

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
September 4, 2018**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer. Also in attendance were Bill Long, Nathan Schultze, John Lockard, Jeff Barres, Cindy Winfrey and Sarah Enright. The meeting was called to order at 7:00 p.m. by Chuck Schulte.

The following bills were approved for payment:

**Board Of Public Affairs  
Bills being submitted for payment      Sept. 4, 18**

**Electric 5301**

OMEGA JV5	Electricity	\$ 17,020.35
John Courtney	Monthly Consultant Retainer	\$ 100.00
Suburban/Metro Press	Help Wanted Ad- BPA Clerk Position	\$ 14.67
Verizon Wireless	Cellular Services	\$ 25.80
Unifirst Corp.	Uniforms, Mats & Towels	\$ 97.52
Steve Firsdon	Gasoline	\$ 113.95
Cardmember Services	Indeed - Help Wanted Electric	\$ 77.42

	<b>Total Electric</b>	<b>\$ 17,449.71</b>
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**Sewer 5201**

Aquionics, Inc.	UV Lighting	\$ 2,398.76
Ohio Pump	15 H.P. Main Pump Station Repair	\$ 558.00
Suburban/Metro Press	Help Wanted Ad - BPA Clerk Position	\$ 14.67
Verizon Wireless	Cellular Services	\$ 25.79
Unifirst Corp.	Uniforms, Mats and Towels	\$ 42.58
Steve Firsdon	Gasoline	\$ 156.82

	<b>Total Sewer</b>	<b>\$ 3,196.62</b>
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**Water 5101**

Swan Analytical USA	Reagent set Oxycon On-Line DPD	\$ 459.60
MASI	Lab Testing	\$ 344.40
USABLUBOOK	Misc. Operating Supplies	\$ 1,367.01
Bonded Chemicals, Inc.	Caustic Soda 25%	\$ 1,502.10
Suburban/Metro Press	Help Wanted Ad - BPA Clerk Position	\$ 14.66
Home Depot Credit Services	Misc. Supplies for Fair Prep	\$ 696.16
Verizon Wireless	Cellular Services	\$ 25.79
Unifirst Corp.	Uniforms, Mats and Towels	\$ 42.58
Steve Firsdon	Gasoline	\$ 175.00
Swan Analytical USA	Reagent set Oxycon On-Line DPD	\$ 459.60
MASI	Lab Testing	\$ 344.40
	<b>Total Water</b>	<b>\$ 4,627.30</b>

**Water 5703**

<b>Total Water 5703</b>	<b>\$ -</b>
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**Sewer 5704**

<b>Total Sewer 5704</b>	<b>\$ -</b>
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<b>Total for all Utilities</b>	<b>\$ 25,273.63</b>
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**SEWER**

Landry Sheets was not present at this meeting.

**WATER**

The contract with Feller/Finch was signed by both Chuck Schulte and Dean Krukemyer. Cindy Winfrey was asked to get Tom Mauk's signature and then get the contract to Steve Darmofal.

Steve Fork- It was determined that the Village would prepare the Annexation Agreement for his property. Steve Fork was to get us a legal description of his property.

South Waterline Loop- Nathan reported that he had talked to Evelyn Hagemeyer about getting permission for an easement on her property. She was not very receptive to the idea. Nathan left his phone number with her and asked him to call him back in a few days. She has not called back.

New Subdivision: Chuck Schulte asked Nathan to find out if we act as the Construction Administrators and do the inspections on water/sewer construction, will we have the "bite" to stop project if they are being put in wrong.

We are going to have to put power to each individual well vault. Nathan needs to submit a plan to the EPA by October 1, 2018. There is no timeframe to have the well vaults done by. We could do as few as two (2) per year if we want to. Chuck asked Nathan to have a conference call with Watson, Nathan and the EPA before we submit a plan to be sure we are all on the same page with things. Discussion ensued.

**ELECTRIC**

John Lockard reported that John Courtney it is his opinion that we should stay out of the Meter Peaking Project .

Oberhouse Subdivision- Developer runs the trenches for the Underground, therefore the cost would go to Tom Oberhouse. John to get Mike Marsh a copy of our ordinance for his interpretation. John will report back to the Board Mr. Marsh's opinion.

It was approved for John to buy a new chain saw. (Last one was purchased in 2012).

Amp will be holding a presentation at Town Hall on Friday Sept. 7<sup>th</sup> at 1:30 on:

1. Power Supply Presentation
2. Subscription Date.

It was agreed the John should get with Sarah Dyer (Fiscal Officer) to get our State Bid Number.

Request to plant trees in Volunteer Park was discussed. The Board feels this is not there area of responsibility, and recommended that it be addressed by the Park Committee.

### **MISCELLANEOUS**

Minutes from 08/20/18 meeting were accepted and signed.

There were 2 miscellaneous adjustments for the Board to approve. All were approved.  
There were 3 Vacation/Leave Requests put before the Board. It was approved.

Sarah Enright was at the meeting to discuss the flooding in front of her driveway. She called the EPA about her flooding and now they are working with Steve Darmofal of Feller/Finch. EPA would like to see a series of Bio Swales put in. Bill Long is going to find out if on the Water St. project, we stay at 18 ½ feet, would we be Grandfathered in and not have to do anything? It was decided that we need to wait until the Engineers have a chance to look at everything.

With no further business to discuss, the meeting was adjourned at 9:15 p.m. The next meeting will be Monday, Sept. 17, 2018 at 7:00 p.m.

President

Clerk

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