

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
February 3, 2020**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Tom Mauk, Clerk Melody Siebenaler, Mayor Carol Bailey, Nathan Schultze, Bill Long and Tom Miller, Todd Sedlmeier, Ryan Lenke. Andrew Abbott and Sarah Dyer arrived late to the meeting. The meeting was called to order at 7:00 p.m. by Dean Krukemyer. Tom Mauk motioned to approve minutes from January 20, 2020, Dean Krukemyer seconded the motion. Vote passed.

The following bills were approved for payment:

**Board Of Public Affairs  
Bills being submitted for payment** Feb 3, 2020

<u>Electric 5301</u>		
BROWNSTOWN ELECTRIC SUPPLY	ELECTRICAL SUPPLIES & MATERIALS	\$ 988.86
ANIXTER	METER C1S FM2 S	\$ 420.00
BEEGEE RENTAL & SALES	OPERATING SUPPLIES & MATERIALS	\$ 66.94
JOHN COURTNEY	CONSULTANT RETAINER	\$ 100.00
UNION BANK	COLLECTION OF UTILITY BILLS	\$ 10.00
CARDMEMBER SERVICES	MISC SUPPLIES	\$ 67.99
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 68.76
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 3.13
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICE	\$ 26.14
STEVE FIRSDON	GASOLINE	\$ 242.60
	Total Electric	\$ 1,994.42
<u>Sewer 5201</u>		
CITY OF PERRYSBURG	SEWER CHARGES	\$ 452.40
ADKINS SANITATION LTD	VAC CON	\$ 2,187.50
UNION BANK	COLLECTION OF UTILITY BILLS	\$ 10.00
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 32.24
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 3.13
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICE	\$ 26.14
STEVE FIRSDON	GASOLINE	\$ 158.48
	Total Sewer	\$ 2,869.89
<u>Water 5101</u>		
HOME DEPOT CREDIT SERVICES	DUAL SUMP PUMP	\$ 195.98
TTL ASSOCIATES	GEOTECHNICAL SUBSURFACE INVESTIGATION	\$ 4,405.00
USA BLUEBOOK	MISC. SUPPLIES	\$ 1,047.42
USA BLUEBOOK	MISC. OPERATING SUPPLIES & MATERIALS	\$ 101.90
MASI	LAB TESTING	\$ 296.80
UNION BANK	COLLECTION OF UTILITY BILLS	\$ 10.00
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 32.24
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 3.13
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICE	\$ 26.14
STEVE FIRSDON	GASOLINE	\$ 242.85
	Total Water	\$ 6,361.46
Total for all Utilities		\$ 11,225.77



### **SEWER- Landry Sheets**

Nothing to Report

### **WATER-Nathan Schultze**

Nathan stated that the College Ave. Waterline project contractor, Hillabrand Construction, was called out of town for a few days, but they have started working on College Ave. Waterline project again. Nathan has instructed the Contractor to remove the relief valve in the Smith driveway as soon as waterline is tested and able to be removed.

Nathan updated the Board on recent waterline breaks. All 3 breaks occurred in new pavement. 1.) Water St. break occurred 2 weeks ago, 2.) Bierley/Forrest Ave. last week and another break on Water St. this past weekend. This past weekend Nathan was called to Janet Smith's property (433 Water St.), basement was having some water seepage. Nathan was unable to locate a break over the weekend, but it was discovered Monday morning that the tile dumping into the river contained chlorine. Nathan contacted Aqua-line; they are coming out tomorrow to locate where the waterline break is.

Nathan asked the Board if they were aware that Steve Darmofal is leaving Feller, Finch and Associates; Tom stated yes, and Dean stated he had not seen the email containing the information. Bill Long stated it was his understanding that Greg Feller would be Steve's replacement with the Village.

The Board members reviewed the South Waterline Loop drawings. Dean questioned 2 drawings involving Ex. Culvert (pg 6/13) and 12" Gate Valve (pg7/13), Nathan to speak with Steve regarding this. Board approved the drawings with the correction. Steve had informed the Clerk when drawings are approved will need a check in amount of \$798.20 for EPA submittal for approval.

Nathan provided information he found regarding purchase of a new water department truck. Nathan viewed online inventory of couple different dealerships. Nathan is going to check on state bid process and what is involved in purchase. Topic was tabled until future meeting.

### **ELECTRIC –Jeff Barres**

Nothing to Report

### **MISCELLANEOUS**

Three Vacation request were approved.

16 payment approvals.

3 Miscellaneous adjustments (1 billing error, 1 transfer credit balance to another account)

The Clerk presented the sealed bids received for the electric truck and air compressor. Dean opened all the bids. There were 2 bids for the electric truck. 1 bid for the electric truck was \$300.00 (Andrew Abbott) and other was \$230.00 (Tom Miller). Dean asked if either would like to increase their bid. Andrew Abbott was not present Tom Miller stated \$350.00. Dean stated winning bid \$350.00 Tom Miller. There were 4 bids for the air compressor. Ryan Lenke bid \$100.00, Tom Miller \$100.00, Todd Sedlmeier \$301.00. Dean asked for bid increases. Both Ryan Lenke and Todd Sedlmeier increased their bids. Todd Sedlmeier had winning bid of \$475.00.

Board reviewed the West Front St. Drainage Improvement drawings. Dean and Tom had questions that were not able to be answered due to Landry Sheets not being present at the meeting. The topic was tabled until the next Board meeting. The Clerk did notify the Board the estimated cost of project is \$43,000.00 and would require an easement from the Reardons' and temporary easement from the neighbor to the east.

Mayor Bailey asked the Board members if anyone knew about obtaining Grants. She has been looking for a Grant to pay for the Phosphorus removal. No one had any information to provide other than Steve Darmofal from Feller, Finch and Associates and Rita from RCAP have helped with the Grant process in the past.

Mayor Bailey stated she has given a work order to all departments to clean up their equipment/ supplies located behind the utility building.

Mayor Bailey asked the Board's opinion on purchasing the "old lumberyard". Tom Oberhouse purchased the property from Larry Moore. Tom Oberhouse would sell the property to the Village at his purchase price plus closing costs with 1 stipulation (no water tower allowed to be installed on property). Carol stated the property is larger than it appears and is square in footprint. Mayor Bailey is collecting bids on demolition of buildings/concrete (if Village purchased the land). Board members did not have any objection to purchasing the land.

Mayor Bailey asked the Board's opinion on selling the Village property (near Trapper's). Board said they were fine with the sale of property; the Board stated the land is not needed.

Dean Krukemyer stated he spoke with Charlie Aring regarding his property at 404 Kesson Rd. Mr. Aring would like copies of the ordinances that were sent to Mr. Kuhlman. He will then speak with Mr. Kuhlman regarding the Board's decision to charge him sewer at his property. The Clerk will send requested information to Charlie Aring.

**With no further business to discuss, the meeting was adjourned at 8:15 p.m. The next meeting will be Tuesday February 18, 2020 as a combined meeting with Village Council at 6:30 p.m. Regular Board meeting to follow.**

**President**

**Clerk**

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