

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
June 3, 2019**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Mauk, Clerk Melody Siebenaler, Gordon Bowman, Nathan Schultz, Bill Long, Tom Oberhouse. The meeting was called to order at 7:00 p.m. by Chuck Schultze. Tom Mauk motioned to approve minutes from May 20, 2019, Dean Krukemyer seconded the motion. Vote passed. The following bills were approved for payment:

**Board Of Public Affairs  
Bills being submitted for payment                      June 3, 2019**

|                               |                                     |                   |
|-------------------------------|-------------------------------------|-------------------|
| <b>Electric 5301</b>          |                                     |                   |
|                               |                                     |                   |
| JOHN COURTNEY                 | MONTHLY ELECTRIC CONSULTANT RETAIN  | \$ 100.00         |
| UNION BANK                    | UTILITY BILLCOLLECTION              | \$ 10.00          |
| PEMBERVILLE<br>POSTMASTER     | FIRST CLASS PRESORT 2019            | \$ 78.33          |
| VERIZON WIRELESS              | CELLULAR & BROADBAND SERVICES       | \$ 25.89          |
| UNIFIRST<br>CORPORATION       | UNIFORMS, MATS & TOWELS             | \$ 3.13           |
| UNIFIRST<br>CORPORATION       | UNIFORMS, MATS & TOWELS             | \$ 68.76          |
| HOME DEPOT<br>CREDIT SERVICES | MISC OPERATING SUPPLIES & MATERIALS | \$ 41.54          |
| CARDMEMBER<br>SERVICES        | REPLACEMENT DRYER FOR RESIDENT DUE  | \$ 739.94         |
| STEVE FIRSDON                 | GASOLINE                            | \$ 190.50         |
| STEVE FIRSDON                 | GASOLINE                            | \$ 83.20          |
|                               |                                     |                   |
|                               |                                     |                   |
|                               | <b>Total Electric</b>               | <b>\$ 1341.29</b> |

|                           |                                    |             |
|---------------------------|------------------------------------|-------------|
| <b>Sewer 5201</b>         |                                    |             |
|                           |                                    |             |
| D & K TRANSPORT,<br>INC   | SLUDGE PROCESSING                  | \$ 400.00   |
| OHIO PUMP                 | REPAIRS TO PUMP STATIONS           | \$ 706.00   |
| OHIO PUMP                 | FIELD LABOR START UP PUMP STATIONS | \$ 1,088.00 |
| ADKINS SANITATION,<br>LTD | VAC CON HYDRO SEWER PLANT AND CL   | \$ 700.00   |
| CITY OF<br>PERRYSBURG     | SEWER CHARGES                      | \$ 452.40   |
| UNION BANK                | UTILITY BILLCOLLECTION             | \$ 10.00    |

|                               |                                     |            |
|-------------------------------|-------------------------------------|------------|
| PEMBERVILLE<br>POSTMASTER     | FIRST CLASS PRESORT 2019            | \$ 78.34   |
| VERIZON WIRELESS              | CELLULAR & BROADBAND SERVICES       | \$ 25.89   |
| UNIFIRST<br>CORPORATION       | UNIFORMS, MATS & TOWELS             | \$ 32.24   |
| UNIFIRST<br>CORPORATION       | UNIFORMS, MATS & TOWELS             | \$ 3.13    |
| HOME DEPOT<br>CREDIT SERVICES | MISC OPERATING SUPPLIES & MATERIALS | \$ 52.91   |
| BROWN SUPPLY CO.              | MISC OPERATING SUPPLIES & MATERIALS | \$ 41.01   |
| STEVE FIRSDON                 | GASOLINE                            | \$ 97.92   |
| STEVE FIRSDON                 | GASOLINE                            | \$ 117.97  |
|                               |                                     |            |
|                               | Total Sewer                         | \$ 3805.81 |
|                               |                                     |            |

**Storm Sewer 5202**

Total Storm Sewer 5202 \$

|  |                                     |             |
|--|-------------------------------------|-------------|
| <b><u>Water 5101</u></b>                     |                                     |             |
|  |                                     |             |
| <b><u>BONDED CHEMICAL</u></b>                | CAUSTIC SODA, SODIUM & CARCUS       | \$ 2,755.66 |
| <b><u>BONDED CHEMICAL</u></b>                | CAUSTIC SODA, SODIUM & CARCUS       | \$ 899.30   |
| <b><u>NORTH BRANCH<br/>NURSERY, INC</u></b>  | TOPSOIL FOR WATER BREAKS            | \$ 107.97   |
| <b><u>MASI</u></b>                           | LAB TESTING                         | \$ 532.08   |
| <b><u>UNION BANK</u></b>                     | UTILITY BILLCOLLECTION              | \$ 10.00    |
| <b><u>PEMBERVILLE<br/>POSTMASTER</u></b>     | FIRST CLASS PRESORT 2019            | \$ 78.33    |
| <b><u>VERIZON WIRELESS</u></b>               | CELLULAR & BROADBAND SERVICES       | \$ 25.89    |
| <b><u>UNIFIRST<br/>CORPORATION</u></b>       | UNIFORMS, MATS & TOWELS             | \$ 32.24    |
| <b><u>UNIFIRST<br/>CORPORATION</u></b>       | UNIFORMS, MATS & TOWELS             | \$ 3.13     |
| <b><u>HOME DEPOT<br/>CREDIT SERVICES</u></b> | MISC OPERATING SUPPLIES & MATERIALS | \$ 121.72   |
| <b><u>CARDMEMBER<br/>SERVICES</u></b>        | MISC OPERATING MATERIALS            | \$ 257.35   |
| <b><u>STEVE FIRSDON</u></b>                  | GASOLINE                            | \$ 194.85   |
|  |                                     |             |
|  |                                     |             |
|  | Total Water                         | \$ 5018.52  |
|  |                                     |             |

**Water 5703**

Total Water 5703 \$

**Sewer 5704**

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|                                      |  |                    |
|--------------------------------------|--|--------------------|
| <b>PETERSON<br/>CONSTRUCTION CO.</b> | <b>REHABILITATE BIERLEY PUMP STATION</b> | <b>\$ 30203.00</b> |
|                                      |  |                    |

**Total Sewer 5704** **30203.00**

**Total for all Utilities** **\$ 40368.62**

**SEWER- Landry Sheets**

Nothing to report

**WATER-Nathan Schultze**

Nathan presented information regarding the Water St. project. The project has been pushed back a little due to weather and will be performed late June thru Mid-July for tap installations. Ward Construction will complete road paving after the fair.

The leak a couple weeks ago at the water tower was a failure in the steel; before this, the leak was an issue at a rivet. The leak in the tower was a considered a small leak. Nathan stated we need to get a water tower replacement plan in place then look for financial assistance. Board discussed locations previously mentioned. Will need engineering to provide tie-in to the new tower. Nathan prefers either old lumberyard location or school property near the park. Nathan will speak with Eastwood Superintendent to see if they would consider Village obtaining the school property for a new water tower.

Nathan presented engineering plans for the College Ave. Waterline project. Discussion ensued as to what is existing and what will be replaced. The new waterline will run in center of Northern lane of College Ave. to avoid all existing utilities. The plans are for layout approval and still needs to go to CAD for fire hydrant and valve placement. Easement is needed from Eastwood Schools for the school property on corner of Pine St. for waterline installation. Nathan will speak with Eastwood Superintendent regarding an easement. Bill Long stated no catch basins are included in College Ave. project. Board discussed possible easement from Pine St. to Martin Ave. Mayor Bowman thinks the Village has easement for a street between Smith and Derr properties on College Ave. Clerk will check and see if and type of easement Village may have in place.

Feller and Finch continued with "American Darling" fire hydrants which is what Pember Grove subdivision has proposed using. Nathan concerned about "American Darling" fire hydrants, do to only one supplier for them. Nathan said could use "Mueller" or "Kennedy" and could be purchased through any dealer. Nathan would like to stay with whatever is installed in Pember Grove.

Nathan mentioned that the “abandoned well” in Oberhouse Park needs sealed. Bill stated the “well” was marked in a 2005 survey as a “ancient well”. Nathan will fill and seal with bentonite.

### **ELECTRIC –Jeff Barres**

Nothing to report

### **MISCELLANEOUS**

Tom Oberhouse presented information regarding the Pember Grove Subdivision. He stated the plans have been approved by the Village Engineer and signed by Mayor Bowman. The plans were submitted to the EPA for their approval. The water has been approved in Bowling Green and sent to Columbus for their final approval. The sewer is still waiting approval in Bowling Green and then will be sent to Columbus for their final approval. A Pre-construction meeting needs to be scheduled yet. Tom Oberhouse stated he would like the Village Superintendents to perform the inspections of water and sewer installation. Discussion ensued. Tom Mauk questioned whether this was possible since would be pulled away from regular job duties. Nathan stated he was not comfortable performing the inspections and that Landry has stated in conversation that he is not comfortable performing the inspections. Chuck stated he would like outside person to perform inspections. The inspections need to be completed by someone with the qualifications to do such inspections.

Mayor Bowman stated that Denny Henline contacted him regarding selling the old electric department truck to Chester Griswold. Discussion ensued. Clerk notified the Mayor that her understanding is that the village is not able to just sell village equipment without bid process. Mayor to contact Solicitor to verify process.

Bill Long questioned what was being said to the Reardon’s, regarding property flooding. Stated he didn’t feel the Village employees should not be telling the property owner anything. Said it is private between 2 property owners. Bill will reach out to Village Solicitor and get answers.

Clerk presented information to the Board regarding new computer software for the utility department. The Clerk, Fiscal Officer and Duty Fiscal Officer have reviewed the software and met with a representative from MuniLink. The software is web based and user friendly. All office employees would like to purchase the software. The costs are considerably lower than present utility software.

**With no further business to discuss, the meeting was adjourned at 9:45 p.m. The next meeting will be Monday June 17, 2019 at 7:00 p.m.**

**President**

**Clerk**

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