payment18-Jun-18

Electric 5301		
AMP, INC.	ELECTRICITY	\$ 70,349.69
OMEGA JV5	ELECTRICITY	\$ 10,099.37
OMEGA JV5	PRINCIPAL PAYMENT	\$ 6,420.98
OMEGA JV5	INTEREST PAYMENT	\$ 500.00
OMEGA JV2	ELECTRICITY	\$ 552.80
OMEA	2018 ANNUAL DUES	\$ 825.33
AIRGAS	NITROGEN CYLINDER RENTAL	\$ 57.94
AIRGAS	NITROGEN INDUSTRIAL 300	\$ 49.51
JOHN COURTNEY	MONTHLY CONSULTANT RETAINER	\$ 100.00
TEREX SERVICES	MONTHLY ANSI INSPECTIONS HELP WANTED ADS FOR	\$ 515.00
CARDMEMBER SERVICES	ELECTRICIAN	\$ 373.80
VERIZON	CELLULAR SERVICES	\$ 26.41
AMP, INC.	OSHA SAFETY TRAINING	\$ 93.65
STEVE FIRSDON	GASOLINE	\$ 36.35
STAPLES	MISC. OFFICE SUPPLIES	\$ 9.84
UNIFIRST CORP.	UNIFORMS	\$ 77.37
	Total Electric	\$ 90,088.04
Sewer 5201		
CONTROL ASSOCIATES. INC.	RECORDER CHARTS	\$ 280.69
VERIZON	CELLULAR SERVICES	\$ 26.41
AMP, INC.	OSHA SAFETY TRAINING	\$ 93.65
STEVE FIRSDON	GASOLINE	\$ 82.00
STAPLES	MISC. OFFICE SUPPLIES	\$ 9.84
UNIFIRST CORP.	UNIFORMS	\$ 33.16
CONTROL ASSOCIATES. INC.	RECORDER CHARTS	\$ 280.69
VERIZON	CELLULAR SERVICES	\$ 26.41

Total Sewer

575.75

\$

Water 5101

	Total Water 5703	\$ -
Water 5703		
	Total Water	\$ 1,535.40
VERIZON	CELLULAR SERVICES	\$ 26.41
BONDED CHEMICALS	CAUSTIC SODA & SODIUM HYPOCHLORITE	\$ 928.20
HOME DEPOT	OPERATING SUPPLIES	\$ 174.07
UNIFIRST CORP.	UNIFORMS	\$ 33.16
STAPLES	MISC. OFFICE SUPPLIES	\$ 125.31
STEVE FIRSDON	GASOLINE	\$ 154.60
AMP, INC.	OSHA SAFETY TRAINING	\$ 93.65
VERIZON	CELLULAR SERVICES	\$ 26.41
BONDED CHEMICALS	CAUSTIC SODA & SODIUM HYPOCHLORITE	\$ 928.20
HOME DEPOT	OPERATING SUPPLIES	\$ 174.07

Sewer 5704

Total Sewer 5704	\$-
Total for all Utilities	\$ 91,623.44

<u>SEWER</u>

1. Tom Oberhouse and Steve Darmafol discussed the sewer lines and drains for the new subdivision Tom is proposing. Tom presented blueprints for the Board to see. Discussion followed. Discussion on whether the Village of Pemberville will be responsible for maintaining storm drains that are to be put in some of the back yards, or if the owner of the lot with a storm drain will be responsible. Easements were also discussed, along with the number and position of street lights that will be necessary.

2. Tom Oberhouse also spoke about Perry St. Easement.

1. Tom wants someone from Village to take care of getting Easement from Perry St. to the new subdivision.

2. Tom to get the addresses of where he wants easement to go and get more details for Board.

3. Landry asked Tom to get better quality storm drains.

3. Steve Darmafol spoke to the Board about the Water St. and Bierley Ave. resurfacing project. He said they won't be changing much. The pitch and water runoff will be about the same as it is now. Final Grade will be about the same as it is before they start. Sarah Enright's drainage problem will not be fixed by this project. Sue Rahe suggested that the Mayor send Ms. Enright a letter stating that we have evaluated this situation, and have determined that it is up to her, as the home owner to fix her drainage problem.

It was approved by the Board for Landry to purchase U.V. light bulbs from Aquionics. Landry will write up order and get P.O. from Sarah.

WATER

Chuck put the Feller Finch contract for south water loop on hold until next meeting, since Nathan Schultze and Tom Mauk were not present.

ELECTRIC

John Lockard recommended that we hire Jeff Barres, with a 90 day probation period. Also, pending drug test and physical. Hourly wage would be \$ 30.70 per hour during his probationary period. A review will be done after 90 days, at which time his wage of \$ 30.70 will be adjusted up to an amount to be determined at a later date. John called Jeff Barres and Chuck Schulte offered Jeff the job. Jeff Barres accepted the offer and will call Sarah Dyer (Fiscal Officer) in the morning to get his paperwork going.

Chuck also wants to be sure that Jeff Barres attends the Equipment Show in September and the Amp Conference.

MISCELLANEOUS

Minutes from 07/16/18 meeting were accepted and signed.

There were 3 miscellaneous adjustments for the Board to approve. All 3 were approved. There were 4 Vacation/Leave Requests put before the Board. All were approved.

Chuck suggested that maybe the Board needed to look at bringing in a new Utility Assistant. He is suggesting maybe a younger person who wants to work his way up the Utility "ladder". He would like to re-visit this subject at a later date.

Rick Rahe wanted to talk to the Board about three things:

1. Wanted to report that the catch basin in the alley south of the Lutheran Church needs attention.

2. Wanted the Board to know that the Township will be putting a levy on the November ballot. They want to build a new building behind the fire station. He asked John to look at the poles over in their current parking lot behind the fire station. John will go over in the morning (Tuesday 8/7/18).

3. Reardon/Keisers: is asking the Village to run a camera east of the driveway to see if it is plugged. If it is plugged, then Rick will tell the owners that they need to figure out who needs to pay to unplug it. They want the Village to pay for this. He made it very clear that the Township will NOT pay for anything.

Utility Clerk position: Sarah Dyer sent three more resumes for the Board to consider. One was eliminated because of husbands short term work here in Village. After more discussion, it was decided that Sue Rahe will call two of the applicants to set up interviews for Thursday night. (8/9/18).

With no further business to discuss, the meeting was adjourned at 10:10 p.m. The next meeting will be Monday, August 20, 2018 at 7:00 p.m.

President

Clerk