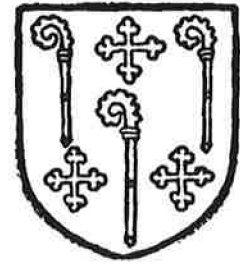


Twywell Parish Council



Parish Clerk
2 Gordon Terrace
Twywell
Northamptonshire
NN14 3AH

Telephone: 07960 214820
E-mail: clerk@twywellparish council.co.uk
Web: www.twywellparishcouncil.co.uk

GDPR SECURITY COMPLIANCE CHECKLIST

All councillors should complete the security checklist below to show compliance. Records should be retained whilst they remain in office.

Name: <u>MARC DRYBURGH</u>	Yes /No
Computer is password protected	<u>YES</u>
Email is password protected	<u>YES</u>
Mobile Devices are password protected	<u>YES</u>
Flash drives are password protected	<u>YES</u>
External hard drives are password protected	<u>YES</u>
Cloud access is password protected	<u>YES</u>
Hard copy files are held securely	<u>YES</u>
Anti-virus software is up to date	<u>YES</u>
No one outside the council has access to your council information	<u>YES</u>

If you have ticked "No" to any of the above please confirm the date by which you expect to have these measures in place: Date: / /

Councillor signature:  Date: 9/1/2024

Policy Control Sheet

Version:	01
Approved by:	Twywell Parish Council
Date Approved:	November 2023
Date of next review:	November 2024
Policy Owner:	Clerk - Helen Keech

Document History			
Version	Date of Review	Author	Note of revisions
01	November 2023	Clerk - HK	