To members of the council: The Chairman summons you to attend an Extraordinary Virtual Meeting of Twywell Parish Council to be held via Zoom on Wednesday 28th April 2021 at 7pm

Zoom link <https://us02web.zoom.us/j/89315852821?pwd=YWgzWGh2NEY5Y2R0c1MrVkZSMFhrUT09>

Meeting ID 89315852821 Passcode 779981 Dial in 01314601196

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|  | **Agenda** | **Time** |
| 20.11.20 | **To receive apologies for absence.** |  |
| 20.11.21 | **Declarations of Pecuniary Interest** |  |
| 20.11.22 | To approve the minutes of the full council meeting- January 27th 2021 and the Extraordinary planning meeting Feb 17th 2021 | **3 mins** |
| 20.11.23 | **Governance**  1a) to review and approve the Annual Governance Statement (sec 1)  b) to review and approve the Annual Accounting Statement (sec 2)  c) to receive the Internal Audit report and note any recommendations  d) to resolve to declare the council Exempt from external audit due to being below threshold of £25,000 income/expenditure this year  e) to note the dates for the Exercise of Public rights will be 14th June-23rd July 2021  2. To resolve to approve the Terms of Reference for the Festival Committee to administer the National Lottery Fund monies, equipment and events and appoint members to it  3. To clarify that the Twywell Halls Fund is a registered charity independent of the Parish Council and that existing trustees are happy to continue in their role. Bank mandates in process of being amended  4. To note that the Clerks temporary contract expires on the date of election, but resolve to extend this until the date of the Annual Meeting, to enable the new council to enter into further discussions regarding it. | **10 mins** |
| 20.11.24 | **Finance**  To approve the following payments (invoices circulated)   |  |  |  |  | | --- | --- | --- | --- | | C. Tilley | Clerk Salary-April and accrued O/T | £512.67 | LGA 1972 s112 | | C.Tilley | Clerk Salary to 19-5-21 (pre-approve) | £133.74 | LGA 1972 s112 | | North Northants Council | Litter bins emptying | £74.72 inc VAT at 20% | Highways Act 1980 | | Spendlove Contracting | Christmas Tree supply/removal | £216 inc VAT at 20% | LGA 1972 s144 | | NCALC | Annual membership/audit | £364.39 | LGA1972 s143 | | Eon | Street Light electricity | £247.62 inc VAT at 5% | Highways Act 1980 | | TBD | Parish Council Insurance | TBD |  |   Following previous approval of Asset register and Risk Assessment-to receive quotes for the Parish Council insurance and resolve which company to instruct | **5 mins** |

**Meeting close- next meeting Annual Meeting of the Parish Council- 19th May 2021 TBD whether virtual or physical dependent on legislation**