Twywell Parish Council

Parish Clerk 2 Gordon Terrace Twywell Northamptonshire NN14 3AH

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Festival Committee Meeting Minutes

Date		Thursday 11 th April 2024	Time	7pm – 7.37pm	
Meeting held at		MacQueen House, Twywell, Kettering, NN14 3AH			
Present (Parish Cllrs (PC))		Councillor Wendy Brackenbury (Chair to TPC), Councillor Peter Moynehan (PM), Nick Owens (NO) Tim Green (Chair to FC (TG) Dale Boyce (DB) Members of the public in attendance (0)			
Apologies			,		
Minutes taken by		Helen Keech - Clerk to Twywell Parish Council			
Discussion			Action		
FC0424.01	Apologies (LGA 1972 Sch12, para 40). To receive and approve apologies for absence.		RESOLVED: That none where given at this meeting.		
FC0424.02	Declaration of interests (Localism act 2011 and the relevant authorities (DPI) regulations 2012). Members to declare any pecuniary or prejudicial interests in relation to items on the agenda.		RESOLVED: That none where given at this meeting.		
FC0424.03	Minutes of meeting - 6 th April 2022. (LGA 1972 Sch12 P41(1). The minutes of the meeting confirmed as a correct record (see attached).		be signed correct red	: That the minutes by the chair as a cord of the meeting ail Clerk copies of C Minutes to hold	
FC0204.05	Public session No residents in attendance				
FC0204.05	CLERK'S UPDATE & CORRESPONDENCE Festival Committee - Terms of reference New FC Terms of reference read and accepted by FC including 3 TPC Councillors to be included and the meetings held in a public place.			investigate with eetings can be over	

discussed at next Twywell Parish Council meeting for approval. FESTIVAL FINANCES / ACCOUNTS (Accounts & Audit 2015 Reg 4)		Festival Committee - Terms of reference to be	the internet and not in a
### FESTIVAL FINANCES / ACCOUNTS (Accounts & Audit 2015 Reg 4) The current account balance stands at £1,100.12 on 31 st March 2024. Potential equipment requirements - The committee would like to add the additional items to support the supplies on offer to the village. 6m Gazbo with sides £766.00 inc VAT Gazebo Heaters £200.00 inc VAT Defefender Defender Power & Light's £ 131.45 inc VAT Total costs £1,097.45 **COMMUNITY MATTERS** **D-Day Celebrations & Summer Fete** The above events will run on the weekend of 8th & 9th June 2024. This is being run by the PCC with Sean Flanagan taking the lead. They have requested the loan of all the equipment. The PPC have the relevant insurance in place. They will conduct their own risk assessments for the event. **Items for next meeting or general interest** To discuss how the FC will self-funding repairs / replacement of equipment. Who will be responsible to ensure equipment is maintained and compliant, Request for hire of equipment has been verbally received by Cllr James Totten for this summer. **Dates for future meetings - To be arranged** All Festival Committee meetings will be advised by way of a summons in the form of an agenda in line with statutory requirements.			
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FC0424.10 Close of meeting		in line with statutory requirements.	
	FC0424.10	Close of meeting	

Due to no other business the chair closed the meeting at 7.37pm

Approved & Signed by Tim Green on ?????? 2024

Mr Tim Green Chair to Festival Committee on behalf of the Twywell Parish Council

