To members of the council: You are summoned to attend the Virtual Meeting of Twywell Parish Council to be held via Zoom on Wednesday 25th November 2020 at 7pm for the purpose of transacting the following business. Signed Parish Clerk 

Zoom link <https://us02web.zoom.us/j/82392314245?pwd=em95WEtwclJpdWNTM0RJMnUxTnk4QT09>

Meeting ID 823 9231 4245 Passcode 672410 Dial in 0131 460 1196

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|  | **Agenda** | **Time** |
| 20.11.01 | **To receive apologies for absence.** |  |
| 20.11.02 | **Declarations of Pecuniary Interest** |  |
| 20.11.03 | **To Consider and Approve Minutes of the Meeting on 30th September 2020** | **3 mins** |
| 20.11.04 | **Public session\*** | **15 mins** |
| 20.11.05 | **To receive Report on Twywell Parochial Church Council (TPCC) liaison** | **5 mins** |
| 20.11.06 | **Planning- To discuss and make comments where necessary for**  **20/01343/FUL-** Detached dwelling to rear of 57 High St.  **To note permission granted for** 19/00639/FUL and 10/00565/LBC- The Gables | **15mins** |
| 20.11.07 | **Governance- to receive and approve the following documents**  a) Email Communication policy  b) Asset Register  c) Risk Assessment  d) to officially note appointment of Claire Tilley as Interim Clerk for 6 months and approve salary point and monthly pay | **10 mins** |
| 20.11.08 | **To consider Parish Council Finances**  a) to approve invoices for BACS payment, prices include VAT,under following legislation   |  |  |  |  | | --- | --- | --- | --- | | C. Tilley | Clerk Salary-Sep-Nov | £404.25 | LGA 1972 s112 | | C. Tilley | Clerk O/T hours | £237.79 | LGA 1972 s112 | | HMRC | Clerk deductions | £160.40 | LGA 1972 s112 | | East Northants Council | Litter bins emptying | £37.37 | Highways Act 1980 | | Zeta Lighting | Balance of new LED streetlamps | £725.00 | Highways Act 1980 | | GW Watts | Hedge cutting | £768.00 | Highways Act 1980 | | PCC (room rent\_ | Replacement chq payment (Jan) | £30 | LGA 1972 s111 | | Jon Essam | Accounting services Apr-Sep | £42.60 | LGA 1972 s112 | | Eon | Street Light electricity | £359.59 | Highways Act 1980 |     To note and approve the following card payment made since last meeting  Mad4 Tools Festoon Lighting (Lottery) £129.03 LGA 1972 s145  b) Receive and approve Cash book and bank reconciliation  c) To note whether Barclays mandate has been amended  d) To resolve whether to change Banking to Unity Trust  e) To consider budget report and proposal and set precept demand for 2021-2022  f) To consider quotes for Marquee heating (Cllr Boyle) | **15 mins** |
| 20.11.09 | **Update on the Community Grant Project,-**Cllr Boyle/Owens  Items left to purchase-  To discuss possibility for Christmas community event from these funds | **10 mins** |
| 20.11.10 | **Community matters**   1. To note current situation with regards to Neighbourhood Plan |  |
| 20.11.11 | **Chairmans report**- for information |  |
| 20.11.12 | Clerk Report/Correspondence received  Letter from Director of Public Health- re Covid.- circulated and published |  |
| 20.11.13 | Health and Safety  Any update from Cllr Screeton regarding NCC Highways liaison |  |
| 20.11.14 | **To receive an update on Street Lighting**  Revised consumption details received from Western Power,  Council to consider quotes for Electricity Supply for Street Lights |  |
| 20.11.15 | **Councillor comments/Items for next meeting** |  |
|  | **Next Meeting**  Next Twywell Parish Council meeting- Wed January 27th 7pm  due to legislation in place until May 2021**, this will be a VIRTUAL meeting.** |  |