

# Twywell Parish Council

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## Interim Parish Council Meeting Minutes

<b>Date</b>	Tuesday 9 <sup>th</sup> January 2024	<b>Time</b>	7pm – 8.57pm
<b>Meeting held at</b>	MacQueen House, Twywell, Kettering, NN14 3AH		
<b>Present (Parish Cllrs (PC))</b>	Councillor Wendy Brackenbury (Chair), Councillor Geoff Shacklock (GS), Councillor Marc Dryburgh (MD), Councillor Seamus Leahy (SL), Councillor James Totten (JT) Members of the public in attendance (7)		
<b>Apologies</b>	Councillor David Brackenbury (DB).		
<b>Minutes taken by</b>	Helen Keech - Clerk to Twywell Parish Council		
<b>Discussion</b>		<b>Action</b>	
0124.01	<b>Apologies</b> - to receive and approve apologies for absence  Councillor David Brackenbury - Work commitments  Councillor Peter Moynehan - Absent	RESOLVED: That Cllr's David Brackenbury absence be approved	
0124.02	<b>Declaration of interests</b> - members to declare any pecuniary or prejudicial interests in relation to items on the agenda.  Cllr GS raised the point of commenting on planning applications - Chair stated this would be fine as other TPC Cllr's attended.	Cllr Seamus Leahy declared an interest in agenda item 0124.07 - Martins Yard.	
0124.03	<b>Minutes of meeting - 7<sup>th</sup> November 2024.</b> The minutes of the meeting confirmed as a correct record (see attached).	RESOLVED: That the minutes be signed by the chair as a correct record of the meeting	
0124.04	<b>Public session</b>	Informed Cllr MD was working on the	

	<b>Street Lights</b> - Broken light at farm and other lights out - makes village very dark.	replacement/updating of lights.
0124.05	<p><b><u>CLERK'S UPDATE &amp; CORRESPONDANCE</u></b></p> <ul style="list-style-type: none"> <li>- <b>Google Drive</b> - explored and too expensive.</li> <li>- <b>Email NACRE</b> - Hold for now on subscribing</li> <li>- <b>Corby Library</b> - Hold for now as no village activities</li> <li>- <b>Email from Villager</b> - Discussed</li> <li>- <b>Email Sunbelt</b> - road closure</li> <li>- <b>Printing costs</b> - Agreed</li> <li>- <b>McQueen House</b> - Agreed to price increase</li> <li>- <b>80<sup>th</sup> D Day Celebrations</b> - discuss at next meeting</li> <li>- <b>Email Greenway</b> - meeting 24.01.2024</li> <li>- <b>Parish council information</b> - completed</li> </ul>	<p>Cllr SL to action Clerk to place information on website and social media</p> <p>JT to attend</p>
0124.06	<p><b>Invoices</b> - received and payments to be raised for the following:</p> <ul style="list-style-type: none"> <li>- 5 Apr 2023 - Npower Electric Bill IN06692449 (Street Lighting) £249.97</li> <li>- 5 Jul 2023 - Npower Electric Bill N07621818 (Street Lighting) £323.74</li> <li>- 4 Oct 2023 - Npower Electric Bill IN08556837 (Street Lighting) £346.53</li> <li>- 4 Jan 2024 - Npower Electric Bill IN09357900 (Street Lighting) £564.91</li> </ul> <p>Clerk to investigate cost of opening a savings account</p> <p><b>Bank Signatories</b> - Cllrs JT &amp; SL have agreed to be signatories</p> <p><b>Precept</b> - discussed and increase justified as not been increased for 3 years.</p>	<p>RESOLVED: All councillors agreed to invoices being paid.</p> <p>Clerk to investigate costs and bring to next meeting.</p> <p>Clerk to arrange credit checks (as per financial regulations 2019) and paperwork.</p> <p>RESOLVED: All councillors agreed to new figure.</p>
	<b><u>COMMUNITY MATTERS</u></b>	

	<p><b><u>HIGHWAYS</u></b></p> <p><b>Street Lighting</b> - Cllr MD discussed the email from previous company that had started the work in the village and with the current number off street lighting issues within the village all agreed work to commence as soon as possible. The maximum budget is £5,000.00 and what will happen about future repairs</p> <p>Councillor Seamus Leahy was requested to leave the room at 20.15hrs due to agenda item 0124.07</p> <p><b>Planning Application Consultation NE/23/01277/FUL</b> - Martins Yard (High Street) - Conversion of two attached disused agricultural barns to a residential dwelling (use class C3).</p> <p>Residents have expressed concerns over the run-off water effecting the bottom part of the village. Currently we suffer with the drains being maintained in the village.</p> <p>The pumping station is not coping; effluent is being discharged into the brook along the allotments. Villagers feel that more properties; and the ones yet to be agreed within the village, will lead to limited grounds to soak up an oversubscribed drainage area.</p>	<p>RESOLVED: All councillors agreed to work being completed.</p>
0124.07	<p>Councillor Seamus Leahy returned to the room at 20.22hrs.</p> <p><b>Planning Application Consultation NE/23/01108/FUL</b> - Fairview - <b>APPLICATION PERMITTED.</b></p> <p><b>Planning Application Consultation NE/23/00950/FUL</b> - 1 Church Cottages - <b>APPLICATION PERMITTED.</b></p> <p><b>Planning Application Consultation NE/23/01091/FUL</b> - Gardeners Cottage Lower Street - <b>APPLICATION REFUSED PERMISSION</b></p>	<p>RESOLVED: No opinion from Cllrs, comments from villagers added to information sent to planning.</p> <p>RESOLVED: Noted</p>

0124.09	<p><b>Village Christmas Tree (1123.11)</b> - Christmas tree removed by the young farmers; as TPC never purchased the tree can TPC donate to the young farmers for removal (this money goes to charity).</p>	<p>RESOLVED: All councillors agreed a donation of £25.00</p> <p>Clerk to contact Young Farmers and arrange payment</p>
10124.10	<p><b>PROJECTS for 2024</b> - request from Cllr MD</p> <p><b>Village Gateways</b> - calming measures &amp; flowers. Pretty sign name in the village.</p> <p><b>NNC Land</b> - can they hand over the land to villagers and we maintain the areas</p> <p><b>Run off water at top of village</b> - does this need digging out and cattle grid installing - this is also coming from the donkey field (who owns this land?)</p> <p><b>Well Being</b> - much needed in the village as limited areas for villagers to gather. From the NCAL information, you can apply for funding for this.</p> <p><b>Allotment Meeting</b> - one is urgently required</p>	<p>Clerk &amp; Chair to write to Sarah Barnwell</p> <p>Clerk to obtain a map from Highways and contact NNC to discuss their trees and grass-cutting schedule and costs. Are we able to place a permanent Christmas Tree on the green?</p> <p>Clerk to contact Tata.</p> <p>MD to apply for this - Potential for 80<sup>th</sup> D Day celebrations.</p> <p>Village Cllrs and clerk to arrange a meeting</p>
0124.11	<p><b>Clerk's Training</b> - Clerk already holds some of the modules (GDPR etc.) is going to contact trainers to see if these can be used for the E-Learning</p>	<p>RESOLVED: All councillors agreed to 4 E-learning courses and to pay for the CiLCA course and admin fee but the clerk must complete it in her own time - Written agreement required before commencement.</p>
0124.12	<p><b>Items for next meeting or general interest</b></p> <p>Allotments - Receipt for fencing from S Flangan so we can reimburse him.</p>	
0124.13	<p><b>Dates for future meetings</b> - Dates this year's meetings are</p> <p>5<sup>th</sup> March 2024</p> <p>7<sup>th</sup> May 2024 - Annual General Meeting</p> <p>9<sup>th</sup> July 2024</p> <p>9<sup>th</sup> September 2024</p> <p>12<sup>th</sup> November 2024</p>	<p>RESOLVED: all councillors agreed to the dates.</p> <p>Clerk to booked MacQueen house for the corresponded dates</p>

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0124.14	<b>Close of Meeting</b> Due to no other business the chair closed the meeting at 8.57pm	
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Approved & Signed by Cllr Wendy Brackenbury on 5<sup>th</sup> March 2024

Mrs Wendy Brackenbury  
Chair to Twywell Parish Council