

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
December 17, 2018**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Mauk. Also in attendance were Bill Long, Melody Siebenaler, Jeff Barres, John Lockard, Nathan Schultze and William Freeman. The meeting was called to order at 7:00 p.m. by Chuck Schulte.

Tom Mauk motioned to approve minutes from December 3, 2018, Dean Krukemyer seconded motion.

Vote passed.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment** December
17, 2018

Electric 5301

| | | |
|-----------------------------|-----------------------------------|-------------|
| BRIAN HEESTAND | WINTER GEAR | \$ 25.00 |
| CRONIN BUICK GMC | ELECTRICAL DEPT. NEW TRUCK | \$ 21793.50 |
| AMP, INC. | ELECTRICITY | \$ 67844.87 |
| OMEGA JV2 | ELECTRICITY | \$ 477.11 |
| OMEGA JV5 | ELECTRICITY | \$ 10099.37 |
| OMEGA JV5 | PRINCIPAL PAYMENT | \$ 6420.98 |
| OMEGA JV5 | INTEREST PAYMENT | \$ 500.00 |
| JOHN COURTNEY | MONTHLY ELECTRICAL CONSULT | \$ 100.00 |
| MEREDUC | UTILITY POLESE-PENTA POLES | \$ 8214.40 |
| | REPAIR FRONT TIRE OF BUCKET | |
| NORTHWEST TIRE SERVICE | TRUCK | \$ 45.00 |
| LINE X OF TOLEDO | COATING OF NEW TRUCK BED | \$ 500.00 |
| AIRGAS GREAT LAKES | NITROGEN CYLINDER RENTAL | \$ 56.40 |
| | MAINTENANCE TO ELECTRIC | |
| EISENHOUR MOTOR SALES, INC. | DEPT. TRUCK | \$ 17.00 |
| FROBOSE MARKET, IGA | GASOLINE & MISC. SUPPLIES | \$ 133.87 |
| MSC INDUSTRIAL SUPPLY CO | HIGH VISABILITY JACKET | \$ 45.99 |
| BROWNSTOWN ELECTRIC SUPPLY | | |
| CO. | MISC OPERATING SUPPLIES | \$ 199.73 |
| UNION BANK CO. | COLLECTION OF UTILITY BILLS | \$ 10.00 |
| AMP, INC | OSHA SAFETY TRAINING | \$ 93.66 |
| TREASURER, STATE OF OHIO | UAN FEES- 1 ST QTR. 19 | \$ 251.25 |
| FRONTIER | TELEPHONE SERVICE | \$ 63.70 |
| COMDOC, INC | COPY LEASE & MAINTENANCE FEE | \$ 24.60 |
| COMDOC, INC | COPIER USAGE | \$ 15.41 |
| BROWN SUPPLY CO. | MISC. OPERATING SUPPLIES | \$ 41.01 |
| COUNTYLINE CO-OP, INC. | MISC. OPERATING SUPPLIES | \$ 166.59 |

Total Electric 5301

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|---------------------|
| \$ 117139.44 |
|---------------------|

Sewer 5201

| | | |
|----------------------------|-----------------------------|-----------|
| BRIAN HEESTAND | WINTER GEAR | \$ 25.00 |
| NORTHWESTERN WATER & SEWER | WETWELL CLEANING | \$ 717.50 |
| JONES & HENRY LABORTORIES | LAB TESTING | \$ 588.00 |
| UNION BANK CO. | COLLECTION OF UTILITY BILLS | \$ 10.00 |

| | | |
|------------------------------------------|-----------------------------------|-------------------|
| OHIO TREASURER, JOSH MANDEL AMP, INC. | LOAN PAYMENT JOYCE AVE. #CT09G | \$ 1074.40 |
| TREASURER, STATE OF OHIO | OSHA SAFETY TRAINING | \$ 468.28 |
| FRONTIER | UAN FEES -1 ST QTR 19 | \$ 251.25 |
| FRONTIER | TELEPHONE SERVICE | \$ 63.70 |
| COMDOC, INC | TELEPHONE SERVICE | \$ 118.64 |
| COMDOC, INC | COPY LEASE & MAINTENANCE FEE | \$ 24.60 |
| BROWN SUPPLY CO. | COPIER USAGE | \$ 15.41 |
| COUNTYLINE CO-OP, INC. | MISC. OPERATING SUPPLIES | \$ 41.01 |
| | MISC. OPERATING SUPPLIES | \$ 24.10 |
| | Total Sewer 5201 | \$ 3421.89 |

Storm Sewer 5202

| | | |
|------------------------------------------|--------------------------------------------|----------------------|
| | Total Storm Sewer 5202 | \$ |
| <u>Water 5101</u> | | |
| BRIAN HEESTAND | WINTER GEAR | \$ 25.00 |
| TTL ASSOCIATES, INC. | LIMITED PHASE II ENVIRO SITE ASSESSMENT | \$ 2150.00 |
| MASI | LAB TESTING | \$ 318.29 |
| BONDED CHEMICALS | CAUSTIC SODA, SODIUM HYPOCHLORITE | \$ 1573.73 |
| VIRTUAL PCS | NEW COMPUTER SYSTEM BUILD | \$ 2027.96 |
| MSC INDUSTRIAL SUPPLY CO | HIGH VISABILITY JACKET | \$ 45.99 |
| UNION BANK CO. | COLLECTION OF UTILITY BILLS | \$ 10.00 |
| OHIO TREASURER, JOSH MANDEL AMP, INC. | LOAN PAYMENT SWP#CE35S | \$ 656.25 |
| TREASURUER, STATE OF OHIO | OSHA SAFETY TRAINING | \$ 93.66 |
| FRONTIER | UAN FEES-1 ST QTR.19 | \$ 251.25 |
| COMDOC, INC | TELEPHONE SERVICE | \$ 63.70 |
| COMDOC, INC. | COPY LEASE & MAINTENANCE FEE | \$ 24.60 |
| BROWN SUPPLY CO. | COPIER USUAGE | \$ 15.41 |
| COUNTYLINE CO-OP, INC | MISC OPERATING SUPPLIES | \$ 41.01 |
| | MISC. OPERATING SUPPLIES | \$ 90.34 |
| | Total Water 5101 | \$ 7387.19 |
| | Total for all Utilities | \$ 127,948.52 |

SEWER- Landry Sheets

Nothing to report

WATER-Nathan Schultze

Nathan was in contact with Evelyn Hagemeyer's daughter regarding the easement. She was concerned if the easement is just for waterline and Nathan assured her that it is just a waterline easement. She also was concerned if her property would be accessed taxes based on this easement. She wanted to know if she would be exempt from the taxes. Discussion ensued and Chuck stated that the minutes would reflect the right- a-way would not be accessed taxes. Nathan also stated that he spoke of the compensation given for another easement and Evelyn's daughter was fine with the amount. Nathan will get the legal description from Steve Darmofal and give to the Village Solicitor for the legal paperwork to be drawn up.

Proposal from Feller, Finch & Associates to construct 1400 ft. of waterline on East Front St. The line would be going from 4" to 8" line at a cost of \$161,000.00. Discussion ensued and it was determined that Nathan would contact Steve Darmofal from Feller, Finch & Associates to discuss a couple different ideas and request a proposal.

Nathan has completed the EPA contingency plan and is waiting to hear back. The report from TTL regarding soil samples came back clean. The 5 well sump pumps have been installed. The back flow audits are completed. There are some businesses and locations that still need to install back flow preventers. Regarding the preventers, Nathan has asked the EPA for a July 1st extension but has not heard whether extension has been approved.

There had been discussion regarding the Water St. Project and extending the service. There are 8 homes connected to a 4" line that would be eliminated and the service would run across the street to the 6" line. Jim Palmer Excavating has provided 2 proposals to provide the work. The proposals require a 6" insert valve, installed and paid by others, prior to Palmer Excavating beginning work. No EPA permits required to eliminate the service. Chuck asked for a copy of the blue print for the trust pipe. No decision was voted on.

Nathan to get prints of service line for the Loomis' property tap. The service line dead ends prior to the property.

ELECTRIC –John Lockard

John has been unable to speak with Nicholas Pisula regarding the removal of a tree from his property. We have permission from the neighbor to the East to go through their property but are unable to approach through the right a way due to it being blocked by a shed. May be possible to go through Tom Nagy's property if have an extreme freeze.

Planned outage to swap out 3 phase scheduled for December 19th 7:30-9:30 at the Carry Out.

The oil in the North Substation transformer was replaced and subsequently the breakers would not re-close. John and Jeff worked on problem with no success. Toledo Edison was called in and they were unable to locate the issue. Toledo Edison calling in a specialist to pin point the problem. Breakers will need attention in near future due to age.

John provided the Board with information from both Oak Harbor and Woodville regarding solar and windmill ordinances.

MISCELLANEOUS

Tom Oberhouse stated waiting for final engineering approval from Feller, Finch & Associates and that the ground breaking is just ceremonial. Nathan stated the EPA will have to approve water and sanitary. According to Tom storm does not need EPA approval just approval from Feller & Finch. The pre-construction meeting planned for December 19th, may not happen due to Steve Darmofal from Feller, Finch & Associates wanting plans approved prior to meeting. Once the construction of the land and roads are complete then will have to file all the plats with the Wood County Engineer's office before selling any lots. Bill Long asked about the drainage ditch planned behind the project with regards to depth and fencing. Tom stated the ditch will be approximately 6 feet deep with gravel at the base and grass on both sides and with no fence surrounding it. The inspections regarding water and sewer will be discussed at the pre-construction meeting.

Dean questioned as to what would be done with the buildings at Volunteer Park since soil samples came back clean. Bill will bring it up to Village Council.

William Freeman addressed Board of Public Affairs regarding wanting to install solar panels on his property. Chuck stated the Board is addressing an ordinance regarding alternative power. William said the

panel will not back feed and he is not expecting the excess power to go to the grid. The Board hopes to have an ordinance in place after the first of the year addressing what is permissible. The Board will provide William with the information needed once the ordinance is in place.

Bill Long updated the Board on the grant applied for College Ave. If the grant is approved the work would take place during 2020-2021. The plan is to rebuild College Ave. from Hickory St. to just past the school and the remainder will be resurfaced.

There were 21 miscellaneous adjustments for the Board to approve. All were approved.

There was 2 Vacation Request/Leave Request put before the Board. Both were approved.

With no further business to discuss, the meeting was adjourned at 8:50 p.m. The next meeting will be Monday, January 7, 2019, at 7:00 p.m.

President

Clerk
