Draft Minutes of the Twywell Parish Council Meeting held Virtually on Wednesday 30th September 2020, at 7.00pm.

|  |  |  |
| --- | --- | --- |
|  | Present | Action |
|  | **Councillors: T Green (Chair), D Boyce, M Coales , N Owens, J Screeton , P Verity****In Attendance: One resident and Ms C Tilley (Clerk)** |  |
| **1.** | **Chair to explain the need for a virtual meeting due to the current Covid-19 crisis. Chair to explain the “rules” for the virtual meeting.** |  |
| **2.** | **To receive apologies for absence. -**received and approvedCllr Davis |  |
| **3.** | **Declarations of Pecuniary Interest**All members in respect of the Halls Fund, prejudicial. |  |
| **4.** | **To Consider and Approve Minutes of the Meeting on 27th July 2020**Minutes approved as a correct method- to be signed when practical |  |
| **5.** | **Issues raised by the parishioners present at the virtual meeting**.None raised |  |
| **6.** | **To receive Report on Twywell Parochial Church Council (TPCC) liaison** Cllr Verity- nothing much to report- PCC still happy to hold the joint event with TPC when restrictions allow. Rural Festival celebration 28th October 11.00. Beef stew afterwards. Churches Together magazine should be produced shortly with details. |  |
| **7.** | **To consider matters arising from the Minutes at the virtual meeting 27th July 2020.****unless an Agenda item.**10.1 Equipment list has been updated. Insurers confirmed no requirement for Smart Water. Items to be added to Asset Register12.1 Letter still needs to be sent to land owner re hedge cutting | ClerkClerk |
| **8.** | **Planning Matters discussed -****20/0789/FUL Record email vote to support planning application- comments sent** **20/01002/FUL Resubmission of No 4. The Lawns-** resolved to make comment with regards to architectural concerns**20/01019/FUL & 20/01020/LBC Manor Farm Conversion of four disused farm buildings**- decided todefer making a decision to enable all councillors to collate thoughts by 5th October and make an email vote decision. Decision date 10th October **20/01070/TCA Tree works to No. 57 Imassaz-** Resolved- no comment**20/01078/TDD Remove dead apple tree Providence House-** Resolved **-**no objections**20/00129/TCA Tree works -Drayton View-** Resolved**-**no objection | All Cllrs |
| **9.** | **To consider Parish Council Finances**1. Resolved to approve invoices for payment, under following legislation

|  |  |  |  |
| --- | --- | --- | --- |
| Clerk Salary-April-Sept |  £457.05 | BACS | Local Government Act 1972 s112 |
| TATA -Allotment rent |  £164.80 | BACS | Allotment Act 1908 |
| Information Commission annual fee | £40 | BACS | Data Protection Act 2018 |
| NCALC annual fee DPO | £10 | BACS | Data Protection Act 2018 |
| Jon Essam-Accountant | £60 | BACS | LGA 1972 s112 |

  To note and approve the following payments made since last meeting

|  |  |  |
| --- | --- | --- |
| BED electrical | Card | £56.52 |
| Toolstation | Card | £63.99 |
| TFH Gazebos | Bank Transfer | £1,458.01 |
| Reimburse T Green- Email accounts | BACS | £47.33 |
| Zeta Lighting – 50% new lights | BACS | £725.00 |

b) Financial Report- Cash book and bank reconciliation for period 1-4-20 to 21-8-20 2020 showedIncome for the year to date £ 3673.20Expenditure for the year £ 7783.52Balance **£ 9342.25** Including ringfenced amounts of  Allotment funds £ 1793.31 Transparency Code £ 694.63 National Lottery Grant £ 4027.22 To note that chq 000964 £30 written in January to the PCC remains uncashed- needs to be reissued?c) Twywell Halls Fund:Current Account Balance £ 3695.93Balance Business Base Rate Tracker Account £ 7522.36 d) Proposal to change Banking to Unity Trust to enable Internet Banking – refer to next meetinge) Resolved to change mandate with Barclays to new Clerkf) Resolved to change Clerk details as authorised correspondent for the CCLA (Twywell Halls Fund)- g) Consider whether Clerk to run payroll to save on Accountancy Fees- resolved | Cllr Verity |
| **10** | **Update on the Community Grant Project,** **Items left to purchase-**Distribution box- had no RCD- additional electrical items will be purchased and given electrical certificate. Chairs/Lighting/ Urn/Cool boxes.Quotes for marquee heating to be considered at next meeting. | **Cllr Boyce** |
| **11.** | To review new Correspondence Received1. NCALC- offer to join competitively priced electricity supplier for street lighting
2. Resident complaint about wheelie bins, council asks all residents to bring them back into houses- there is a spare one tied to the old bus stop post. Cllr Screeton will contact ENC
3. Twywell Hills and Dales Park Ranger- request for support for a public space protection order- ENC consultation open till 2nd October-discussed- supported sentiment but felt it was down to parishioners to make comments- put note on website
 | **Clerk****Cllr Screeton****Clerk** |
| **12** | Clerk Report1. NCALC Emergency Planning meeting- main points- to consider drawing up a plan. This can cover Flood/Bad weather/Power outage/Health crisis. Templates available- forward link to all.
2. NCALC Local Government Reorganisation meeting- main points- Parish councils will see no change initially on Vesting Day. No duties to be devolved to Parish Councils. Council Tax harmonisation to occur across borough. Recommend councils respond to the consultation on the Government Planning White Paper
3. NCALC AGM- Clerk to attend 3rd October
 | **Clerk** |
| **13** | Health and SafetyTo note a. Hedges and verges will be cut in the month of October- hopefully next week. Farm hedges could be done at same time with agreement.b) Highways meeting 15-9. Program of works to be carried out**Before end of year**- Vegetation removal on footpath between Manor Farm entrance and the bend (going downhill) to create a wider path. Adjust the camber and flow of surface water into the gulley opposite Cossie Cottage/ Adjust the rips and flow of surface water into the two openings which lead into the stream**Within 6 weeks** (weather permitting) Reinstate white lining throughout the village.**Within 28 days** – Clean out all gulley’s and laterals to make sure the outfall is clear and free flowing**For consideration withing surface dressing program** Review timings as to when the village will receive a new wearing course, especially the top section of the village where the road is splitting open. |  |
| **14.** | **To receive an update on Street Lighting**Deposit Payment has been issued for replacement of 5 lights, record councillor vote via email to proceed Lights in stock should be installed by end of October. Cllr Green is seeking funding to replace remaining mercury lights, including the one at Woodwell. Clerk to Contact Eon for reduced pricing once installed. | Cllr GreenClerk |
| **15.** | **Councillor comments/Items for next meeting** * Allotment owners have requested some wire for the bottom gates- to prevent dogs form entering – top allotments. Cllr Green will obtain quotes for supply only. Cllr Coales may be able to source
* Residents had asked if council had heard anything regarding their application for a driveway.
* Budget consideration for precept.
* Twywell Christmas Trees
* Fly-tipping- CCTV What is ENC take on this-
 | CllrsClerk |
|  | **Next Meeting** Next TPC meeting **on 25th November 7.00pm,**due to public meeting restraints likely to remain in place**, this will be a VIRTUAL meeting.**  |  |

**There being no other business the meeting closed at 8.30pm**