



Twywell Parish Council

Minutes of the Twywell Parish Council Meeting held Virtually on Wednesday 24 June 2020, at 7.00pm.

		Action
	<p>Councillors Present: Cllr T Green (Chair) Cllr D Boyce Cllr A Davis Cllr M Coales Cllr P Verity</p> <p>In Attendance: Mr Chapman, Mr Moynehan and Mr P Kelly (Clerk)</p>	
1.	Chair to explain the need for a virtual meeting due to the current Corona virus emergency. Chair to explain the "rules" for the virtual meeting.	
2.	To receive apologies for absence. Cllr Owens	
3.	<p>Declarations of Pecuniary Interest All members in respect of the Halls Fund, prejudicial. All members in respect of planning application discussions, all councillors live within the village. Cllr Davis planning ref 20/00713/TCA Tree work at 7 High Street.</p>	
4.	To Consider and Approve Minutes of the Meeting on 27th May 2020	
4.1	Minutes were approved and signed.	
5.	Issues raised by the parishioners present at the virtual meeting.	
5.1	No issues were raised by the parishioners present.	
6.	To receive Report on Twywell Parochial Church Council (TPCC) liaison	
6.1	Cll Verity stated the church would be open on Sunday 28 June 9.15-10.15am Covid measures were now in place.	
6.2	The TPPC were carefully considering funding as the Covid precautions had resulted in a significant reduction in funds. The TPPC would like to pursue options for a joint event later in the year. This was to be discussed at the next TPPC on 10 July.	
6.3	Clerk to forward minutes to Mr Sawford	Clerk
7.	To consider matters arising from the Minutes at the virtual meeting 27th May 2020. unless in Agenda item.	
7.1	8.)NCALC confirm date for full council training as 9 July at 7.00pm – 9.00pm basic grounding, responsibilities and team building.	
7.2	9)4.3) Clerk received email from conservation officer, officer will raise issues with the owner. Closed	
7.3	9)7) Done. Closed	
7.4	9)11.1) Noted. Closed.	
7.5	9)14.1) Chair investigated. Cost of speed measuring signs approx. £4000 for 2 number.	
7.6	10.3) Letter of objection sent to planning authority.	
7.7	11.1 a) See item 17.	
7.8	16) see item 16.	
7.9	17.1) See item 13	
7.10	17.2) Mr Mayes would help to move dog bins. Clerk to chase ENC regarding dog bin provision.	Clerk

8.	To consider the co-option of Councillor.	
8.1	An email had been received from Mr J Screeton asking to be considered for the councillor vacancy. Council to consider and report at next meeting	Council
9.	To consider Planning Matters	
9.1	19/01901/FUL Imassaz. It is expected the application will go before the next ENC planning committee meeting. Parish requested that ENC commission a 3 rd party independent report on the safety standard of the proposed highway access.	
9.2	20/00505/FUL 4 The Lawns - Demolish existing dwelling and replace dwelling. Council submitted an objection to the application.	
9.3	20/00713/TCA Tree work at The Homestead 7 High Street. Council to provide comments to clerk on or before 9 July.	Council
10.	To consider Communications a) Website Website updated with end of financial data for 2019-2020. b) Notice Boards Chair thanked Cllr Boyce for updating the inside of Woodwell's c) Virtual Meetings General consensus that virtual meetings were operating successfully.	
11.	To consider Parish Council Finances a) Invoices for payment: Cork tiles notice boards Wilkos Card payment £ 5.00 Blue Book Cordee Ltd Card payment £ 29.95 Blue Book delivery Card payment £ 5.50 Past chair 25 yr service Guilders Card payment £ 100.00 Sleepers for Lottery container Suregreen Card payment £ 89.80 Container for Lottery MK Containers Card payment £2149.75 b) Financial Report: Financial Report for period 1 st April 2020 – 24 June 2020: Brought Fwd at 01.04.2018 £ 13447.57 Income for the year to date £ 3384.20 Expenditure for the year £ 2561.18 Balance on Current Account £ 14270.59 Allotment funds stand at £ 1769.11 Transparency Code stand at £ 741.96 National Lottery Grant £ 6990.44 c) Twywell Halls Fund: Current Account Balance £ 3695.93 Balance Business Base Rate Tracker Account £ 7522.36 d) Audit. Exemption certificate issued. e) National Lottery Grant. Container and sleepers purchases. f) Halls Fund Bank mandate has been received to be sent to Cllrs Green, Verity and Boyce for completion.	Clerk
12	To receive the Chair's Report	
12.1	Cllr Green stated that a number of actions had been completed. No new significant projects should be considered until the Street Lighting and the Lottery project had been completed. Chair thanked all for their individual efforts.	
13.	To receive an update on Street Lighting ZETA the street lighting contractor is now working after the Covid lockdown. Cost of survey is now £275 plus vat and could be completed 3 weeks after commissioning.	Chair
14.	To receive Report on Lottery Community Fund Grant.	
14.1	Cllr Boyce stated that Kip Childs had been very helpful in assisting with the delivery and transport of	

	the lottery container. He would store the container until the site was ready and then transport the container to site. Kip would need assistance during the transporting of the container.	
14.2	Next priority would be purchase of marquees.	
14.3	ClIr Boyce asked for help with the site preparation and setting up of the container. Volunteers to contact ClIr Boyce	
14.4	Council thanked ClIr Boyce for her work.	
15.	To review new Correspondence Received	
15.1	A communication by letter from Mr and Mrs Ansell regarding the proposed development at Imassaz, they wished to support council in objecting to the proposed development. The letter was noted.	
16.	Allotments, management of, advertising and maintenance.	
16.1	Chair has contacted Allotment Association.	
16.2	ClIr Boyce stated that Mr Mayes, an allotment holder for a number of years, would welcome discussions regarding the future of the allotments with ClIr Green.	Chair
16.3	Clerk informed council of a request by current allotment holders to consider the provision of mains water to the allotment site.	Chair
17.	To approve updated Council Policies.	
17.1	Chair brought to councils attention the updated policies recently sent out by email to all councillors.	
17.2	A number of councillors requested more time to digest the policies.	
17.3	It was resolved to allow councillors comments to be put to the Clerk until Friday 3 July. If there were no adverse comments received, the policies would be adopted by council. Prop ClIr Coales, sec ClIr Davis carried unanimously.	Chair/Clerk
18.	To consider Health and Safety	
18.1	Items within village a. Dog bin to north of village. Clerk to chase ENC.	Clerk
18.2	Items for Parish Council a. ClIr Davis highlighted a lack of on-street parking to the north of the village. ClIr Davis to contact the housing association owners of three properties in Gordon Terrace to ask if the associations would provide the properties with off street parking.	ClIr Davis
19.	Any other business None	
	Next Meeting VIRTUAL MEETING ie NO VENUE Next TPC meeting in on Wednesday 29 July 2020 at 7.00pm, due to public meeting restraints currently in place, this will be a VIRTUAL meeting. Parishioners wishing to participate in the public agenda item or view the live meeting should request access by emailing the clerk at twywellclerk@gmail.com with an access request and provide their email address before 7pm on 28 July 2020.	

There being no other business the meeting closed at 8.30pm.

Signed:

Chair

Date:

Parish Council Website <https://www.twywellparishcouncil.co.uk/>